Apollo SAC Minutes 8/15/23(in person meeting)

6:03 pm sign in and introductions and meeting brought to order.

**Attendance**

Kelly Woodbeck- Parent Pedro Grinan-Parent Jessica Allen-Parent

Vanessa Harris-Staff Kim Thornton-Staff Laura Day-Parent

Claire Murphy-Staff Stephanie Morgan-Parent Sarah Whitney-Parent

Aimee DiLago-Principal Phyllis Kennedy-Thibideau-Staff

**SAC Business**

1. Review May minutes- AD moved to approve minutes, KT seconded the motion. Minutes approved.
2. Adoption of Agenda-Amended-AD approved, and JA seconded.

**Treasury Update**

1. Treasurer’s Report-$27 in district was last year. New School balance is $2,252.39. The new balance came from the teachers’ class wallet. Class wallet is where all teachers were given $300 to spend for the year. Whatever they didn’t spend came back to the school.

**Parent Leadership Team**

Sarah Whitney will attend meetings. First meeting will be 9/8/23. Meeting schedule will be 10/6/23, 11/3/23, 2/9/24, 3/8/24, and 4/5/24. Sarah Whitney will report on the next SAC meeting.

**Old Business**

* What is SAC?
  + School Advisory Council-helps create school plan, looks at ways to improve family engagement. How to spend the money. All information is posted on the school website.
  + 51% consists of parents and the rest are staff members.
* Upcoming Meeting dates for next school year.
  + 9/11/23
  + 10/9/23 (Columbus Day)
  + 11/13/23
  + 12/11/23
  + 1/8/24
  + 2/12/24
  + 3/11/24
  + 4/8/24
  + 5/13/24

**New Business**

* None

**Principal Update**

* Meet and Greet was a success.
* Open House will be 8/17/23 @5:30pm
* Comprehensive Needs Assessment (CNA)/School Improvement Plan (SIP). Over the summer a group of our school community members came together to review our 2022-2023 data to complete our Comprehensive Needs Assessment. The CNA drives our School Improvement Plan (SIP). Apollo’s top three priorities are Academics, Attendance, and Discipline. Attendance and Tardiness: the average number of students that were absent per day was 58 (8.64 %), and 10,324 total number of days that students were absent. There were 150 students who had chronic absences. The tardy student count was 4,741. These factors result in days’ worth of lost instruction that directly impacts student achievement. Discipline Referrals: there were over 2000 referrals for the 22-23 school year. Kindergarten:221, First Grade: 503, Second Grade:244, Third Grade:240, Fourth Grade:338, Fifth Grade:280, Sixth Grade:234. Schoolwide the data component with the lowest performance is Math. New curriculum, lack of small group instruction, and math interventions not in place all contributed to low performance. Through the SIP we have developed a plan to address the issues. The CNA team determined that collaboration, culture, and communication among all stakeholders are the areas to address for the 2023-2024 school year.
* School Wide Focus-all parents should now be on FOCUS. Grades, Referrals, Messages, and Notes will all be posted to FOCUS.

**Positive Behavior Interventions and Supports (PBIS)**

* Harper and Faulkner are now in charge of this program.
* Next up is a Glow Party for September.
* The students will collect eagle bucks towards PBIS store and parties. They will be able to turn in enough for debit cards in the amount of $10 and $25.

**Title1 update**

* Annual Title I Meeting 8/17/23 @ 5:00pm. This will be a Scavenger Hunt!
* Science Information Night 9/28/23-Students will learn what a Science Fair is, get a free board, and get ideas for a project. This will be for 4th, 5th, and 6th graders only. There will be another Science Night as well.

**Adjourned Meeting**

* 6:16pm JA to motion and AD to second

**Next meeting will be in person September 11, 2023**