

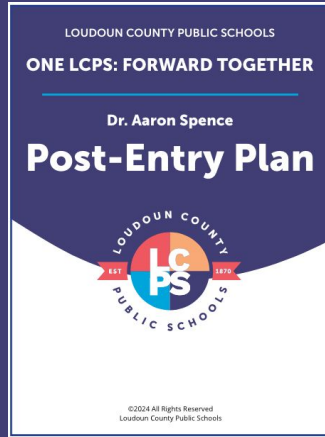


# Integration of Course Planner

## Student Services & Department of Teaching & Learning

February 12th, 2025

# ALIGNMENT



## STRATEGIC PLAN

- **1.2**: Multiple accessible pathways for success through diverse programming
- **4.3**: Expand opportunities for Trust-building dialogue and data sharing to inform division-wide decisions

## DR. SPENCE POST-ENTRY PLAN

- College and Career Readiness Platform (Course Planner)



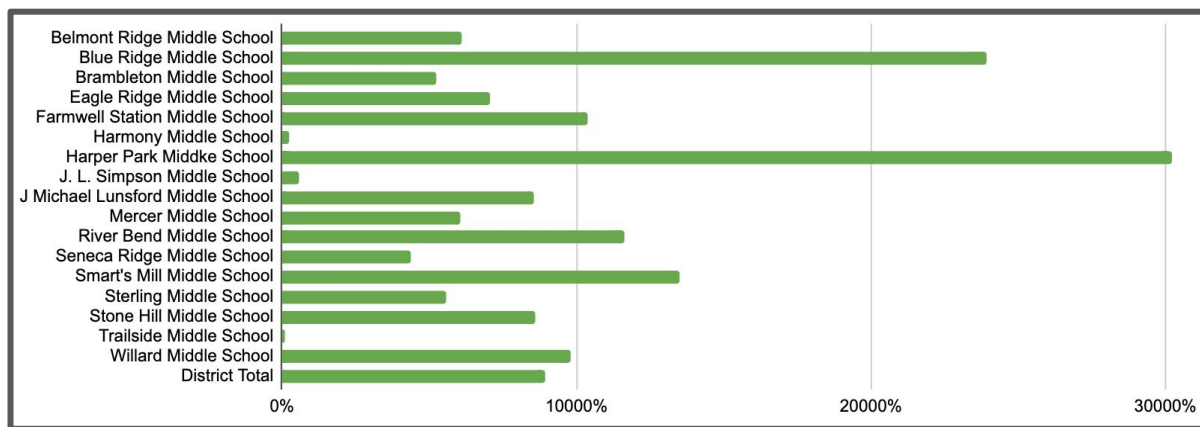
# SchoolLinks Success

## SchoolLinks Student Usage:

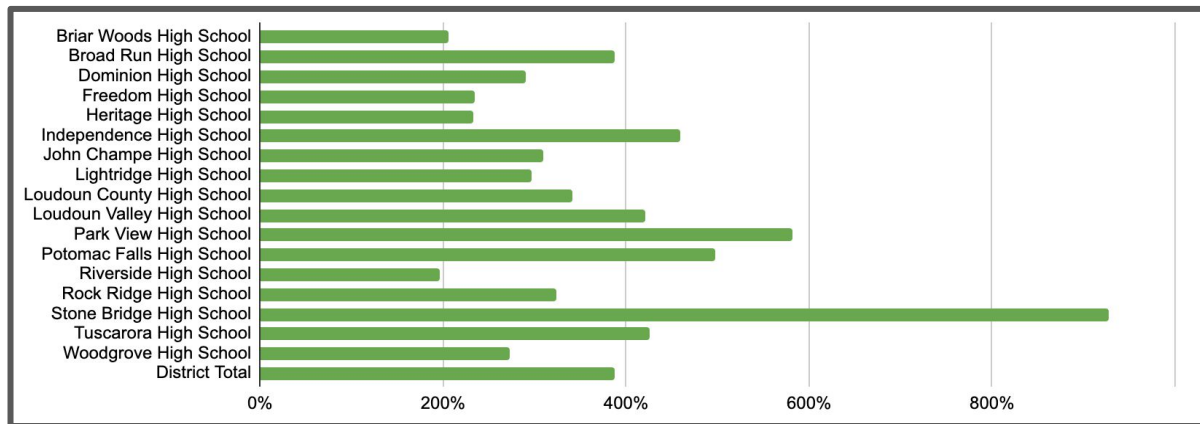
- 94% of 6-12 grade students
- 98% of K-5 grade students

