

Ad Hoc Committee – Special Education  
June 28, 2018

Committee members and alternates present: Beth Huck, Chair; Debbie Rose, Board member; Joy Maloney, Board member; Suzanne Jimenez, Staff Liaison; Beth Robinson, principal; Kirk Dolson, principal alternate; Doug Anderson, principal; Joy Engstrom, special education supervisor; Megan Wagner, special education supervisor alternate; Bridget Gorey, special education supervisor, alternate; Toni Deluca-Evans, special education supervisor alternate; Deana Czaban, parent; Chris Croll, Gifted Services; Craig Metz, SEAC; Shehnaz Khan, SEAC; Lorraine Hightower, SEAC past-chair; Sharon Tropf, SEAC past-chair.

Absent: Lori Mercer, principal; Donna Smith, special education supervisor; Nikki McMahon, parent; Jill Pope, parent; MSAAC, not yet named; BCBA, not yet named.

The meeting was called to order at 4:08 p.m. Mrs. Huck provided an introduction to the committee work and thanked members for participation. Each member was provided a binder with introductory materials for reference. Dr. Jimenez gave an overview of the documents provided including the Regulations for Special Education for Students with Disabilities in Virginia, the Procedural Safeguards guide, the Parent's Guide to Special Education (VDOE), and the LCPS Guidelines for Seclusion and Restraint.

The committee engaged in discussion discussing the following:

- Membership, specifically the BCBA and possible referrals for a potential candidate.
- Meeting format to note that all meetings will begin with public comment
- Expectations for adherence to FOIA and a reminder about meeting guidelines
- Role of alternates with emphasis on eligibility for voting and quorum
- The use of data for decision-making or recommendations

The committee was divided into three groups for discussion of possible topics to prioritize. Following the small group discussion there was a sharing to hear the input of each group and begin to establish common themes. Early themes for consideration included community involvement, consistency of practices and communication.

The meeting ended with discussion of potential scheduling. Mrs. Huck suggested that the committee may meet twice a month beginning in August with recommendations to the School Board due by the end of November. She will send a meeting survey through Doodle to determine the next meeting date. The meeting adjourned at approximately 5:30 p.m.