



# LOUDOUN COUNTY PUBLIC SCHOOLS

Ad Hoc Committee on Special Education

Beth Huck, Chair

SCHOOL BOARD

## MINUTES

Thursday, September 20, 2018, 3:30 p.m.

**Committee members and alternates present:** Beth Huck, Chair; Brenda Sheridan, Board member; Asia Jones, assistant superintendent, Pupil Services; Suzanne Jimenez, director, Special Education, staff liaison; Megan Wagner, special education supervisor alternate; Toni DeLuca Evans, special education supervisor alternate; Beth Robinson, principal; Doug Anderson, principal; Kirk Dolson, principal alternate; Bridget Beichler, principal alternate; Lori Mercer, principal; Deana Czaban, parent; Nicki McMahon, parent; Jill Pope, parent; Chris Croll, Gifted Services; Craig Metz, SEAC; Shehnaz Khan, SEAC; Lorraine Hightower, SEAC past-chair; Sharon Tropf, SEAC past-vice chair; Karen Berlin, BCBA

**Other Board members and staff present:** Tom Marshall, Board member; Michael Richards, Chief of Staff

**Absent:** Debbie Rose, Board member; Donna Smith, special education supervisor; Joy Engstrom, special education supervisor; Bridget Gorey, special education supervisor alternate; Heidi Smith, principal alternate; VonEnde Coleman, MSAAC

- I. **Approval of Minutes.** The Committee reviewed Minutes from the meeting held on September 13, 2018. Ms. Sheridan made the motion to approve. Dr. Jones seconded the motion. The Minutes were approved 16-0-4 with Committee amendments (absent: Debbie Rose, Board member; Donna Smith, special education supervisor; Joy Engstrom, special education supervisor; VonEnde Coleman, MSAAC).
- II. **Public Comment.** No Public Comment.
- III. **Presentation.** Dr. Jones shared a handout to provide clarification between policy, practices, regulations and guidelines. The description of each was provided and Dr. Jones shared that the purpose of the document and review was to provide clarity and consistency for a common language across the division for school-based staff, division-level staff and stakeholders.
- IV. **Planned Activity.** A question was raised about the agenda and confusion between the two items planned. Dr. Jimenez shared that her intention was to continue from the point of where the committee finished at the last meeting (September 13, 2018) to review the Regulations for Seclusion and Restraint. Committee members expressed

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concern since they felt that they had an opportunity to review the document more thoroughly and would like to return to the beginning of the document. One member suggested returning to page one, and another member requested beginning at the Foreward. Mrs. Huck offered to review beginning at the cover page. An agreement was reached to begin at the Foreward and members offered proposed changes, which will be provided at the next meeting (October 4, 2018) in a red-lined document for review. The committee was reminded that the changes are offered for input; the suggestion of a change at this point is not regarded as a final amendment to the document. The discussion included input up to page six of the document.

- V. **Next Steps.** Mrs. Huck shared that she will request to the Board to extend the timeline of the committee work. Mrs. Sheridan made a motion to request an extension until the committee work is complete. Mrs. Hightower seconded the motion. The committee approved the motion unanimously (16-0-4). The next meeting will be held on October 4 at 9:30 in Room 102 A/B.

- VI. **Adjournment:** The meeting was adjourned at 5:07 p.m.