## SchoolLinks Guardian Usage:

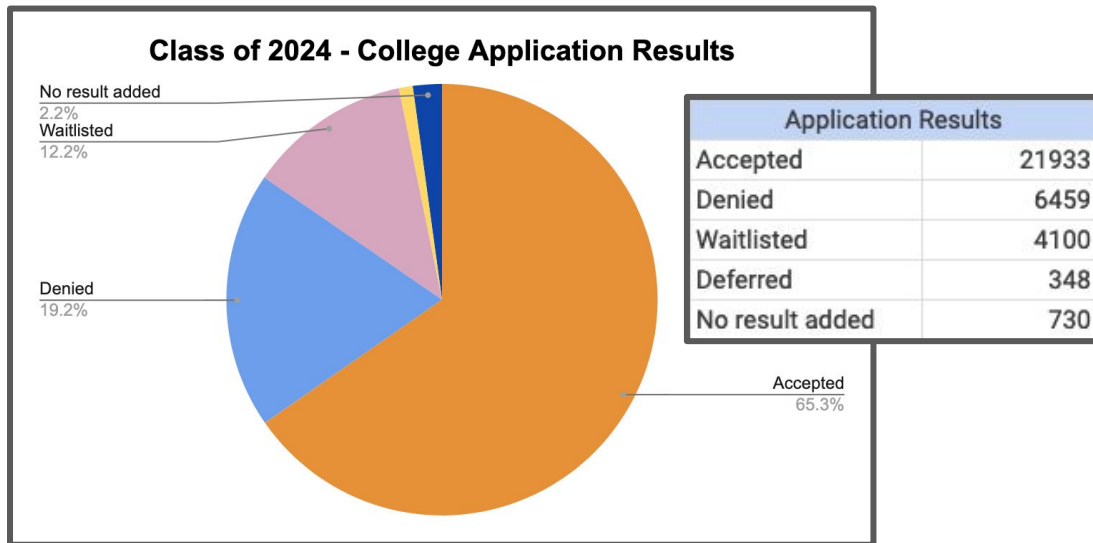
- 23% of 6-12 grade guardians
- 38% of K-5 grade guardians



## Student Usage Increase as compared to historical platform



# SchoolLinks Success



Post-Secondary Plan		
4 Year Degree	4650	74.40%
2 Year Degree	921	14.70%
Workforce	258	4.10%
Gap Year	203	3.20%
Trade School	86	1.40%
Military	76	1.20%
Apprenticeship	52	0.80%
Internship	5	0.10%
Volunteer	3	0.10%

Top 10 Colleges students ENROLLED in	
1.	NOVA Community College (995)
2.	Virginia Tech (722)
3.	George Mason (631)
4.	James Madison (440)
5.	VCU (328)
6.	UVA (253)
7.	Penn State - Main Campus (99)
8.	Christopher Newport (92)
9.	West Virginia University (82)
10.	William and Mary (65)



# Why Course Planner?

Would there be a way to make the Program of Studies interactive – such as a student can enter their ID and then it would immediately upload their course history and they (students and parents) could see what they have met with regards to graduation requirements – standard, applied studies, or advanced studies diplomas?



LCPS  
Principal

Academic advising collaboration with school counselors so students have more flexibility in selecting courses rather than school counselors making those decisions.



