



Special Education Advisory Committee Meeting Agenda

LCPS Administrative Building, 21000 Education Court, Ashburn, Virginia 20148

Wednesday November 1, 2023,- Live Stream: <https://www.lcps.org/Page/140009>

Business Meeting

1. **Welcome and Call to Order-** Liz Crotty @ 6:03 pm
2. **Office of Special Education Community Connection Activity**
3. **Office of Special Education-Tell Me Something Good**
4. **Public Comment-**
5. **Department of Student Services**
 - a) All in VA Plan- 3 Models to be reviewed, 1)During School Hours
2) Before and/or After School-possible virtual platform
3)Summer School(ESY)
 - b) Chronic absenteeism
 - c) Literacy- Accelerate through 8th grade (focus on 3rd to 8th grade)
 - d) Learning- return to pre-pandemic levels
 - e) Preparation for High Dosage Tutoring-plans drafted-will be based on school needs-recruiting tutors
 - f) Programs are: Ignite for reading and Zearn for math.
 - g) Determining hours that work best for school communities
6. **New Business**
 - a) **Policy and Compliance Subcommittee**
Policy Reviews
 - **Policy 6360**, Emergency and Weather-Related Operations
Recommend-add paragraph at line 27 to address needs of special education students
Recommend-move to a site with comparable add paragraph to include
Recommend-distance learning at end of line 61 to address needs
Passed- unanimously
 - **Policy 5125**, Alternative Paths to Obtaining Standard Units of Credit
Recommend to include Homebound- passed unanimously
 - **Policy 8630**, Inspection and Review of Education Records
Recommend-substitute lines 38-40 to include emails
Recommend-remove lines 38-48 specify emails for all students for any matter be part of educational records Passed- unanimously
 - **Policy 6330**, Distribution of Information/Materials and Posting Within Schools, On School Grounds, Or During School-Sponsored Events-no recommendations-**passed unanimously**
 - b) **Budget Concerns**
 - **Concern 1:** Current recruitment efforts for special education teachers and related service providers are not filling vacancies.
 - **Concern 2:** Retention of Special Education and related service providers is a significant problem.
 - **Concern 3:** There is continued growth of administrative staff that removes teachers from the classroom to fill the administrative positions. Student outcomes have not improved with the increase of administrative staff.
 - **Concern 4:** Having multiple departments that serve students with disabilities makes it challenging for parents to navigate and misaligns incentives for ensuring best practices and compliance for our students with disabilities.
 - **Concern 5:** Transition services is an area that has been flagged as needing improvement by LCPS parents for years in SEAC annual survey results.

Budget Recommendations

- Recommendation 1: SEAC does not support increasing procedural support positions. Eliminate procedural support positions and replace them with a new model, focused on compliance, under the Director of Special Education.
- Recommendation 2: Remove eligibility coordinators as an additional layer of administrators and restructure so that Section 504 falls under the Department of Special Education.
- Recommendation 3: Develop and implement a standardized build-out for Independent Living Labs strategically located around the county to allow access for all students with disabilities who require them.
- Recommendation 4: SEAC supports the Office of Special Education's \$80,000 budget request to provide transportation for Project SEARCH.
- Following community discussion, concerns and recommendations will be brought back to the Policy and Compliance subcommittee for further review and discussion.

c) **Presentation of Annual Report, Systemic Special Education Needs and Recommended Actions** 2021-2022 School Year

7. Reports and Updates

- a. Did You Know- Presented by SEAC member Melissa Waugh, J.D., M.P.H. Attorney at Law
- b. Executive Committee-

Review SEAC Meeting Minutes:

No Quorum cannot vote on the meetings below

- April 12, 2023
- May 3, 2023
- October 6, 2023

8. SEAC Chair Report

Membership

- 72 Schools with PTA/PTO Representatives (24 schools outstanding)
- 18 voting members -3 open membership

