



Special Education Advisory Committee Draft Meeting Minutes
LCPS Administrative Building, 21000 Education Court, Ashburn, Virginia 20148
Business Meeting 6:00 – 8:00 p.m.

Wednesday, November 2, 2022, Livestream: <https://vimeo.com/675496345>

Business Meeting Agenda, 6:00 p.m.

1. Welcome and Call to Order, Sharon Tropf, SEAC Chair at 6:06 pm
2. Public Comment – None
3. Community Engagement Activity

4. 2020-21 SEAC Annual Report

Accomplishments

- A review and update of the SEAC bylaws. Approved by-laws were posted on the SEAC website in both English and Spanish.
- Updated SEAC membership application and posted in both English and Spanish.
- Developed the Membership and PTA/PTO Representative Training Video and posted to the SEAC website along with the SEAC VA FOIA Information.
- Provided clarification on the CII Five Mile Radius Restriction.
- Participated in the VA IEP Review.
- SEAC membership reviewed and provided feedback on 5 School Board Policies and LCPS IEE Guidelines.
- Hosted the SEAC Annual Awards, Celebrating Our Everyday Hero's.

Public Comment Themes

- Prior Notice and Parental Consent Page of the IEP
- Predetermination – IEP Teams not permitted to make placement or service recommendations based on student needs.
- Requiring Parents to be Instructional Assistants
- Structured literacy instruction should be used preventatively at the Tier 1 level as well as in Tiers 2 and 3 for intervention with fidelity. LCPS Assessment recommendations need to be based on the Science of Reading.
- Parent notification for private school students, child find, and set-aside funds.
- Provision of Recovery, Compensatory, and ESY Services
- LCPS Administrators are not following VA Regulations and procedures by requiring parents to fund IEEs due to a below market rate fees cap.

Summary of Satisfaction Across the District

- 70% of parents (a range of 60-80% depending on item) are satisfied with the special education services
- Satisfaction was noticeably greater during in-person/hybrid instruction than during distance learning.

Overall, County-Wide Satisfaction with LCPS Services - 2019 to 2020

- Dissatisfaction increased from 2019 to 2020 by 2 to 10 percentage points, with the biggest areas of concern (worst declines in satisfaction) being *implementing inclusive practices* and *staffing*.

Summary of Satisfaction by Disability

- Parents of children with **multiple disabilities** became notably less satisfied over the two-year period, often now being the least satisfied group on most items.
- Parents of children with **emotional disabilities** increased in their satisfaction impressively for a few items including *home-school communication*, and *instructional satisfaction during distance learning*.

Academic Instruction

- Math and Writing instruction followed identified trends for less satisfaction for middle and high school students at a school level
- This same trend is reported by disability category with multiple disabilities being the least satisfied and speech/language impairment scoring average.

Summary of Qualitative Responses

Parents had much to reflect on in the frustrating 2020-2021 school year and they provided helpful responses. Overall, the most common parent responses suggested/asked for:

- Increased training, resources, and attention given to mental health for students;
- A desire for LCPS to more strongly prioritize children with disabilities;
- Increase opportunities for children with disabilities to participate in advanced courses, special programs like AOL, MATA, and music, physical education, and other extracurricular activities;
- More staff and additional ways to help support parents at home;
- Better websites and on-line educational tools;
- Increased communication and collaboration with parents as partners;
- More in-person and one-on-one or small group instruction for children with disabilities; and
- Better transition planning after high school.

2020-2021 UNIQUE CHALLENGES

- (1) Parents unable to provide supervision during the work-day;
- (2) Parents were often struggled to provide support with challenging behaviors and therapies;
- (3) Delivery of specialized instruction and related services was compromised in the virtual environment for many students widening the gap significantly between general education students and students with disabilities;
- (4) Parents required to be their child's 1:1 aid to access instruction virtually;
- (5) Some students not able to access virtual learning due to the levels of support required; and
- (6) A negative impact on student's social, emotional, and mental health throughout the pandemic.

5. Reports and Updates:

21-22 Community Concerns-Investigating

- Policy 5350 Parental Notification for Screening and Assessments – it is unclear how students in middle and high school are receiving remediation when their student is identified as not meeting benchmark.