More clarity on available courses and prerequisites

LCPS  
Students

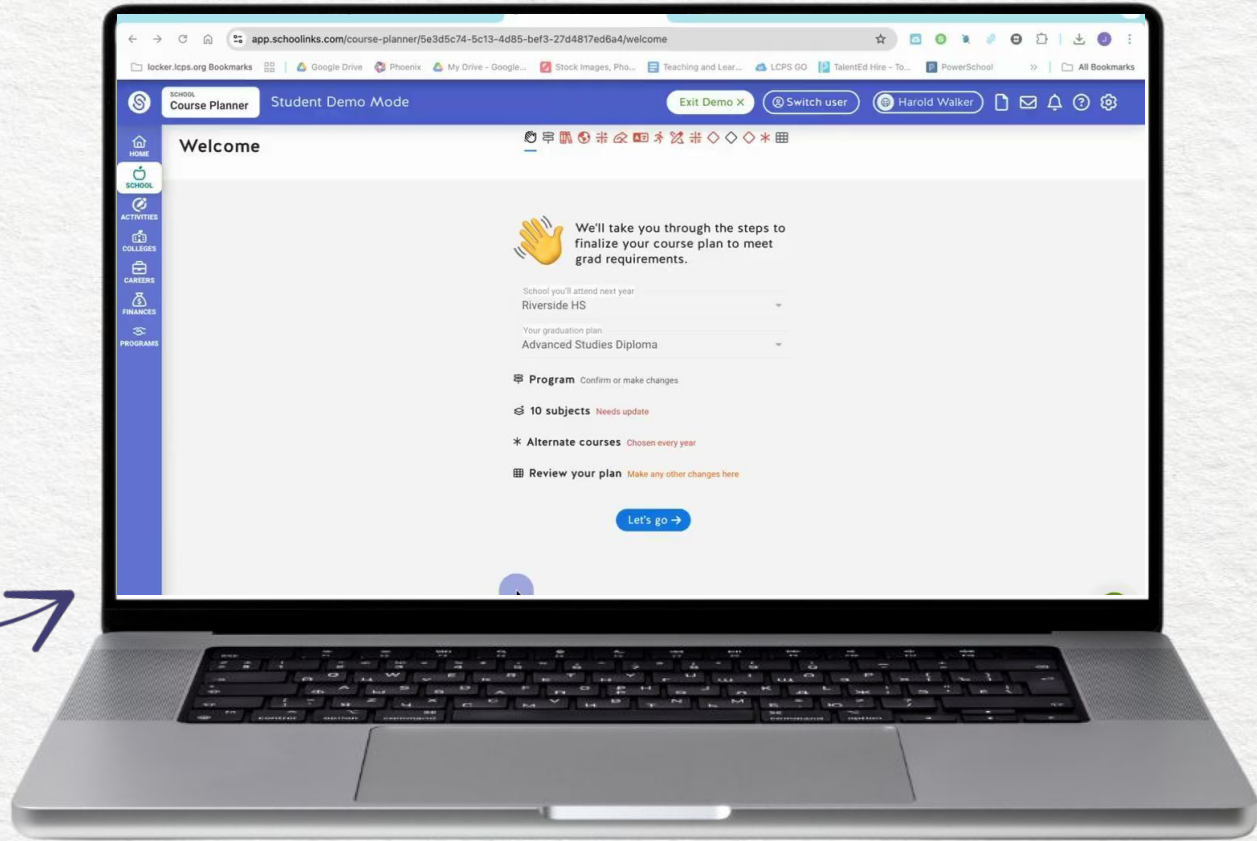


# Overview



- Students plan for on-time graduation
- Students in grades 5-11 will make course selections inside of Course Planner
- **5th & 6th** grade students plan for the next academic school year only
- **7th-11th** grade students plan for the next academic school year and graduation
  - 7th grade students will have access to all HS courses
  - 8th grade students will have access to feeder HS courses
- In year one implementation, special programs are visible to students who are currently enrolled in a special programs

# Course Planner in Action



[Full Screen Video](#)



