



Special Education Advisory Committee Meeting Minutes
LCPS Administrative Building, 21000 Education Court, Ashburn, Virginia 20148
SEAC Business Meeting 6:00 to 8:30 pm
Wednesday April 3, 2024, Live Stream: <https://www.lcps.org/Page/140009>

Business Meeting

1. **Welcome & Call to Order- Liz Crotty @ 6:02**
2. **Public Comment**

Kyle Boardman & Amy Stone-

From a Place to Be touring productions. Upcoming events. New program is Pathfinders trying to get local businesses and special educators who want to be our voices. Providing a window into their lives. Videos of what their lives are actually like not just a stage production. Creating a world where everyone is heard and understood. Production is April 19, 2024.

Mary McClintock-

Please continue to provide policy updates to 6640 as it will keep Type 1 Diabetic students safe and healthy. Parent shared concerns about safety of her child with diabetes while at school due to not having her daughter's glucose levels being continuously monitored via a CGM (continuous glucose monitor) by school personnel.

Leslie Durden-

Parent was told by IEP team that if a holiday falls on the day when the service provider is scheduled to work with your child, that time is forfeited. For instance, during the first two quarters alone, there are 7 holidays that fall on a Monday. This translates to 38% of the time during which our children will not receive services.

3. **Office of Special Education Update- Dr. Paige Carter**

Serving 10,309 students with disabilities

T/A Vacancies-26

Teacher Vacancies-45

Annual Plan Review

Special Education Cyclical Audit

1. Strengths
2. Areas of Noncompliance
3. Next Steps

4. **Department of Student Services- Dr. Tedra Richardson**

Budget 2024-2025 fully funded by School Board awaiting final allocations from the state

School Board Updates- Student Mental Health & Wellness

Multi-Tiered System of Supports

5. New Business

- a. Meaningful Inclusion Subcommittee
 - Inclusive Playground Recommendations-postpone to May meeting
 - Definition of Meaningful Inclusion-Motion to move back to subcommittee. Passed unanimously
- b. Election of Officers

Slate presented- motion made to accept as presented. Motion passed unanimously
- c. Review and Approve Minutes

January, February & March-unanimous consent to approve

6. Reports and Updates

Did You Know- Extended School Year- Sharon Tropf

- a. 2022-2023 Annual Report/Presentation of SEAC survey data
- b. Executive Committee-Meeting 4/3/24 at Clyde's immediately after Business Meeting
- c. SEAC Chair Report

On-going Concerns

- Hiring and retention of our special education teachers and related service providers.
- Vacancies in special education positions are a significant concern.
- Special Education training for Substitutes and Teacher Assistants.
- Transition services
- **Theme: Think about Students with Disabilities at the beginning, don't retrofit!**

Recommendations

- Build special education staffing proposals from identified student and teacher needs rather than based upon administrative ratios applied to projections from the Department of Budget and Financial Services.
- Support the training for substitute teachers and teaching assistants in Special Education topics before working with students.
- Continue to fund the Continuum of Special Education by offering a virtual option of schooling for K-12 students.
- Work with the Department of Instruction, Department of Student Services, and the Office of Special Education to support the efficacy of IEP Services delivery for high school and middle school special education students. Particular focus on effective co-teaching models and incorporating Tier 1 accommodations (i.e., pre-printed notes, study guides, accessibility software for math/reading, etc.) into instruction for all students.
- The Department of Student Services to partner with the Department of Teaching and Learning to create procedures and training for ensuring accessible instructional materials are available across all LCPS classrooms.
- The Department of Instruction to provide training to all General Education teachers on how to include all students in the planning process for lessons and utilizing inclusive design practices such as Universal Design for Learning (UDL) in every class and at every grade level.
- Work with DDI and Department of Student Services to make sure our students are included on the general education roster for their grade in Phoenix/ParentVue.
- Encourage the Department of Instruction and Department of Student Services to provide recovery services to students who experienced learning loss or persistent low scores on standardized testing but were not included in ALL in Virginia tutoring.