22-23 Community Concerns

- Combining Self-Contained Programs
- Teachers, TA's and Paraprofessionals Shortages
- ASL not available at all High Schools

- Impacting students who need credit accommodations for a spoken or writing language
 - 2 On-line Options
 - Virtual Virginia-Full Year
 - Virtual Loudoun-Condensed Course-Full year in One Semester
 - IEE Funding is falling short of fully paying for evaluations.
 - Low SOL Scores pre and post COVID
6. In Progress:
SEAC Annual Report:
- SEAC Supplemental Survey Analysis is complete. Released April 26, 2022.
 - 2020-21 Survey Data-Currently analysis complete
 - 2021-22 Survey Data-Currently awaiting analysis
 - Quarterly Report to School Board, December 13, 2022.
7. Membership: 42 Schools with PTA/PTO Representatives (95 are needed)
16 voting members - 5 open membership
8. **Subcommittee Reports**
Policy and Compliance, Co-Chairs - Shehnaz Khan & Craig Metz Team Teaching
- Capping of Services
 - Review updated IEE Guidelines
 - Student Behavior
- Specialized Programs**
Transition, Co-Chairs - Shehnaz Khan & Rosena Khattak
Specialized Reading, Chair Lorraine Hightower
- Meeting dates will be posted
- Meaningful Inclusion, Co-Chairs - Liz Crotty & Heidi Bunkua
- Overview of committee, meeting dates to be established
9. Parent Resource Services. Leann Kidwell, <https://www.lcps.org/parentresourceservices>
- Specialized Reading & Math in Action: Engaging Strategies to Support Students at Home (11/16/2022)
 - Managing Bumps in the Road During Adolescence: Building a Resilient Relationship with your Teen (11/30/22)
 - Kindergarten Connection: Moving on from Early Childhood Special Education to Kindergarten with an IEP (12/12/22)
 - All workshops are posted on the website
10. **December 7, 2022, SEAC Meeting Presentation, Pathways to Graduation: Alternative Assessments & Diploma Options**
11. School Board Liaison.
Andrew Hoyler, Broad Run District: Not in attendance
- Special Education Department.
Tedra Richardson, Director of Special Education-Specialized Instruction
- Update 9301 students being serviced under IDEA as of 12/1/22.
 - Welcoming Dr. Carter new assistant director of specialized instruction.

Department of Student Services.

Dr. Asia Jones, Assistant Superintendent of Student Services.

- LCPS is continuing to work on concerns and achievement levels of all students. LCPS SOL scores with students with disabilities our students are exceeding the state levels. Empowering students through inclusion and rigor. Maintain a high level of on-time graduation. LCPS strategic plan is addressing academic needs of all students. 95.3% of students with disabilities have graduated on-time. New division for student health and mental wellness.

12. Old Business. None

13. New Business: Confirmed Quorum

- Nominated Liz Crotty to fill open Vice Chair of Membership, seconded and approved

Policy Reviews and Membership Vote:

- Draft Policy 7564, Dress Code for Staff, Membership Vote: Passed unanimously
- Draft Policy 7312, Performance Management of Employees, Membership Vote: Passed unanimously
- Draft Policy 7720, Leave Associated with Legal Proceedings, Membership Vote: Passed unanimously
- Draft Policy 5055, Instructional Materials with Sexually Explicit Content, Membership Vote: Passed unanimously
- Draft Policy 8260, Reporting of Student Conduct, Vote: Membership Passed unanimously
- Draft Policy 4360, Small, Women-Owned, Minority-Owned & Service-Disabled Veteran-Owned Businesses, Membership Vote: Passed unanimously

Adjourned: 7:15 pm

SEAC Leadership:

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| SEAC Chair | Sharon Tropf | SEACChair@lcps.org |
| SEAC Vice Chair Planning | Shehnaz Khan | SEACViceChairPlanning@lcps.org |
| SEAC Vice Chair Membership | Liz Crotty | SEACViceChairMembership@lcps.org |
| SEAC Vice Chair Communications | Craig Metz | SEACViceChairCommunications@lcps.org |
| SEAC Secretary | Kathryn Rosenbrook | SEACSecretary@lcps.org |

SEAC Liaisons:

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| LCPS Staff Liaison, Director Special Education, Specialized Instruction | Tedra Richardson | Tedra.Richardson@lcps.org |
| LCPS Staff Liaison, Director Special Education, Procedural Support | Donna Smith | Donna.Smith@lcps.org |
| School Board Liaison | Andrew Hoyler | Andrew.Hoyler@lcps.org |
| School Board Liaison, Alternate | Atoosa Reaser | Atoosa.Reaser@lcps.org |