August 17, 2026
Chassell, MI 49916
Meeting Minutes

The regular monthly meeting of the Chassell Township Schools' Board of Education was held at 5:30 p.m. on Monday, August 17, 2026, in the Chassell Township School Library.

President, Peter Torola called the meeting to order at 5:30 p.m. Roll call showed the following in attendance: Peter Torola, President; Heather Murphy, Vice President; B.J. (Brady) Tervo, Treasurer; Mark Smith, Trustee, Randal Danison, Trustee, Carl Olson, Trustee. Also, in attendance were Marco Guidotti, Superintendent/K-5 Principal; Tricia Tervo, MS/HS Principal. Not in Attendance: Tanya Etelamaki, Secretary; Carl Olson, Trustee; Tara Arens, District Secretary/Athletic Director.

On a motion by Mark Smith and supported by Heather Murphy, the board adopted the agenda as presented.
Vote 5-0. Motion carried.

On a motion by Mark Smith and supported by Heather Murphy the minutes of the regular board meeting held on July 20, 2026, were adopted as presented.
Vote 5-0. Motion carried.

Recognize any Individual or group wishing to address the Board of Education:

- Robotics Report by Moriah Goodall
    - Have delivered flyers to local businesses to donate
    - First Robotics raised costs this year (Base robot kit is $6,500)
    - Estimated costs of travel + parts: $10,000 (including the kit)
    - Have mentors lined up through MTU students (marketing, advertising, coding)
    - Have several community members who are interested in helping with design, fabrication, and mechanics
    - Fundraising: Looking at a Fall Harvest Craft Show in October to support Robotics
    - Looking at setting up Square account
    - Have applied for several large grants (waiting to hear back)

Treasurer's Report:

1. Approval of Financial Reports and Payment of Bills, as presented.
   a. General Fund Abstentions:
   b. Food Service Abstentions:
   c. Petty Cash Fund Abstentions:

On a motion by Mark Smith, supported by Randal Danison, the Treasurer's Report and Payment of Bills were approved as presented. Roll Call Vote 5-0. Motion carried.

Administrative Reports:

Mrs. Tervo:

- Executive summary
    - Master Schedule for 2026/2027 (draft was presented, highlighting a few modifications to the block schedule)
        - A mathematics and ELA experience is built in for grades 6, 7, and 8 all year.
        - A few elective classes were put into a split block (due to not needing the full 85 minute time slot).
        - Formal art opportunities were added back into the schedule.
        - We're waiting to finalize the schedule until we hire a shop teacher and finish the co-op agreement with Dollar Bay Tamarack City Schools.
    - Update on Zero Barriers in STEM Education Summit 2026, Washington D.C.
        - Tricia Tervo attended the SSEAT (Smithsonian Education Academy for Teachers) with the state science consultant and the Zero Barriers Summit with a team from the state of Michigan (including the state science consultant, the state MiSTEM director and a representative from the Department of Labor and Economic Opportunities)
        - Tricia will give an update on the team goal and an outline of the plan at a fall board meeting

Mr. Guidotti:

Thanked office staff for summer work and prep

- Monday, 8/31 and Tuesday, 9/1 staff PD
- Open house 9/1, 4:30-6:00
- First day of school for students 9/8
- Cross country, volleyball, football (Hancock coop) have started practice
- Staff hires are nearly complete (see action items)

Action/Discussion Items:

Resignation

On a motion by BJ Tervo, supported by Mark Smith, to accept the resignation with regret from Tara Arens as Athletic Director.
Vote 5-0. Motion carried.

Reassign

On a motion by BJ Tervo, supported by Mark Smith, to reassign Aubrey Rady as Paraprofessional to Long-Term Substitute Music/Special Education Teacher.
Vote 5-0. Motion carried.

Resignation

On a motion by BJ Tervo, supported by Mark Smith, to accept the resignation with regret from Beth Shannon as the Lead Teacher-Infant/Toddler Room.
Vote 5-0. Motion carried.

New Hire

On a motion by B.J. Tervo, supported by Mark Smith, to hire Naomi Woodruff as MS/HS Math Teacher for the 2026-27 school year.
Vote 5-0. Motion carried.

New Hire

On a motion BJ Tervo, supported by Mark Smith, to hire Avery Beauchamp as Lead Teacher – Infant/Toddler Room.
Vote 5-0. Motion carried.

New Hire

On a motion by BJ Tervo, supported by Mark Smith, to Daryn DuPont as Lead Teacher – Infant/Toddler Room.
Vote 5-0. Motion carried.

New Hire

On a motion by BJ Tervo, supported by Mark Smith, to hire Carolina Qualmann as Paraprofessional.
Vote 5-0. Motion carried.

2026-2027 Co-op Agreement - Band

On a motion by BJ Tervo, supported by B.J. Mark Smith, to approve the 2026-2027 Inter-District Co-Op Agreement with Dollar Bay-Tamarack City Schools for MS/HS Band.
Vote 5-0. Motion carried.

2026-2027 Pupil Transportation Contract - Lamers

On a motion by B.J. Tervo, supported by Mark Smith, to approve the 2026-2027 contract with Lamers Bus Lines.
Vote 5-0. Motion carried.

2026-2027 Updated School Calendar

On a motion by B.J. Tervo, supported by Mark Smith, to approve the updated 2026-2027 School Calendar.
Vote 5-0. Motion carried.

Committee Meetings

No Committee Reports

Future Planning

The next regular monthly meeting of the Chassell Township Schools' Board of Education will be held at 5:30 p.m. on Monday, September 21, 2026, in the Chassell Township School Library.

Adjournment

On a motion by Randal Danison, supported by Heather Murphy, the board adjourned at 5:52 p.m.
Vote 5-0. Motion carried.

Signed:

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Board Secretary

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Board President