November 24, 2025
Chassell, MI 49916
Meeting Minutes

The regular monthly meeting of the Chassell Township Schools' Board of Education was held at 5:30 p.m. on Monday, November 24, 2025, in the Chassell Township School Library.

President, Peter Torola called the meeting to order at 5:30 p.m. Roll call showed the following in attendance: Peter Torola, President; B.J. (Brady) Tervo, Treasurer; Tanya Etelamaki, Secretary; Mark Smith, Trustee, Randal Danison, Trustee. Also, in attendance were Marco Guidotti, Superintendent/K-5 Principal; Tricia Tervo, MS/HS Principal; Tara Arens, District Secretary/Athletic Director. Not in attendance: Heather Murphy, Vice President and Carl Olson, Trustee.

On a motion by Mark Smith and supported by Randal Danison, the board adopted the agenda with additions. Vote 5-0. Motion carried.

On a motion by Mark Smith and supported by Randal Danison, the minutes of the regular board meeting held on October 20, 2025, were adopted as presented. Vote 5-0. Motion carried.

Recognize any Individual or group wishing to address the Board of Education:

a. Leanna Kuenzel was in attendance.

Treasurer's Report:

1. Approval of Financial Reports and Payment of Bills, as presented.
   a. General Fund Abstentions:
   b. Food Service Abstentions:
   c. Petty Cash Fund Abstentions:

On a motion by Mark Smith, supported by Randal Danison, the Treasurer's Report and Payment of Bills were approved as presented. Roll Call Vote 5-0. Motion carried.

Administrative Reports:

Mr. Guidotti: Mr. Guidotti shared an update on the school's 2024-25 MTSS awards and acknowledgements. These include:

i. MTSS Data Utilization Award for collecting and using MTSS fidelity data during 2024-25
   1. Chassell 6-12: Behavior
   2. Chassell K-5: Reading and Behavior

ii. MTSS Implementation and Impact
   1. Chassell 6-12: Tier 1 Behavior (Silver)
   2. Chassell K-5: Tier 1 Behavior (Silver)
   3. Chassell K-5L Tier 1 Reading (Bronze)

Also, he extended thanks to Mrs. Diane Esterline and the National Honor Society students, along with the help of other staff and students who contributed everything from helping hands to artwork to musical talent at this year's Veterans Day assembly honoring our veterans.
Additionally, we want to extend a huge thank you and congratulations to Mrs. Angela Danison for her three decades of dedicated service to Chassell Township Schools. Mrs. Danison is retiring as of December 1.
Mr. Guidotti also shared an update on state funding 31aa.

Mrs. Tervo:

- Veterans' Day program recap
- Congratulations to Angela Danison on her retirement after 30 years of service to the Chassell school and community.
- Potential grant opportunity (Application would be with a pool of schools in the areas. If awarded, we would be looking at using our portion toward the development of a STEM/STEAM Learning Lab in the elementary school.
- Update on Green Bandana project success
- Enrollment- 1 new student since the previous meeting
- MTSS awards (Marco covered this in the end.)
- Attendance superstars- Awarded with an Italian soda bar (students with 90% or better attendance)

Action/Discussion Items:

Snow Plowing Proposal

On a motion by Tanya Etelamaki, supported by Mark Smith to approve DP Construction Proposal for Snow Plowing November 25th to March 30th, 2026.

Vote 5-0. Motion carried.

The Pool – Trustee and Alternate Trustee and Board Resolution

On a motion by Randal Danison, supported by Mark Smith, to appoint Trustee, Marco Guidotti, and Alternate Trustee, Tara Arens, for the Resolution Authorizing Public Entity Membership in the West Michigan Health Insurance Pool (WMHIP) for a Minimum Three-Year Period.

Vote 5-0. Motion carried.

District Audit

On a motion by Randal Danison, supported by BJ Tervo, to accept the District Audit for the year end June 30, 2025, that was completed by Hungerford as presented.

Vote 5-0. Motion carried.

Letter of Agreement – CEA/Board of Education Bargaining Agreement

a. Medical Benefit Plan Provider Change and Calendar Provisions Revisions

On a motion by Randal Danison, supported by Mark Smith, to approve the Letter of Agreement – CEA/Board of Education Bargaining Agreement as presented.

Vote 5-0. Motion carried.

Added:

31aa Opt-in Resolution D

On a motion by Randal Danison, supported by Mark Smith, to approve Resolution D: Opt-In Subject to Rescission.

Vote 5-0. Motion carried.

Committee Meetings

Policy Committee met to go over NEOLA policy updates with Mr. Vaara.

Future Planning

The next regular monthly meeting of the Chassell Township Schools' Board of Education will be held at 5:30 p.m. on Monday, December 15, 2025, in the Chassell Township School Library.

Adjournment

On a motion by Randal Danison and supported by Mark Smith, the board adjourned at 6:12 p.m. Vote 5-0. Motion Carried.

Signed:

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Board Secretary

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Board President