



SUSTAINING PBL IN LCPS: Becoming a Workshop Facilitator



DRIVING QUESTION: How can we, as a school division committed to helping students make meaningful contributions to the world, assure that our LCPS professional educators have the learning opportunities and support they need to empower our students?

Are you interested in helping to address this DRIVING QUESTION?



Then **YOU** should become a PBL Workshop Facilitator!

PROGRAM OVERVIEW

The process for becoming a Loudoun County PBL Workshop Facilitator is a structured apprenticeship modeled after the Buck Institute for Education's process. It builds the capacity of candidates to play a strong role in sustaining PBL in the division. The process develops candidates to effectively facilitate Gold Standard PBL 101 workshops in LCPS. The process, from start to finish, will likely take a year to complete.

CANDIDATE PROFILE

This is a wonderful, yet rigorous, professional development experience. It is important that candidates understand program expectations and demonstrate that they have the level of understanding and the right dispositions/skills to engage in the process. The ideal candidate:

- is comfortable with, and competent in, facilitating professional development;
- will be comfortable collaborating with LCPS staff who will guide them through the process using an apprenticeship model;
- elicits and accepts performance feedback;
- is reflective and strives to improve performance;
- understands the importance of the 5 Cs;
- has completed the 3-day PBL 101 training workshop; and
- is interested in playing a key role in sustaining PBL implementation throughout the division.

If you are interested in being a candidate for the facilitation and support of PBL, please look closely at the following pages, where the process for becoming a workshop facilitator is described.

Frequently Asked Questions (FAQs)

*The LCPS PBL 101 professional development has been combined with performance assessment (PBA) workshops. PBL/PBA 101 workshops will be offered beginning in the Summer 2018.

Phases of PBL/PBA 101 Workshop Facilitation

Phase 1: Participation

Purpose	Expectations
<ol style="list-style-type: none"> 1. Learn the BIE model for PBL and LCPS model for PBA 2. Walk in the shoes of a participant 3. Experience the BIE project design process and the LCPS performance assessment process 	<ol style="list-style-type: none"> 1. Participate in at least one PBL/PBA 101 workshop; be physically and professionally present 2. Engage in the process as a learner, including the design and creation of a PBL project and an aligned PBA assessment 3. Develop familiarity with BIE & LCPS tools and norms

Phase 2: Observation of PBL/PBA 101 Workshops

Purpose	Expectations
<ol style="list-style-type: none"> 1. Experience different Workshop Facilitator styles 2. Become familiar with workshop content, protocols, and activities 3. Gather facilitation tips and strategies 	<ol style="list-style-type: none"> 1. Observe two PBL/PBA 101 workshop(s) 2. Be physically and professionally present <ol style="list-style-type: none"> a. Come with your materials prepared (e.g. PBL 101 Workbook, slide notes, technology, etc.) b. Establish rapport with participants c. Support participants during project work time 3. Expand repertoire of BIE tools and resources and prepare for co-facilitation

✓ **Deliverable:** Submit your **Observation Reflections** within two weeks of your Observation

Phase 3: Project Creation Deliverables*

Purpose	Expectations
<ol style="list-style-type: none"> 1. Authentically engage in Critique & Revision and Reflection of your PBL project 2. Design performance based assessment and rubric(s) aligned to a PBL project 3. Demonstrate a deeper understanding of GSPBL 	<ol style="list-style-type: none"> 1. Submit an original Project Design (Overview & Student Learning Guide), and Project Assessment Map 2. Submit your Project Design Reflection 3. Submit an original Performance Based Assessment and Rubric(s) aligned to your project <p>*Deliverables due one month after observation.</p>

Phase 4: Co-Facilitation of PBL/PBA Workshops**

Purpose	Expectations
<ol style="list-style-type: none"> 1. Develop expertise in the 8 Essential Elements, the project process, and the assessment process 2. Practice delivery and facilitation 3. Receive feedback from certified Workshop Facilitators 4. Refine PBL 101 and PBA workshop facilitation skills 	<ol style="list-style-type: none"> 1. Co-facilitate at least two PBL/PBA 101 workshops 2. Demonstrate your capacity as a PBL/PBA 101 workshop facilitator <ol style="list-style-type: none"> a. Develop presentation skills; establish rapport with participants b. Support participants during project work time 3. Reflect on feedback 4. Incorporate feedback into the next facilitation experience <p>**Co-facilitation to begin no more than 2 months after observation.</p>

✓ **Deliverable:** Submit your **Co-Facilitation Reflections** within two weeks of your Co-facilitation

Information & Expectations for PBL/PBA Workshop Facilitators

Quarterly Sustained Support Meetings	
Purpose	Expectations
<ul style="list-style-type: none"> Engage the PBL/PBA Workshop Facilitator team in continuous sustained professional learning 	<ul style="list-style-type: none"> Participate in quarterly sustained support meetings Be physically and professionally present Come with your materials prepared (e.g. training materials, pre-work, technology, etc.)

Compensation	
Purpose	Expectations
<ul style="list-style-type: none"> Compensate workshop facilitators, not on a 12-month contract, for the extensive work of training and co-facilitating the PBL/PBA workshop 	<ul style="list-style-type: none"> A one-time stipend of \$600 will be offered for LCPS staff, not on a 12-month contract, for completing the entire workshop facilitation process off contract hours LCPS staff will receive 90 relicensure points for completing the entire workshop facilitation process A stipend of \$1,000 will be provided for workshop facilitators, not on a 12-month contract, for facilitating or co-facilitating a PBL/PBA workshop that takes place off contract hours Participants, not on a 12-month contract, will receive curriculum pay for their attendance at the quarterly meetings <p>All PBL/PBA workshops must be scheduled through the Office of Professional Learning</p>

Maintaining Workshop Facilitation Certification	
Purpose	Expectations
<ul style="list-style-type: none"> Regularly engage workshop facilitators in PBL/PBA work Continuously improve and develop PBL/PBA resources for division use 	<p>Each Workshop Facilitator is expected to complete the following to maintain his/her certification:</p> <ul style="list-style-type: none"> Attend all quarterly sustained support meetings. (Workshop Facilitators not on a 12-month contract will receive curriculum pay for attending the meetings) Contribute one GSPBL project per year into the Learning Hub (Project Overview, Student Learning Guide, Project Assessment Map, Performance Based Assessment, and Rubric) Facilitate 2 PBL/PBA 101 workshops each year. The two workshops could take place during the school year, during breaks, or the summer. (Workshop Facilitators not on a 12-month contract will receive a stipend of \$1,000 for facilitating a workshop that takes place off contract hours) <p>All PBL/PBA workshops must be scheduled through the Office of Professional Learning</p>

PBL Workshop Facilitator Candidates APPLY HERE!