- At the secondary level, design a course curriculum that can be used to establish Peer Groups as a credit-bearing elective. Students that participate in the Peer Groups course would partner with students with disabilities to enable them to participate in more general education environments (i.e. after-school activities, lunch, study halls, academic and elective courses) to facilitate more meaningful inclusion in our schools.
- Provide notification to parents on school flyers about who to reach out to if there is a need for support for a student due to a disability to participate.
- Encourage the School Board to allocate funds and direct the Department of Support Services to make our school playgrounds accessible and inclusive to all students by providing fencing around all first through fifth grade playground area and structures. Create a standard buildout for Preschool through Kindergarten that includes accessible, durable, commercial grade equipment. See our forthcoming SEAC Inclusive Playground Recommendations for more detail.
- Create a blueprint of what equipment and materials should be in every independent living lab. Identify and prioritize building needs based on school programs. Capital Improvement Budget impact.
- Create pathways for students with disabilities in all CTE offerings.
- Remove the Algebra I SOL and PSAT admission barriers to MATA unless applicable for coursework.
- Consider creating Transition Training Centers to support a variety of transition training at key locations across the county.
- Additional Transition Teachers to support middle school to high school transition and all students at the high school and a full time Transition Supervisor. Currently transition teachers are spread too thin to provide consistent interaction and support to students with disabilities throughout high school.
- Clearly define the implementation of Policy 5350, Parent Notification for Screening and Assessment and define remediation framework for students not meeting benchmarks. Parent notifications remains inconsistent and all requirements of Policy 5350 are not being followed (i.e . providing notification of intervention plan, particularly at secondary levels, clear explanation of scores). SEAC recommends revisiting Policy 5350-REG.
- Ongoing concern that appropriate literacy services are not being provided to high school students who do not meet 'literacy screening' expectations such as iReady reading & FAST.
- For the Reading SOL, LCPS is using an outdated, predetermined score ($SS \leq 77$) that inhibits the IEP team and/or Section 504 team from making decisions on the need for the read aloud accommodation based on the student's individual, unique needs.
- For Preschool, develop comprehensive developmental monitoring tool, that includes pre-academic standards and report progress at least three times a year to the parents.
- Increase Specialized Instructional Facilitator to provide one per cluster.

d. Subcommittee Reports

Membership

PTA/PTO Representatives and Member Training

77 Schools with PTA/PTO Representatives - **19 additional are needed**

20 voting members - **1 pending membership**

e. Parent Resource Services-Leann Kidwell

4/11 No More Birds & Bees Sexual Assault Awareness and Prevention @ Admin 6:30 pm – 8:00 pm

4/16 Preschool Child Find Chat: Screen Sense for Young Children @ Douglass 9:00am to 12:00pm

4/18 Inclusive Practices and Team Teaching @ Douglass 6:30 pm to 8:00pm

f. Subcommittee Reports

- **Meaningful Inclusion**, Tom Ketcham and Carla Sola
- **Policy and Compliance**, Craig Metz and Melissa Waugh
- **Specialized Programs**
 - **Literacy and Math**, Alicia McFadden and Erin Roselle Poe
 - **Specialized Literacy and Math Work sessions @ LCPS Administration Building**
 - Quarter 4, May 13, 9:00-10:00AM
 - **Transition**, Shehnaz Khan and Catherine Moran
April 15, 2024 virtual meeting
Next Transition Work session May 22nd – 9:30AM – 11:30AM
 - **SEAC Awards update**
Final list will be out the 3rd week of April, Announce winners 1st week of May, June 5, 2024 Ceremony at Rock Ridge, email coming out for supplies needed and volunteers

Other Committees:

- Career and Technical Advisory Committee: **Need a SEAC member** to serve on the committee
Meetings are the 3rd Wednesday of each month at 8:30 AM.
- Gifted Education Advisory Committee (GEAC)
Equity Committee: 1st Thursday of the Month
- g. **School Board Liaison- Melinda Mansfield**
I appreciate everyone participating in SEAC.

Next SEAC Meeting: May 1, 2024 @ 6:00 pm. Presentation: SEAC Business Meeting

2. Adjourn: 8:12 pm

SEAC Leadership:

SEAC Chair	Liz Crotty	SEACChair@lcps.org
SEAC Vice Chair Planning	Jennifer DiDonato	SEACViceChairPlanning@lcps.org
SEAC Vice Chair Membership	Carla Sola	SEACViceChairMembership@lcps.org
SEAC Vice Chair Communications	Shehnaz Khan	SEACViceChairCommunications@lcps.org
SEAC Secretary	Kathryn Rosenbrook	SEACSecretary@lcps.org
SEAC Past Chair	Sharon Tropf	SEACPastChair@lcps.org

SEAC Liaisons:

LCPS Staff Liaison, Director of Special Education	Dr. Paige Carter	Paige.Carter@lcps.org
School Board Liaison	Kari LaBell	Kari.LaBell@lcps.org
School Board Liaison, Alternate	Melinda Mansfield	Melina.Mansfield@lcps.org

Stay Connected: Facebook: loudounseac **Twitter:** @loudounseac **WWW:** www.loudounseac.org

Anyone needing accommodations for a disability to attend or take part in this activity should call (571) 252-1011. Calls should be made five days prior to the activity when possible so that proper arrangements can be made.

If schools close for weather or other reasons, there will be no SEAC meeting.

SEAC is an advisory committee to the LCPS School Board