# Additional Tools Available to Students

View or select a program of study

Click any requirement to add or remove courses

See supplemental plans & reset plan

See overall plan status

The screenshot shows a student planning tool interface for the 2022-2023 Plan. At the top, it says "2022 - 2023 Plan" with a "NOT SUBMITTED" status. Below this, there are tabs for "Planned School", "Graduation Plan", "SchooLinks High School", and "Foundation with Endorsement". A "Course Catalog" link is also present. The main area displays a grid of course options for 9th, 10th, 11th, and 12th grades. On the left, there are filters for "Aerospace Academy (A)", "English", "Mathematics", "Social Studies", "Science", and "Languages other than English". The grid shows various courses like "ENGLISH I (Pre AP)", "Algebra I", "World Geography Studies", "Biology I", "Chemistry I", "Physics I", "AP Biology", "Spanish Level I", and "Spanish Level II". At the bottom, there is a summary section showing "Credits: 29/30 planned", "Requirements: 8/9 met", and a "Submit plan" button. A "Comments" button is located in the top right corner. Annotations with orange arrows point to various parts of the interface: "View or select a program of study" points to the "Planned School" tab; "Click any requirement to add or remove courses" points to the "Social Studies" filter; "See supplemental plans & reset plan" points to the "Other Options" button; "See overall plan status" points to the "Credits: 29/30 planned" status; "Use comments to chat with their counselor" points to the "Comments" button; "View goals, change history, download as a PDF" points to the "Course Catalog" link; and "Submit their plan for approval" points to the "Submit plan" button.

Use comments to chat with their counselor.

View goals, change history, download as a PDF

Submit their plan for approval.



# Benefits of Course Planner

Students • School Counselors • Teachers • Families • School Leaders

## Ensure

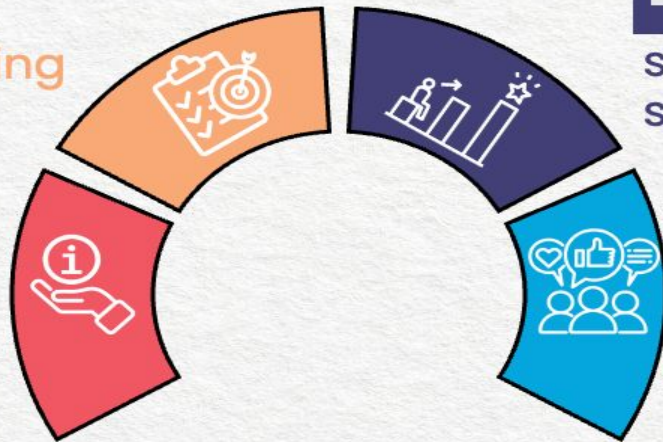
students are planning  
for graduation

## Encourage

students' interests,  
skills, and goals

## Empower

students to make  
informed course  
selections



## Engage

families in the  
course selection  
process



# Benefits of Course Planner

Students with an IEP • Families • IEP Teams

## PLANNING



### Individualized Planning

Course Planner uses the individual student course history to support future course planning.

## PROGRESS



### Progress Monitoring

Course Planner could be used during an IEP meeting to monitor student progress towards graduation goals.

## COMMUNICATION



### Improved Communication

Course Planner can facilitate communication ensuring teams are aligned on academic goals and plans.



# Timeline

## Scheduling Begins

- **April 1** all students course plans will be finalized and sent to the Student Information System
- Course Planner closed

## Academic Advising

- **End of February** students submit course plan
- **February-March** students review plan with School Counselor during individual academic advising

## Student Exploration & Course Planning

- **End of January** Teacher Recommendations will be viewable in ParentVue & Student Vue
- **January-February** Students will review course offerings and begin course planning
- Course Plans viewable to families

## Course Planner Live

- **January 6** students in grades 5-6
- **January 13** for students in grades 7-11

o1.

o2.

o3.

o4.

Student Services



# Communication



## Family Communication:

- **December 2024**
  - Course Planner Introduction
- **Week of January 6 & Week of January 13**
  - Informing families Course Planner is live
  - Course Planner lesson schedule
- **January 26**
  - How to locate teacher recommendations in ParentVue & StudentVue
- **February 24-28**
  - Reminder for students to complete and submit course plans by February 28

## Virtual Family Information Sessions:

- **January 15**
  - [Grade 5 & 6 Families 6:00-6:45 pm](#)
  - [Grade 7-11 Families 7:00-8:00 pm](#)
  - [School Counseling Services Website](#)





# Integration of Course Planner

## Student Services & Department of Teaching & Learning

February 12th, 2025

# SEAC BUSINESS MEETING

February 12, 2025



Please scan  
the QR Code  
for electronic  
sign-in.

