January 27, 2026
Chassell, MI 49916
Meeting Minutes

The regular monthly meeting of the Chassell Township Schools' Board of Education was held at 5:30 p.m. on Monday, January 27, 2026, in the Chassell Township School Library.

President, Peter Torola called the meeting to order at 5:30 p.m. Roll call showed the following in attendance: Peter Torola, President; Heather Murphy, Vice President; B.J. (Brady) Tervo, Treasurer; Tanya Etelamaki, Secretary; Mark Smith, Trustee, Randal Danison, Trustee. Not in attendance: Carl Olson, Trustee. Also, in attendance were Marco Guidotti, Superintendent/K-5 Principal; Tricia Tervo, MS/HS Principal; Tara Arens, District Secretary/Athletic Director.

On a motion by Mark Smith and supported by Randal Danison, the board adopted the agenda. Vote 6-0. Motion carried.

On a motion by Mark Smith and supported by Randal Danison, the minutes of the regular board meeting held on December 15, 2025, were adopted as presented. Vote 6-0. Motion carried.

Recognize any Individual or group wishing to address the Board of Education:

a. Leanna and Tyrel Kuenzel were in attendance

Treasurer's Report:

1. Approval of Financial Reports and Payment of Bills, as presented.
   a. General Fund Abstentions:
   b. Food Service Abstentions:
   c. Petty Cash Fund Abstentions:

On a motion by Mark Smith, supported by Randal Danison, the Treasurer's Report and Payment of Bills were approved as presented. Roll Call Vote 6-0. Motion carried.

Administrative Reports:

Mr. Guidotti:

- Mr. Guidotti shared thanks to all staff and teachers for a smooth and successful first semester now that semester 2 has started. A special thanks to those who've stepped up and He also acknowledged Mrs. Beth Hillstrom for her diligence and attention to detail in working through this year's field audit, which resulted in high remarks from CCISD pupil accounting staff. Mrs. Tricia Tervo, Mrs. Tara Arens, and Mrs. Sarah Guidotti contributed assistance there, as well. A thanks also went out to more staff for stepping up in areas of need through a busy January. We gained a few more students at the semester break, bringing our total enrollment up to 220, over 20 more students than last year's ending enrollment. Regarding upcoming events, Mr. Guidotti remarked on the Regional Spelling Bee to be held in Stanton (Feb. 18) and Winterfest to be held here at the school (Feb. 21). He also shared an update on 27I funding and the need to discuss with CEA.

Mrs. Tervo:

- Enrollment
  - 5 new students since last meeting
  - Current count: 220
- Academics
  - Master schedule modifications
    - Miss Shafer- Applied Chemistry and prep period swapped (to accommodate higher course enrollments)
    - Added a class (Farm and Food) to the middle school rotation 4th block and moved Mrs. Squires' prep period (to have more manageable numbers in the middle school rotation classes)
    - Reassigned FlexTime classes
  - Exams
    - Went smoothly; Staff want to revisit the block scheduling exam policy before next year (particularly in regards to exam exemptions).
  - SCRIPT
    - Mr. Normand got CAD training through REMC for the 4th grade. Students designed multi-part tools/objects that are currently being printed. They will then assemble them

and put them into use. In connection with this training, they received two Bambu 3D printers for the elementary grades.

- Spelling Bee
  - Will be hosted by Stanton with volunteer help from Chassell staff.

Action/Discussion Items:

Resignation

On a motion by Tanya Etelamaki, supported by Randal Danison, to accept the resignation with regret from Sarah Guidotti as Elementary Boys Basketball Coach.
Vote 6-0. Motion carried.

New Hire

On a motion by Randal Danison, supported by Tanya Etelamaki, to hire Janessa Kilpela as Elementary Boys Basketball Coach.
Vote 6-0. Motion carried.

Resignation

On a motion by Tanya Etelamaki, supported by Randal Danison, to accept the resignation with regret from Marco Guidotti as Co-Track Coach.
Vote 6-0. Motion carried.

Resignation

On a motion by Tanya Etelamaki, supported by Randal Danison, to accept the resignation with regret from Casana Ryynanen as Co-Track Coach.
Vote 6-0. Motion carried.

CCASB Award Nominee

On a motion Tanya Etelamaki, supported by Randal Danison, to approve the CTE Program as the CCASB Education Leadership Award Nominee.
Vote 6-0. Motion carried.

2025-2026 LOA – CEA/CTS School Board – Insurance Premium Under Hard Cap

On a motion by Mark Smith, supported by Randal Danison, to approve 2025-2026 LOA – CEA/CTS School Board – Insurance Premium Under Hard Cap.
Vote 6-0. Motion carried.

Committee Meetings

None.

Future Planning

The next regular monthly meeting of the Chassell Township Schools' Board of Education will be held at 5:30 p.m. on Monday, February 16, 2026, in the Chassell Township School Library.

Adjournment

On a motion by Tanya Etelamaki and supported by Mark Smith, the board adjourned at 5:52 p.m. Vote 6-0. Motion Carried.

Signed:

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Board Secretary

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Board President