



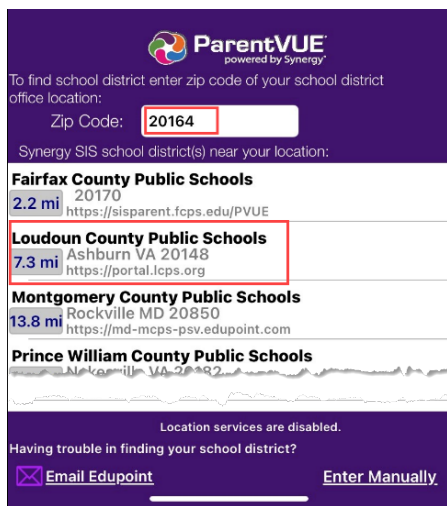
NAME PRONUNCIATION

PARENTVUE MOBILE APP

LCPS has enabled the Parent Submitted Name Pronunciation feature in ParentVUE. Using this feature, parents/guardians may create a recording of their child's name using the ParentVUE Mobile App. This recording will be available for teachers, administrators, and staff to listen to the proper pronunciation of the student's name. The recording can be updated or deleted by the parent/guardian at any time.

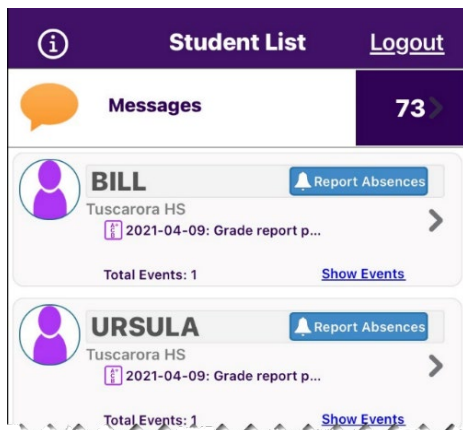
DOWNLOAD THE PARENTVUE APP

1. Download the **ParentVUE** mobile app. The app can be downloaded to any iOS (Apple) or Android device.
2. Enter your zip code. Select **Loudoun County Public Schools** as your school district.



SELECT A STUDENT AND ADD A RECORDING OF NAME PRONUNCIATION

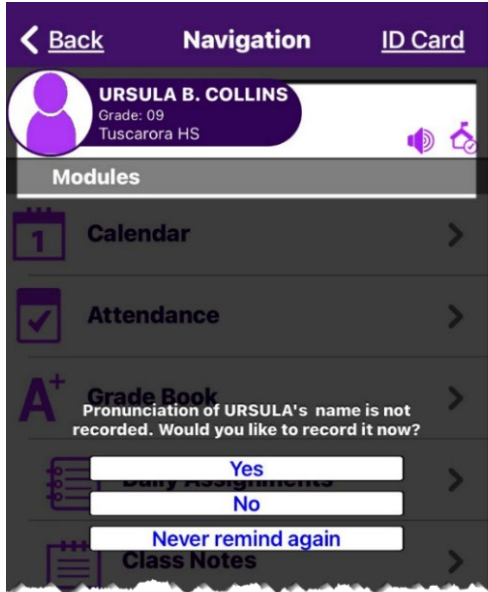
1. Once you have logged into **ParentVUE** tap on the student for whom you wish to add a name pronunciation recording.



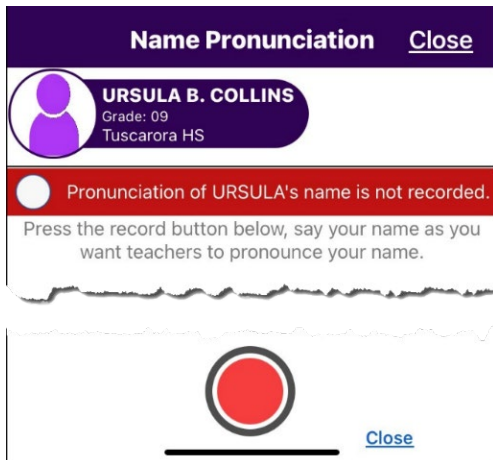


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2. If a pronunciation has not already been recorded for the student, you will be prompted with a message indicating **Pronunciation of Student Name is not recorded. Would you like to record it now?** Tap **Yes** to record now, **No** to record later, or **Never remind again** to no longer be prompted. If selecting **Never remind again**, you may still record the student name pronunciation by tapping the speaker icon on the student's screen.



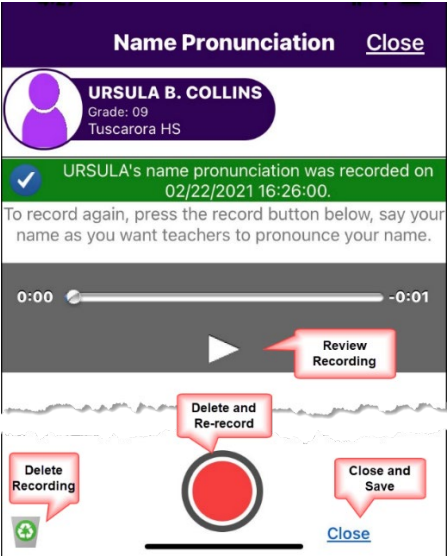
3. From the **Record** screen, tap the red record button at the bottom.



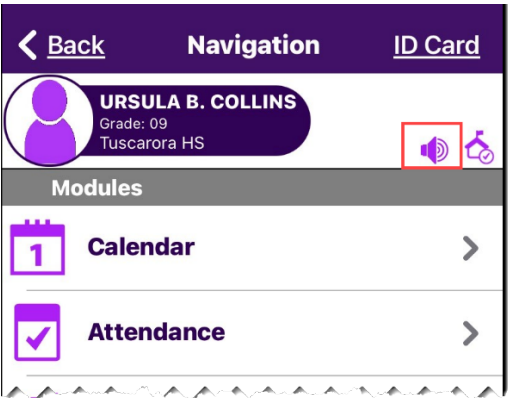


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4. You may review the recording, delete the recording, re-record, or close and save.



5. Your student’s record will now display a speaker icon, indicating that a **Student Name Pronunciation** has been recorded. Teachers, Administrators and Staff can now play the recording to properly pronounce your student’s name



6. If you wish to change or delete the recording, tap the speaker icon, and repeat steps 3-4.



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PARENTVUE HELP

The [District ParentVUE](#) page has resources to help you activate and learn how to use your ParentVUE account.

Each school has dedicated staff to help parents with their accounts. Please contact your child's school to reach the staff member who can help you.