Membership application and SEAC bylaws are on the LCPS website on the SEAC page

Appointment of Vice Chair of Planning, Jennifer DiDonato

2022-23 SY Survey Data

- Currently awaiting analysis

a. Subcommittee Reports

- **Meaningful Inclusion, Co-Chairs Tom Ketcham and Carla Sola**
- **Policy and Compliance Committee, Co-Chairs Craig Metz and Melissa Waugh**
- **Specialized Programs Specialized Literacy and Math, Co-Chairs Alicia McFadden and Erin Roselle-Poe**
 - Quarter 1, October 23, 9:00-10:00AM
 - Quarter 2, December 4, 9:00-10:00AM
 - Quarter 3, March 18, 9:00-10:00AM
 - Quarter 4, May 13, 9:00-10:00AM
- **Transition, Co-Chairs Shehnaz Khan and Catherine Moran**

Career and Technical Education Advisory Committee Next Meeting, Wednesday, November 15, 8:30-10:00AM

Early Literacy Textbook Adoption Committee- complete

Equity Committee Next Meeting, Thursday, November 2, 5:30-7:30PM

Gifted Education Advisory Committee (GEAC) Next Meeting, Thursday, November 9, 7:00-8:30PM

9. Parent Resource Services-Leanne Kidwell Leanne.Kidwell@lcps.org [Lcps.org/ParentResourceServices](https://lcps.org/ParentResourceServices)

Loudoun County Public School, Douglass School, 407 E. Market Street, Leesburg, VA 20176, 571-252-6540

- **November 14, 2023, Preschool Child Find Chat:** Understanding & Improving Your Preschool Child's Behavior
- **Mental Health & Wellness Parent Series, December 11, 2023, Social Media & Cyberbullying:** What Parents Need to Know

10. School Board Liaison- Tiffany Polifko

- The School Board meets at 4:00PM every second and fourth Tuesday.
- LCPS has now met the target specified in Policy 6320, Playgrounds, by having at least one inclusive playground in each LCPS Planning District. The fifteen inclusive playgrounds in place by the end of this summer cover every LCPS Planning District, as well as eight high school clusters.

11. Office of Special Education

Update on vacant SPED positions by level as of 10/30/23

Teachers 94% full

TA's 97.5% full

10/30/23	Elementary	Secondary
Teachers, 56	18	38
Teacher Assistants, 25	11	14

9/30/23	Elementary	Secondary
Teachers, 66		
Teacher Assistants, 49		

LCPS staffing audit

VDOE Fiscal monitoring

Federal Cyclical Monitoring

External Audit of Special Education services and supports

12. **Next SEAC meeting-** Wednesday, December 6, 2023 @ 6:00pm

13. **Presentation** for December meeting: Your Transition Journey by LCPS Transition team

14. **Adjourn: 9:04 pm**

SEAC Leadership:

SEAC Chair	Liz Crotty	SEACChair@lcps.org
SEAC Vice Chair Planning	Jennifer DiDonato	SEACViceChairPlanning@lcps.org
SEAC Vice Chair Membership	Carla Sola	SEACViceChairMembership@lcps.org
SEAC Vice Chair Communications	Shehnaz Khan	SEACViceChairCommunications@lcps.org
SEAC Secretary	Kathryn Rosenbrook	SEACSecretary@lcps.org
SEAC Past Chair	Sharon Tropic	SEACPastChair@lcps.org

SEAC Liaisons:

LCPS Staff Liaison, Director of Special Education	Paige Carter	Paige.Carter@lcps.org
School Board Liaison	Tiffany Polifko	Tiffany.Polifko@lcps.org
School Board Liaison, Alternate	Erika Ogedegbe	Erika.Ogedegbe@lcps.org

Stay Connected: Facebook: loudounseac Twitter: @loudounseac WWW: www.loudounseac.org

Anyone needing accommodations for a disability to attend or take part in this activity should call (571) 252-1011. Calls should be made five days prior to the activity when possible so that proper arrangements can be made. If schools close for weather or other reasons, there will be no SEAC meeting.

SEAC is an advisory committee to the LCPS School Board