Chassell Township School

Chassell, Michigan

AGENDA

Regular Meeting of the Board of Education
July 20, 2026 - 5:30 p.m. – School Library

"This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

1. **Meetings Openings**
   A. Call to Order
   Meeting called to order by the _____ of the Board at _____ pm.

   B. Pledge of Allegiance

   C. Roll Call
   Mr. Peter Torola, President _____
   Ms. Heather Murphy, Vice President _____
   Mr. B.J. (Brady) Tervo, Treasurer _____
   Mrs. Tanya Etelamaki, Secretary _____
   Mr. Randal Danison, Trustee _____
   Mr. Carl Olson, Trustee _____
   Mr. Mark Smith, Trustee _____
   Administrative
   Mr. Marco Guidotti, Superintendent/K-5 Principal _____
   Mrs. Tricia Tervo, MS/HS Principal _____
   Mrs. Tara Arens, District Secretary/Athletic Director _____

2. **Routine Matter**
   A. Approval of Agenda
   It is recommended the agenda be adopted as presented.
   Moved by _____, supported by _____, to adopt the agenda as presented.
   Vote _____

   B. Approval of Minutes
   It is recommended the minutes of the regular meeting held on June 22, 2026, be adopted as presented.
   Moved by _____, supported by _____, to adopt the minutes of the regular board meeting held June 22, 2026, as presented.
   Vote _____

3. **Recognize any individual or group wishing to address the Board of Education.**

4. **Treasurer's Report**
   Moved by _____, supported by _____, to approve the following actions:
   1. Financial Reports and Payment of Bills, as presented.
   a. General Fund Abstentions: _____
   b. Food Service Abstentions: _____
   c. Petty Cash Fund Abstentions: _____
   Roll Call Vote _____

5. **Administrative Reports**
   A. Mr. Guidotti
   B. Mrs. Tervo

6. **Action/Discussion Items**

NEOLA – Vol. 40, No. 2 Policy Updates
Moved by _____, supported by_____, to adopt NEOLA – Vol. 40, No. 2 Policy Updates – Second Draft Reading.
Vote _____

Schedule of Regular Board Meetings
Moved by _____, supported by_____, to adopt the schedule of regular board meetings held on the third Monday of each month at 5:30 p.m.
Vote _____
Proposed meetings:
July 20, 2026
August 17, 2026
September 21, 2026
October 19, 2026
November 16, 2026
December 21, 2026
January 18, 2027
February 15, 2027
March 15, 2027
April 19, 2027
May 17, 2027
June 21, 2027

Designation of posting public notices
Moved by _____, supported by_____, to designate the Superintendent or District Secretary to be responsible for posting public notices of public meetings.
Vote _____

Appointment of Election Committee
Moved by _____, supported by_____, to appoint Board Secretary, Superintendent, and Township Clerk to the Election Committee.
Vote _____

Annual Retainer Contracts
Moved by _____, supported by_____, to approve Law Firms – Thrune Law Firm, P.C. and Auditors – Hungerford Nichols. Other consultants will be an option of the board as required.
Vote _____

ACH Transactions
Moved by _____, supported by_____, to authorize Chief Financial Officer to conduct ACH Transactions.
Vote _____

Designation of depositories and signatories for school funds
Moved by _____, supported by_____, to designate the following and depositories and signatories for school funds as follows:

MILAF Liquid, Max Accounts and Term Series
General Operating and Capital Projects: Superintendent, Treasurer, Chief Financial Officer
Superior National Bank

General Fund Checking: Superintendent, Treasurer
Payroll Checking: Superintendent, Treasurer, Chief Financial Officer, District Secretary

Activities Checking: Superintendent, Principal's Secretary, District Secretary
Sinking Fund Checking: Superintendent, Treasurer, Chief Financial Officer
2017 Bonds-Capital Projects: Superintendent, Treasurer, Chief Financial Officer
Vote _____

Jilbert's Milk Bid
Moved by _____, supported by_____, to approve the Jilbert's Dairy Bid Form for the 2026-2027 school year.
Vote _____

New Hire
Moved by _____, supported by_____, to hire Eric Rundman as Part-Time Industrial Technology Teacher for the 2026-2027 School Year.
Vote _____

2026-2027 School Calendar
Moved by _____, supported by_____, to approve the 2026-2027 School Calendar.
Vote _____

7. **Committee Reports**
   No Committee Reports this month

8. **Future Planning**
   The next regular monthly meeting of the Chassell Township Schools' Board of Education will be held at 5:30 p.m. on Monday, August 17, 2026, in the Chassell Township School library.

9. **Adjournment**
   Motion by _____, supported by _____, to adjourn at _____ p.m.
   Vote _____