CITY OF LANSING

800 First Terrace • Lansing, KS 66043 • Phone (913) 727-3036 • Fax (913) 828-4579

2025 MAYOR'S CHRISTMAS TREE PROGRAM

Applicant's Name:_____

(Applicant must be a Lansing resident)

Address:_____ Social Security Number _____

Telephone Number: _____ Cell Phone: _____ Email: _____

If you rent your residence, provide the following contact information regarding your property manager or owner:

Name: _____ Telephone (Daytime):_____ (Evenings):_____

Number of people residing at this household: _____ (a household is ***all income earning*** persons, and children, living in the household or not [i.e. military assigned overseas])

**** Please note, if your City of Lansing Trash and/or Sewer Service account is delinquent, and you do not have a payment arrangement with the City, you will not be eligible for the Mayor's Christmas Tree Program. ****

Income Eligibility Limits

Please include income information for all individuals in the household from the following sources:

☐ - Copies 2024 IRS federal tax forms for all persons in household
☐ - Paycheck stubs of ***all persons in household*** for the ***most recent*** **3 pay periods**
☐ - Copies of check stubs or award letters for any unemployment compensation for all persons in household
☐ - Copies of social security and/or disability determination or copy of latest check/deposit for all persons in household
☐ - Copies of award letters of all State assistance including Food Stamps and Cash Assistance for all persons in household
☐ - Copies of award letters for all child support for all children in household
☐ - Copies of award letters or lease information for housing assistance or discounts
☐ - Copies of letter of eligibility for retirement, annuity, and/or pension for all persons in household
☐ - Statement of interest earnings for last two years from all accounts for all persons in household
☐ - Copies of award letter or check stub for all estate and/or trust income for all persons in household
☐ - Copies of check stubs for any dividends paid in 2025-2026 for all persons in household (most recent months)

2025-2026 Income Eligibility Limits		
Number in Household	**Annual Income Limit**	**Monthly Income Limit**
1	$28,953	$2413
2	$39,128	$3261
3	$49,303	$4109
4	$59,478	$4957
5	$69,653	$5805
6	$79,828	$6653
7	$90,003	$7501
8	$100,178	$8349
For each additional family member, add	$10,175	$848

Verification of any of the information contained in this application may be obtained from any source named herein. By the application, the undersigned consents to release of income and residency information.

I do hereby solemnly swear (or affirm) that the information provided herein is true and correct.

_____ _____

Signature of Applicant *Date*

Bike Size Reference Chart		
Bike Wheel Size	**Suitable for Ages**	**Child's Inseam**
12"	2-4 years	14-17 inches
14"	4-6 years	16-20 inches
16"	5-8 years	18-22 inches
18"	6-9 years	20-24 inches
20"	7-10 years	22-25 inches
24"	9-12 years	24-28 inches
26"	10+ years	24+ inches

We are unable to provide tricycles.

CHILDREN'S GIFT INFORMATION:

- **Children aged 18 or older are not eligible for the program; we may contact you for verification of ages.**
- Please specify M/F/Unisex clothing size and whether the clothing and shoe sizes are adult or children's sizes.
- Alternative Items will only be purchased if Wish List Items are unavailable.
- **Wish List items that cost more than $50 will not be considered.**

	EXAMPLE	**#1**	**#2**
Child's Age	*12*		
Sex	*M*		
Shirt Size	*Boys 12-14* *Youth X-Large*		
Pant Size	*Boys 10-12* *24x30*		
Shoe Size	*Boys 6.5* *Mens 5.5*		
Coat Size	*Boys X-Large*		
Bicycle Size	*(See chart above)*		
Wish List #1	*(Specify gift $50 or under)*		
Wish List #2	*(Specify gift $50 or under)*		
Alternative Gift	*(Alternate Gift Option)*		
Book Genre	*Graphic Novel, Picture Book, Board Book*		

Bike Size Reference Chart		
Bike Wheel Size	**Suitable for Ages**	**Child's Inseam**
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	#3	#4	#5
Child's Age			
Sex			
Shirt Size			
Pant Size			
Shoe Size			
Coat Size			
Bicycle Size			
Wish List #1			
Wish List #2			
Alternative Gift			
Book Genre			

Bike Size Reference Chart		
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	#6	#7	#8
Child's Age			
Sex			
Shirt Size			
Pant Size			
Shoe Size			
Coat Size			
Bicycle Size			
Wish List #1			
Wish List #2			
Alternative Gift			
Book Genre			

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