<http://bit.ly/3z>

VfLTR

# THE ROLE OF SEAC AND VIRGINIA REGULATIONS



The Regulations Governing Special Education Programs for Children with Disabilities in Virginia reflect the state and federal requirements for the provision of special education and related services. The regulations mandate that an active SEAC exists, as well as specific functions of the SEAC, as specified by Section 8VAC20-81-230 D.2, which are as follows:

1. Advise the local school division of needs in the education of students with disabilities;
2. Participate in the development of priorities and strategies for meeting the identified needs of students with disabilities;
3. Submit periodic reports and recommendations regarding the education of students with disabilities to the division superintendent for transmission to the local school board;
4. Assist the local school division in interpreting plans to the community for meeting the special needs of students with disabilities for educational services;
5. Review the policies and procedures for the provision of special education and related services prior to submission to the local school board; and
6. Participate in the review of the local school division's annual plan.

# INTRODUCTION OF SEAC OFFICERS & LIAISONS



## **SEAC Leadership:**

SEAC Chair

Liz Crotty

[SEACChair@lcps.org](mailto:SEACChair@lcps.org)

SEAC Vice Chair Planning

Catherine Moran

[SEACViceChairPlanning@lcps.org](mailto:SEACViceChairPlanning@lcps.org)

SEAC Vice Chair Membership

Carla Sola

[SEACViceChairMembership@lcps.org](mailto:SEACViceChairMembership@lcps.org)

SEAC Vice Chair Communications

Erin Roselle-Poe

[SEACViceChairCommunications@lcps.org](mailto:SEACViceChairCommunications@lcps.org)

SEAC Secretary

Kathryn Rosenbrook

[SEACSecretary@lcps.org](mailto:SEACSecretary@lcps.org)

SEAC Past Chair

Sharon Tropf

[SEACPastChair@lcps.org](mailto:SEACPastChair@lcps.org)

## **SEAC Liaisons:**

Director of Special Education

Dr. Paige Carter

[Paige.Carter@lcps.org](mailto:Paige.Carter@lcps.org)

School Board Liaison

Kari LaBell

[Kari.LaBell@lcps.org](mailto:Kari.LaBell@lcps.org)

School Board Liaison, Alternate

Melinda Mansfield

[Melinda.Mansfield@lcps.org](mailto:Melinda.Mansfield@lcps.org)

# SEAC Business



- **Admit Virtual Attendees**
- **Approve December Meeting Minutes**



# Parent Resource Services

Leanne Kidwell



## Middle School Connection: Moving on from Elementary School to Middle School with an IEP

Thursday,  
January 16, 2025  
6:30 PM - 8:00 PM

Virtual Workshop



- How is middle school different from elementary school?
- What is the role of the case manager?
- What are the full continuum of service options?
- What is block scheduling?
- What are the participation requirements for statewide assessments in middle school?
- How can the team plan for a smooth transition?

Registration is required to  
receive meeting link.

To register:  
<https://bit.ly/3xOSSvK>



If, due to a disability, you need assistance to enable you to participate in a workshop or need a language interpreter, call Parent Resource Services at 571-252-6540 at least five business days prior to the event.

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## Summer Resource Fair for Families of Students with Disabilities

**Saturday,  
March 8, 2025  
9:00 AM - 12:00 PM  
LCPS Administration Building  
21000 Education Court  
Ashburn, VA 20148**

**\*Snow Date: 3/29/2025**



Join LCPS to explore summer camps, classes, and activities that are available for your child.

Learn about summer opportunities that are being offered through nonprofit and government agencies as well as for-profit organizations.

LCPS does not endorse any individual vendor or agency.

Registration is required.

To register:  
<https://bit.ly/3OCjCtb>



If, due to a disability, you need assistance to enable you to participate in a workshop or need a language interpreter, call Parent Resource Services at 571-252-6540 at least five business days prior to the event.

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## Parenting the Anxious Child

**Thursday, March 13, 6:30 - 8 p.m.**

**LCPS Administration Building**  
21000 Education Ct., Ashburn

Anxiety alerts us to danger and helps us avoid it. However, anxiety becomes a problem for children and teens when they begin to misinterpret situations that do not actually pose a real danger. This workshop will present skills necessary for coping with anxiety and provide parents/caregivers with strategies for supporting their anxious child.

Register



<https://bit.ly/3wu8XL3>

*This workshop will be presented by Joaquin Perez-Arrieta, LCSW  
School Social Worker, Broad Run High School*



This event is sponsored by the Loudoun County Public Schools Office of Student Mental Health Services. If, due to a disability, you need assistance to participate or need a language interpreter, call Parent Resource Services at 571-252-6540 at least five business days before the event.



