



Loudoun County Public Schools

HUMAN RESOURCES AND TALENT DEVELOPMENT

JOB CLASS SPECIFICATION

Certified: 3/18/2024

Plumber

Pay Scale: B

Level: 10

FLSA Status: Non-Exempt

Job Family: Facilities Services

Primary Location: Facilities Services

Department Overview

The Department of Support Services supports the learning environment by providing high-quality, safe, comfortable, well-maintained educational facilities and grounds, and safe student transportation. Providing timely, responsive, effective, and professional support to our students, teachers, staff, and community is our department's goal and one of our core values. The department includes the following teams: Construction Services, Environmental Health and Safety, Facilities Operations, Management and Coordination, Planning and GIS Services, Sustainability, and Transportation.

Job Overview

This is skilled work in the repair, maintenance and renovation of plumbing fixtures and systems supporting facilities throughout Loudoun County Public Schools. An employee in this class is responsible for repairing, replacing parts or equipment as needed, and performing periodic maintenance checks of plumbing systems and fixtures. Work is performed in accordance with standard practices of the trade and applicable codes and regulations. Receives daily work assignments electronically through a work order management system.

Roles and Responsibilities

The following information is intended to describe the overall nature and scope of the work being performed. This is not a comprehensive listing of all responsibilities or tasks; work may differ and other work may be assigned when deemed appropriate.

- Repairs or installs commercial plumbing fixtures in schools and support facilities; replaces parts such as washers, faucet seats, ice makers, garbage disposals, booster heaters, water heaters, and pipes
- Removes and installs drinking fountains and water coolers; replaces water reducing valves, mixing valves, circulating pumps, well pumps, and controls on boilers; unclogs drain lines, stools, and sinks
- Performs summer maintenance on boilers and gas burners; maintains sewage lift stations, septic tanks and drain fields
- Performs back flow preventer testing, maintenance and installations; repairs/winterizes irrigation systems
- May be assigned to lead a team of maintenance personnel to accomplish a maintenance project
- Operates public drinking water systems under permit from Virginia Department of Health

Qualifications

Below are the minimum qualifications for this job. Equivalent combinations of education and experience are also acceptable.

Education

High School Diploma or GED
Completion of a plumbing trade apprenticeship

Experience

Licenses and Certifications

Valid Driver's License; CDL desired
Virginia Licensed Journeyman Plumber required; Licensed Master Plumber desired
Licensed Virginia Waterworks Operator, Class IV or higher desired; certified to test backflow preventers

Knowledge, Skills and Abilities

- Experience and ability to perform at a journeyman level in the plumbing trade using the tools, equipment, and materials of the trade safely and effectively
- Ability to inspect plumbing work and fixtures for compliance with specifications and applicable codes
- Knowledge of the hazards and safety precautions of the plumbing trade
- Ability to read blueprints and other drawings; ability to communicate effectively

Physical Requirements

The following provides a brief description of physical requirements for this job:

While performing the duties of this job, the employee is regularly talking, expressing or exchanging ideas by means of the spoken word. The employee must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly. The employee must possess normal cognitive abilities including the ability to learn, recall and apply certain practices and policies. Frequently sitting and/or remaining in a stationary position for long periods of time. Exerting up to 50 pounds of force occasionally and/or negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects.

Equal Opportunity Employment

The Loudoun County School Board seeks to cultivate a high performing team of professionals focused on its mission and goals. The School Board values merit and excellence within its workforce and encourages the highest levels of professionalism for all its employees.

The School Board also recognizes and values the diversity of the students and broader community it serves and encourages diversity within its workforce.

The Loudoun County School Board is an Equal Opportunity Employer. The School Board does not discriminate against qualified applicants or employees on the basis of actual or perceived race, national origin, ancestry, color, sex, sexual orientation, gender identity, pregnancy, childbirth or related medical conditions, marital status, age, religion, disability, genetic information, veteran status or any basis protected by law.

ADA Accommodations Disclosure

Under the Americans with Disabilities Act (ADA), Loudoun County Public Schools is required to provide reasonable accommodations to qualified employees with disabilities, unless doing so would pose an undue hardship. Qualified employees are those who hold the necessary education, skills, and experience for the job; and who can perform its essential responsibilities, with or without an accommodation.

Essential Personnel Disclosure

Employees who perform the responsibilities of this job are considered essential personnel. Essential personnel are designated employees who must report for work during a delay or emergency situations. A workplace emergency is an unforeseen situation that threatens the staff, pupils, or the public; disrupts or shuts down business operations; or causes physical or environmental damage. Emergencies may be natural or manmade. It is incumbent upon the supervisor to inform and confirm which essential personnel are required to work during emergency closings. Notification and confirmation of the expectation of essential personnel to report to work, or maintain as-needed status, will be executed with as much advanced notice as possible via in-person communication or email.