



Special Education Advisory Committee Meeting Agenda
LCPS Administrative Building, 21000 Education Court, Ashburn, Virginia 20148 SEAC
SEAC Sponsored Presentation: 6:00 – 7:10pm
Business Meeting 7:15 to 8:30 pm
Wednesday December 6, 2023,- Live Stream: <https://www.lcps.org/Page/140009>

Welcome by Liz Crotty 6:02

Office of Special Education Community Connection Activity

Presentation: Your Transition Journey Presenters: Jenna Arndt, Suzanne Burch, & Sarah Hendricks
Transition Subcommittee Work Group Meetings: January 24, 2024, March 5, 2024, May 22, 2024 meetings will be held 9:30 to 11:30 at Admin/ Office Room 104-G

Presentation: Special Programs Presentation for Rising 9th graders-HAMSci, IB Programs & Navy JROTC
Presenter: Mrs. Sharma, Dr. O'Connor, Mr. Skvarch, Mr. Bishop, Ms. Quintero

Business Meeting

1. Call to Order- Liz Crotty @ 7:40

2. Public Comment

Erin Burns- Countryside Elementary only 3 of 7 special education teachers on staff. This is impacting services provided to students as well as putting undo stress on the current staff.

Anonymous- Extend ESCE Pre-kindergarten Reverse Inclusion classrooms from ½ day (4 hours) to full days (6-7 hours). Increase the number of these classrooms throughout the county (due to the increased demand). There is research that indicates the benefits of these changes.

3. Office of Special Education Update-Dr. Paige Carter

Inclusive Schools Week

Currently serving 9,968 students with special needs

Current openings

Teachers Secondary 33 Elementary 15 Total 48 positions

Teaching Assistants- Secondary 13 Elementary 3 Total 16 positions

Currently, 48 vacant positions out of 1016 teacher. (95.28% fill rate)

Audit update-

VDOE Cyclical Monitoring

- Approximately 450 files reviews
- Looking for compliance in 35+ areas
- Complete by 2/1/24 state will give results by 7/1/24

Internal Staffing Audit

- Interviews and school visits
- Full report in the new year

4. Department of Student Services-Dr. Tedra Richardson

- New school board member boot camp
- Budget planning 2024/25- SpEd Staffing, Alternate Educational Planning

- 3rd Party Audit
- Mental Health & Substance Use information
- Revised Attendance Policy

5. Old Business

Policy and Compliance Subcommittee

Budget Recommendations:

Concern 1: There are high shortages for special education teachers and related service providers. In FY24, special education teachers and related service provider positions were cut during a time of growth in population for students with disabilities. School staff and parents are asking for more positions to be added who work directly with students.

Concern 2: Retention of special education and related service providers is a significant problem.

Concern 3: Having multiple departments that serve students with disabilities appears inefficient for ensuring best practices and consistent compliance for our students with disabilities and makes it challenging for parents to navigate.

Concern 4: Transition services is an area that has been flagged as needing improvement by LCPS parents for years in SEAC annual survey results. Designing and consistently implementing quality transition services has been an area of need for many years, and the current model where this is an additional duty on many administrators has not been successful.

Budget Recommendations

Recommendation 1: LCPS supports restoring cross categorical and related service provider positions cut from FY24 budget and staffing to account for growth. In addition, SEAC supports the Department of Student Service request for additional positions to staff 23 new programs and restore 10 collapsed programs, and including 4 Adapted PE teachers, 2 Occupational Therapists, and 2 Speech Language Pathologists.

Recommendation 2: SEAC supports building special education staffing proposals from identified student and teacher needs rather than based upon administrative ratios applied to projections from the Department of Budget and Financial Services.

Recommendation 3: SEAC supports increasing the number of SPED contingency positions and giving the Office of Special Education additional implementation flexibility for those positions.

Recommendation 4: SEAC does not support adding additional administrator positions in the Office of Procedural Support.

Recommendation 5: SEAC encourages LCPS to consider a restructure that would bring Section 504 and Eligibility under the Department of Special Education.

Recommendation 6: SEAC recommends developing and implementing a standardized build-out for Independent Living Labs strategically located around the county to allow access for all students with disabilities who require them as part of their educational needs.

Recommendation 7: Add a transition supervisor position to the Office of Special Education.

Motion made to adopt all policies- with the stipulations split recommendation 1 into 2 parts, adding to back virtual elementary, support expansion of STEP program to full day reverse inclusion ESCE program-

Motion passed unanimously.