# How Do I Contact Parent Resource Services?

- ◆ The Historic Douglass School  
407 E. Market Street Leesburg, VA 20176
- ◆ 571-252-6540
- ◆ Leanne Kidwell – [Leanne.Kidwell@lcps.org](mailto:Leanne.Kidwell@lcps.org)
- ◆ <https://www.lcps.org/parentresourceservices>
- ◆ Like Us on Facebook: LCPS Parent Resource Services
- ◆ Follow Us on X(Twitter): @LCPS\_PRS



# PUBLIC COMMENT



- SEAC uses public feedback to inform our work to advise School Board on special education needs.
- Focus on system-wide issues, rather than individual concerns or specific situations (please do not use student or staff names).
- Verbal comment may be given. Please complete and submit comment form tonight (please be sure to follow-up with SEAC Secretary with your written comment). Written comment may be read by author or SEAC Chair.
- Remarks limited to 3 minutes.



# **DID YOU KNOW?**

**Updated Procedural Safeguards**

**Presented by Erin Roselle-Poe**



## **Dr. Paige Carter, LCPS Director of Special Education**

# OSE Updates



We are serving

10,491

students with disabilities.



# Highlights from OSE

- Planning and staffing for 25-26 are underway
- New pathway to teacher licensure
- Division-wide conference-style PD in April





# Planning and Staffing for 2025-2026

## New Programs

- 8 ECSE
- 18 Elementary
- 4 Middle School
- 9 High School



# PLEASE WELCOME...

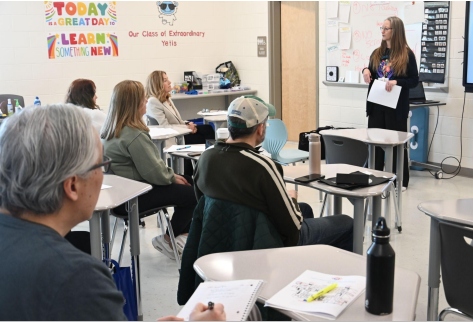


**Ms. Tedra Richardson, LCPS Assistant  
Superintendent of Student Services**

# DSS Updates



# Kudos to our Office of Student Mental Health Services and all other supporting offices for a successful Mental Health and Wellness Conference!



# Happenings Across the DSS

Welcome to new DSS Team members!

- Ms. Shamika McDonald, Supervisor of Special Education
- Ms. Maureen Sidor, Coordinator of Homebound Instructional Services

Congratulations to Ms. Fiona Brown and Mr. Blaise Carland on their new roles as Coordinators of Student Assistance Services!



# FY26 Budget Highlights

- The School Board adopted their FY26 Budget! 🎉
- DSS Budget items:
  - School based positions for SPED
  - Stipends for SPED ES Leads
  - The LCPS Recovery School
  - Planning and support for the LCPS Transition Center
  - Enhancements to School Nursing Services
  - Enhancements to Registration Services
  - Enhances to Child Find Services
  - Enhancements to CSA Services

*Thank you, SEAC  
for your support,  
collaboration and  
advocacy for our  
students, schools,  
and families!*

# Upcoming Budget Meetings

Monday, February 24, 2025

At 6:00pm

- Board of Supervisors  
Budget Work Session
- School Board presents the  
FY26 Adopted Budget

LCPS Administrative Services  
Board Meeting Room



# School Board

## Liaison, Kari LaBell

- **Next meeting THURSDAY, February 13th!**
- The School Board meets at 4:30PM every second and fourth Tuesday.
- The public can visit the School Board page on the LCPS website to see a listing of emails and phone numbers for their individual district representative along with the At-Large representative. The entire Board can be emailed at [lcsb@lcps.org](mailto:lcsb@lcps.org).





