June 22, 2026
Chassell, MI 49916
Meeting Minutes

The regular monthly meeting of the Chassell Township Schools' Board of Education was held at 7:30 p.m. on Monday, June 22, 2026, in the Chassell Township School Library.

President, Peter Torola called the meeting to order at 5:30 p.m. Roll call showed the following in attendance: Peter Torola, President; Heather Murphy, Vice President; Tanya Etelamaki, Secretary; B.J. (Brady) Tervo, Treasurer; Mark Smith, Trustee, Randal Danison, Trustee. Also, in attendance were Marco Guidotti, Superintendent/K-5 Principal; Tricia Tervo, MS/HS Principal; Tara Arens, District Secretary/Athletic Director. Not in Attendance: Carl Olson, Trustee.

On a motion by Mark Smith and supported by Randal Danison, the board adopted the agenda as presented.
Vote 6-0. Motion carried.

On a motion by Randal Danison and supported by Mark Smith the minutes of the regular board meeting held on May 18, 2026, were adopted as presented.
Vote 6-0. Motion carried.

Recognize any Individual or group wishing to address the Board of Education:

a. Matt, Amy, Clare Zimmer; Leanna and Tyrel Kuenzel

Treasurer's Report:

1. Approval of Financial Reports and Payment of Bills, as presented.
   a. General Fund Abstentions:
   b. Food Service Abstentions:
   c. Petty Cash Fund Abstentions:

On a motion by Randal Danison, supported by Mark Smith, the Treasurer's Report and Payment of Bills were approved as presented. Roll Call Vote 6-0. Motion carried.

Administrative Reports:

Mrs. Tervo:

- Executive summary
  - Master Schedule for 2026/2027
    - Block schedule
      - Looking at middle school mathematics and ELA-
        - Grade 8 had mathematics all year (Core/Personal Finance)
        - Grade 7 had ELA all year (Core/Writing)
        - Considering ways to have a math/ELA experience all year
      - Elective courses- looking at splitting blocks for some electives [Band that ran all year 85 minutes/day, Yearbook/Marketing, better accommodate resource room time for IEPs and Title I time for students who need the extra support, etc.]
      - Feedback surveys
      - Data- Initial data from district testing in reading and mathematics is not showing negative impact; Need additional academic data for tracking longer-term impact
    - Draft schedule delayed due to open positions and some programming decisions being made in middle/high school and modifications needed to block schedule
  - Grant updates
    - MiSTEM Playbook grant
      - MSU team visited the school on Wednesday, May 20, 2026. Spent about 4 hours visiting fourth grade classroom, interviewing grant team, a small group of students, our ISD community partners, etc.
      - The main grant consultant followed up with a glowing review of the team visit to the Chassell school. They were very impressed with what they observed with our school in general and specifically our science and STEM programs K-12.
    - Ready to enact phase one of the grant
    - CTS grant team: Tricia Tervo (grant lead), Marco Guidotti (Elementary administrator), Josh Normand (lead teacher), Beth Squires (content creator and thought partner), Jason Auel & Tara

Arens (financial) [Note: Looking to add Veronykah Shafer as an additional content creator and thought partner)

- Zero Barriers in STEM Education Summit 2026, Washington D.C.
  - Chassell was chosen to represent educators in the state of Michigan, with one administrator (Tricia) serving on the Michigan State Team
  - Select members of the team were invited to take part in the Smithsonian Education Academy for Teachers (SSEAT) [Tricia will attend this.]
  - Developing a model for the state [3P learning: Project-based, Problem-based, & Place-based; An integrated approach used to make curriculum highly relevant by connecting classroom lessons to real-world community contexts and student-driven investigations]

Mr. Guidotti:

-Mr. Guidotti extended thanks to the school staff for all of the hard work this past school year and provided updates on summer cleaning, facilities/maintenance, staffing, grant funding, and Strawberry Festival school involvement.

Action/Discussion Items:

Reassign

On a motion by Tanya Etelamaki, supported by B.J. (Brady) Tervo, to reassign Leanna Kuenzel from Paraprofessional to the Principal's Office Secretary.
Vote 6-0. Motion carried.

Resignation

On a motion by Tanya Etelamaki, supported by B.J. (Brady) Tervo, to accept the resignation with regret from Allie Williamson as Child Care Aide.
Vote 6-0. Motion carried.

Resignation

On a motion by Tanya Etelamaki, supported by B.J. (Brady) Tervo, to accept the resignation with regret from Karie Chula as Lead Teacher – Infant/Toddler Room.
Vote 6-0. Motion carried.

Resignation

On a motion by Tanya Etelamaki, supported by B.J. (Brady) Tervo, to accept the resignation with regret from Elizabeth McCloskey as Building Sub/Paraprofessional.
Vote 6-0. Motion carried.

2026 Tax Rate Request

On a motion by B.J. (Brady) Tervo, supported by Randal Danison, approves the 2026 Tax Rate Request.
Vote 6-0. Motion carried.

Probationary Teachers

On a motion by Heather Murphy, supported by Tanya Etelamaki, to recommend approval of 2nd year probationary for the following teacher:
2nd Year Probation – Kellan Heikkila
2nd Year Probation – Sydney Harmon
2nd Year Probation – Veronykah Shafer
Vote 6-0. Motion carried.

Probationary Teachers

On a motion by Tanya Etelamaki, supported by Mark Smith, to recommend approval of 1st year probationary for the following teachers:
1st Year Probation – Amy Larson
1st Year Probation – Crystal Lantz
1st Year Probation – Lisa Gotham
1st Year Probation – Jared Berryman
Vote 6-0. Motion carried.

Approve Amended 2025-2026 Budget

On a motion Randal Danison, supported by Mark Smith, to approve the Amended Budget for the 2025-2026 school year.
Vote 6-0. Motion carried.

Adopt the Preliminary 2026-2027 Budget

On a motion by B.J. (Brady) Tervo, supported by Randal Danison, to adopt the Preliminary 2026-2027 Budget.
Vote 6-0. Motion carried.

Reassign

On a motion by Tanya Etelamaki, supported by B.J. (Brady) Tervo, to reassign Keira Chrestensen from Paraprofessional

to Title 1 Teacher.
Vote 6-0. Motion carried.

Approve the Resolution Authorizing Issuance of Notes in Anticipation of State School Aide

On a motion by Mark Smith, supported by Randal Danison, to approve the resolution authorizing issuance of notes in anticipation of state school aide.
Vote 6-0. Motion carried.

C. NEOLA Policy Update Vol. 40 – No. 2 – First Draft Reading

Committee Meetings

A. The Policy Committee met on June 10 to go over NEOLA Policy Updates.

Future Planning

The next regular monthly meeting of the Chassell Township Schools' Board of Education will be held at 5:30 p.m. on Monday, July 20, 2026, in the Chassell Township School Library.

Adjournment

On a motion by Tanya Etelamaki and supported by Randal Danison, the board adjourned at 8:32 p.m.
Vote 6-0. Motion carried.

Signed:

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Board Secretary

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Board President