Burlington County Institute of Technology
Discover Your Potential

Dr. Ashanti Holley
Superintendent of Schools

Ryan Green
Director of Pupil Personnel Services
rgreen@burlcoschools.org

Date of Request: _____ Grade or Year of Graduation: _____

Student Name: _____
Date of Birth (DOB): _____
Address: _____
City, State & Zip Code: _____

I hereby authorize:
Burlington County Institute of Technology
☐ Westampton Campus
☐ Medford Campus

To release the following Child Study Team records:
☐ Current IEP
☐ Psychological Report
☐ LDTC Report
☐ Progress Reports
☐ Speech Report
☐ Social Work Report
☐ Other: (Please specify) _____

Please sign and return to Brandy Bodine (bodineb@burlcoschools.org) at Medford or Colleen Jurkowitsch (cjurkowitsch@burlcoschools.org) at Westampton.

By signing below, I hereby certify that I am the parent, guardian, legal representative, or the adult student listed above.

Signature: _____ Date: _____

Requested Day and Time to Pick Up Records: _____

(We will try to accommodate your requested pick-up date and time, but it may not always be possible. Please wait for a reply confirming the date and time.)
Note: You will need to complete a receipt and present valid identification to obtain your records.