# SEAC Chair Report

## Membership

PTA/PTO Representatives and Member Training

- 80 Schools with PTA/PTO Representatives - **21 additional are needed**
- Currently we have 21 voting members

Membership application and SEAC bylaws are on the SEAC page on the LCPS website:

<https://www.lcps.org/SEAC>



# SEAC Chair Report

## Advocacy CIP Process

Inclusive Playgrounds

6 Inclusive Playgrounds in 2025

12 in years 2026, 2027, 2028

In 2029-2032, 15 Inclusive Playgrounds for 2-5 year olds

Transition Center will open in 2027

**THANK YOU** to all who have come out and shared their public comments! Most especially the kids!



# SEAC Chair Report

## Advocacy

### Policies

The School Board and LCPS staff have been very receptive to our recommendations this year and many policies have been updated to incorporate our feedback.

For updates on specific policies, feel free to email me at [SEACChair@lcps.org](mailto:SEACChair@lcps.org) or come to our Policy and Compliance Subcommittee meetings.



# Nominations Committee

## We Need YOU!

Email with position descriptions went out in January

Slate will be presented at our March 5th meeting

Voting will take place at our April 2nd meeting

**Reach out to Carla and Laura with questions and to express interest!**





# Reports and Updates



**SIGN IN**

<http://bit.ly/3zVfLTR>



# Subcommittee Reports





# Literacy and Math Subcommittee

Co-Chairs Alicia McFadden and Erin Roselle-Poe

**Thursday, February 20th at 9:30AM (3rd Thursday)**



## Literacy and Math Worksessions

At the LCPS Administration Building

**Quarter 1, September 4, 9:30-10:30AM**

**Quarter 2, December 4, 9:30-10:30AM**

**Quarter 3, March 6, 9:30-10:30AM**

**Quarter 4, May 8, 9:30-10:30AM**



# Meaningful Inclusion Subcommittee

Co-Chairs Tom Ketcham and Kelly Ralston

**Wednesday, February 19th 6PM (3rd Wednesday)**



## Meaningful Inclusion Worksessions

At LCPS Admin Building

**Inclusive Plan, February 10, 2025 at 12:30PM**

**Adapted PE, April 28, 2025 at 12:30PM**





# Policy Subcommittee

Co-Chairs Craig Metz and Melissa Waugh

**Monday, February 17th at 6:30PM**

**12/17**

**1/21**

**2/17**

**3/17**

**4/21**



# Transition Subcommittee

Co-Chairs Shehnaz Khan and Sakina Zarbouch

**UPDATED Q3 Meeting date**

## Transition Worksessions

At the LCPS Administration Building

**Quarter 1, October 8, 9:30-11:30AM**

**Quarter 2, December 17, 9:30-11:30AM**

**Quarter 3, February 26, 5:30-7:30PM**

**Quarter 4, April 8, 9:30-11:30AM**



# SEAC Awards Planning

Co-Chairs Shehnaz Khan and Laura Kolasi

**Please be on the lookout for the Call for Nominations!**

Nominate the people in your community who are setting the bar for Inclusive Practices in our schools. We can't wait to read about them!

We will need help securing donations.

Please reach out to your PTA/PTOs and favorite local businesses to ask for their help. We will send out solicitation letters to help.



# Executive Committee

**01** Will be meeting tonight following the meeting virtually at:

<https://meet.google.com/qdt-xxbg-ijb>



# SEAC Representative Report

- 01** Career and Technical Education Advisory Committee
  - Next Meeting, Wednesday, February 19, 8:30-10:00AM
- 02** Equity Committee
  - Next Meeting, Thursday, March 6, 5:30-7:30PM
- 03** Gifted Education Advisory Committee (GEAC)
  - Next Meeting, Thursday, March 6, 7:00-8:30PM

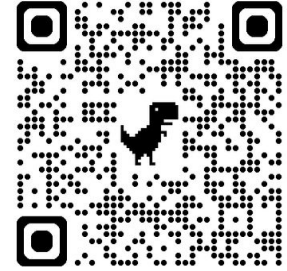


# NEW BUSINESS

- Role call for quorum
- SEAC Budget Recommendations
- Policy Review

SIGN IN

<http://bit.ly/3zVfLTR>



# 2025-2026 Budget Recommendations



**Recommendation 1:** SEAC supports the addition of an Elementary Special Education Lead Teacher Stipend to bring this position into alignment with other Lead Teacher positions.

**Recommendation 2:** SEAC supports maintaining an overall staffing standard of 1:10.

**Recommendation 3:** SEAC supports the Department of Student Service request for additional positions to staff 40 new special education specialized programs while maintaining the current staffing standards for each.

