

BHS Teachers:

First Semester Exam Expectations

- **Policy 5:** First semester exams are comprehensive assessments for the course standards and objectives. The exams may be an alternate assessment in place of a formal written or computer-based examination for justifiable reasons which are approved by the principal or designee.
 - No courses are exempt from the first semester exam.
 - No course may use NG as the first semester exam grade.
 - No student may have an NG as the semester 1 exam grade unless approved by the curriculum contact AP.
- **Policy 6:** If a student's performance on the semester examination is higher than their performance throughout the semester, the teacher may issue the student one letter grade higher for the semester average than the mathematical calculations would typically provide.
- Students who do not take their first semester exam must receive a zero percent exam grade in Focus. When students make up their exams, the teachers must submit requests for grade changes in Focus. Teachers may use their lunch-period class times for students to make up exams.
- Semester exams are required to be completed on the day and time assigned by the administration.

12/19 Tuesday	Period 7 @ 8:35	
12/20 Wednesday	Period 2 @ 8:35	Period 1 @ 12:20
12/21 Thursday	Period 4 @ 8:35	Period 3 @ 12:20
12/22 Friday	Period 6 @ 8:35	Period 5 @ 12:20

- Students may not leave their classroom except to use the restroom or for an emergency. No exceptions. Teachers may not ask for students to be sent to their room by another teacher. Students may not be sent to Gym, Media Center, JROTC, etc.

[Secondary Schools District Administrative Procedures for Grading](#)

Thanks,

John Johnson, Assistant Principal

321-956-5000 ext. 21516, 321-890-5271 mobile