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6. New Business

Policy and Compliance Subcommittee

Policy 7022 Employee Classification

Policy 7024 Grievance Procedures for Non-licensed & Supervisory Employees Dismissals/Demotions

No Recommendations

Motion to adopt as presented- passed unanimously

Passed meeting minutes

Motion made to adopt minutes from April, May and October

7. Reports and Updates

- Did you Know-Catherine Moran-**That modifications are changes to help students succeed in school.

b. Executive Committee-Meeting immediately after business meeting at Clyde's

c. SEAC Chair Report & Updates

22-23 SY Community Concerns

- Teachers, Teaching Assistants, and Related Service Provider Shortages
- ASL not available at all High Schools
- IEE Funding
- Low SOL Scores
- ECSE Not Following VDOE Guidelines
- 2018 Special Education Regulations Out of Date

23-24 SY Community Concerns

- Teacher, Related Service Provider(s), and TA Shortages
- Bullying
- Delivery of Special Ed Services in Collaborative Classes,
 - Specially designed instruction
 - Efficacy of delivery across the county
 - What is our co-teaching model?
- Closing learning loss gap

2022-23 SY Survey Data

Currently awaiting analysis

Membership

PTA/PTO Representatives and Member Training

72 Schools with PTA/PTO Representatives - **24 additional are needed**

18 voting members - **3 open memberships**

Membership application and SEAC bylaws are on the SEAC page on the LCPS website: <https://www.lcps.org/SEAC>

d. Subcommittee Reports

2023-2024 Subcommittee Co-Chairs- information will be sent out from each committee to members and PTO representatives

- **Meaningful Inclusion**, Tom Ketcham and Carla Sola
- **Policy and Compliance**, Craig Metz and Melissa Waugh

Specialized Programs

- **Literacy and Math**, Alicia McFadden and Erin Roselle Poe
- **Specialized Literacy and Math Work sessions @ LCPS Administration Building**
 - Quarter 3, March 18, 9:00-10:00AM
 - Quarter 4, May 13, 9:00-10:00AM
- **Transition**, Shehnaz Khan and Catherine Moran

Other Committees:

- Career and Technical Advisory Committee: Need a SEAC member to serve on the committee
Meetings are the 3rd Wednesday of each month at 8:30 am.
- Gifted Education Advisory Committee (GEAC): Next Meeting, Thursday, January 11, 7:00-8:30PM
- Equity Committee: 1st Thursday of the Month, Next Meeting, Thursday, December 7, 5:30-7:30PM
- Early Literacy Textbook Adoption Committee

e. Parent Resource Services

Kindergarten Connection: Moving on from Early Childhood Education to Kindergarten with an IEP

Wednesday, December 13, 2023, LCPS Admin Building 6:30 – 8:30

Social Media & Cyberbullying: What Parents Need to Know- Presented by Sgt. Marc Rodriguez LCSO

Monday, December 11, 2023, LCPS Admin Building 6:30 – 8:00 pm

f. School Board Liaison-Tiffany Polifko

Thank for the pleasure of being the Rep to SEAC.

Next SEAC Meeting: January 10, 2024, Presentation-The Role of SEAC

8. Adjourn: 9:12

SEAC Leadership:

SEAC Chair	Sharon Tropf	SEACChair@lcps.org
SEAC Vice Chair Planning	Jennifer DiDonato	SEACViceChairPlanning@lcps.org
SEAC Vice Chair Membership	Elizabeth Crotty	SEACViceChairMembership@lcps.org
SEAC Vice Chair Communications	Shehnaz Khan	SEACViceChairCommunications@lcps.org
SEAC Secretary	Kathryn Rosenbrook	SEACSecretary@lcps.org

SEAC Liaisons:

LCPS Staff Liaison, Director of Special Education	Tedra Richardson	Tedra.Richardson@lcps.org
School Board Liaison	Tiffany Polifko	Tiffany.Polifko@lcps.org
School Board Liaison, Alternate	Erika Ogedegbe	Erika.Ogedegbe@lcps.org

Stay Connected: Facebook: loudounseac **Twitter:** @loudounseac **WWW:** www.loudounseac.org

Anyone needing accommodations for a disability to attend or take part in this activity should call (571) 252-1011. Calls should be made five days prior to the activity when possible so that proper arrangements can be made.

If schools close for weather or other reasons, there will be no SEAC meeting.

SEAC is an advisory committee to the LCPS School Board