# 2025-2026 Budget Recommendations



**Recommendation 4:** SEAC supports a staffing standard enhancement of +1 for each elementary school in LCPS.

**Recommendation 5:** SEAC encourages LCPS to consider a restructure that would bring Section 504 and Eligibility under the Office of Special Education.

**Recommendation 6:** SEAC supports a lower staffing standard for itinerant Speech Language Pathologists so that they have a lower ratio than those who are assigned to one school.



# 2025-2026 Budget Recommendations



**Proposed Recommendation:** Add 2 positions for Vocational Evaluators.

**Proposed Recommendation:** Establish a staffing standard for our transition teachers that is reflective of the number of students being served, instead of one per school, and bring them under the Office of Special Education.

**Others?**

**Vote**

# POLICY REVIEW

- Policy 6460, Licensed Staff
- Policy 5030, School Assignment

## No Recommendations:

- NONE

Policy Folder



# POLICY REVIEW

## Policy 5030 - Grading and Assessment

### Overview

Policy 5030 seeks to establish a consistent approach to assessment and grading in all LCPS schools and is based on the belief that assessment of student learning is an essential component of the teaching and learning process and has the potential to motivate students and improve learning.

Policy Folder



# POLICY REVIEW

## Policy 5030 - Grading and Assessment

### Summary of Recommendations

- For homework and formative assessments, ensure that they are being reviewed for student understanding and additional instruction/reteaching happens when they do not before summative.
- Reasonable Effort definition is too narrow and could penalize our students. Use FCPS definition: A ‘reasonable effort’ occurs when a student submits an assignment with some evidence that an attempt was made to demonstrate knowledge.”

Policy Folder



# POLICY REVIEW

## Policy 5030 - Grading and Assessment

### Summary of Recommendations

- Add language, “Teams should create rigorous and authentic opportunities for students to demonstrate and apply their learning in various ways.”
- Summatives need to be reviewed in a timely fashion.
- AI is being used by many programs now. Be careful about language not allowing it. Also make sure that we have language for students who may require that technology at some point.

Policy Folder



# POLICY REVIEW

## Policy 6460 - Building Grounds Management & Maintenance

### Overview

Policy 6460 addresses the School Board's responsibility for the care, custody, and safekeeping of all school property.

Policy Folder



# POLICY REVIEW

## Policy 6460 - Building Grounds Management & Maintenance

### Summary of Recommendations

- It is important that buildings and grounds be managed and maintained in a manner that complies with the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq.

Policy Folder



# SEAC Presentations & Business Meetings

**March 5, 2025**

Healthcare & Transition, Meaningful Inclusion

Presenters: Rick Guidotti, Positive Exposure

Jeannie Kloman, LCPS Student Health Services

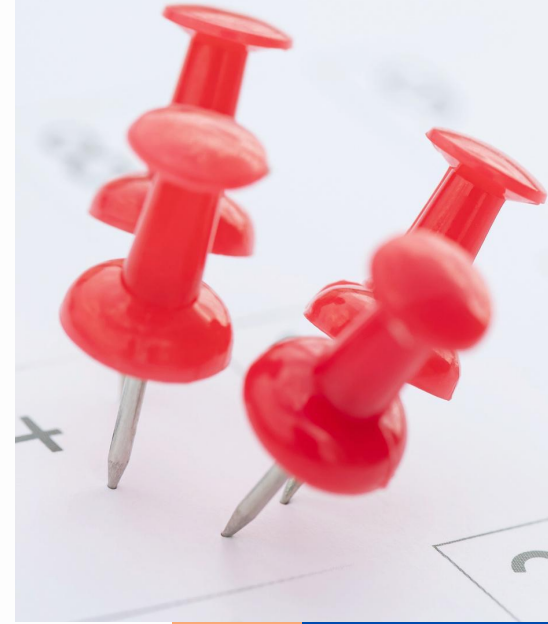
**April 2, 2025**

Self-Determination, Student Led IEPs

Moderator: Kendal Swartzentruber, I'm Determined  
Project



**Mark your  
calendar!**





# Thank you!

Learning knows  
no bounds

SIGN IN

<http://bit.ly/3zVfLTR>

