BCSSSD

TALLY SHEET

QUANTITY	DENOMINATION	AMOUNT
	$100 Bills	
	$50 Bills	
	$20 Bills	
	$10 Bills	
	$5 Bills	
	$2 Bills	
	$1 Bills	
	$1 Coin	
	Half Dollar	
	Quarters	
	Dimes	
	Nickels	
	Pennies	
	TOTAL IN CASH:	
	TOTAL CHECKS Pg. 2:	
	TOTAL CREDIT CARDS Pg. 2:	
	TOTAL DEPOSIT:	

PRICE PER UNIT:_____ UNITS SOLD:_____ TOTAL SALES:_____

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IF ADDITIONAL SEE ADDENDUM CHECK CIRCLE: ◯ BANK BAG NUMBER:_____

NAME OF ACCOUNT: _____

REASON FOR DEPOSIT:_____

DEPOSITOR:_____ _____ _____
PRINT NAME SIGNATURE DATE

REVIEWER:_____ _____ _____
PRINT NAME SIGNATURE DATE

PRINCIPAL:_____ _____ _____
PRINT NAME SIGNATURE DATE

BUSINESS OFFICE RECEIPT NUMBER: _____ (Filled out by Business Office)

List each check below. Place total check value on bottom of page and on page 1 of Tally Sheet.

Check Number CC# N/a	**Name on Check/Credit Card**	**Student's Name**	**Amount**

TOTAL CHECK VALUE: $_____

TOTAL CREDIT CARD VALUE: $_____

TALLY SHEET ADDENDUM
Attach to Tally Sheet

PRICE PER UNIT:_____ UNITS SOLD:_____ TOTAL SALES: _____

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