



Bayside High School

STUDENT HANDBOOK 2023 - 2024

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BELL SCHEDULE 2023-2024

Period	Monday -Thursday	Early Release Friday
1	8:35-9:28	8:35-9:13
2	9:33-10:22	9:18-9:53
3	10:27-11:16	9:58-10:33
4	11:21-12:51	10:33-12:13
A lunch	11:16-11:46	10:33-11:03
B lunch	11:51-12:21	11:03-12:33
C Lunch	12:21-12:51	11:43-12:13
5	12:56-1:45	12:18-12:53
6	1:50-2:39	12:58-1:33
7	2:44-3:35	1:38-2:15

- *Pledge of Allegiance and morning announcements at the beginning of Period 1.*

WHERE CAN I FIND HELP?

The Front Office opens at 7:30a.m. and remains open until 4:00p.m. during standard school days. Front hallway doors open for students at 8:00 a.m.

BOOKKEEPER

Leslie Rowland 956-5000 x21504

ATHLETIC/ACTIVITIES DIRECTOR

Brandon Sherrill 956-5000 x21638

OTHER DEPARTMENTS

Band 956-5000 x21649

Chorus 956-5000 x21630

JROTC 956-5000 x21604 & 21597

GUIDANCE COUNSELORS 956-5000

Jenny Imel x21524

Jenni Davidson x21523

Kristina Bradish x21522

Christine Barbuto x21519

Chad Zgonc x21525

Sherise Gladden x21521

GSP, Mercedita Ortiz x21532

Social Worker, Jennifer Weber
x21520

ATTENDANCE PROCEDURE

ABSENCES

The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session. School attendance is the responsibility of parents/legal guardians and students. Absences shall be reported to the school by the parent/legal guardian or adult student as soon as practicable.

In accordance with statute, the Superintendent or designee shall require, from the parent/legal guardian of each student of compulsory school age or from an adult student who has been absent from school or from class for any reason, a statement of the cause for such absence. The Board reserves the right to verify such statements and to investigate the cause of each single absence.

In addition, educators shall have the responsibility of encouraging regular attendance of students, maintaining accurate attendance records, and following reporting procedures prescribed by the Superintendent or designee. Schools will record absent and tardy students in the automated student attendance recordkeeping system.

Students must be in attendance a minimum of four (4) hours in order to participate in extra-curricular activities.

Unexcused Absences = 5 days for make up work without grade penalty.

Excused absences = 10 days for make up work without grade penalty.

* 5/10 days starts the day the student returns from their absence.

Extensions past 10 days per teacher late work and grading policy stated in syllabus.

ABSENCES for APPROVED SCHOOL ACTIVITIES

When a student is aware that he/she will miss a class due to an approved school activity such as competition, career shadowing, or a field trip, he/she should notify each teacher and ask what he/she can do to prepare for the upcoming absence. The first day back in class after the activity, the student should present to each teacher written verification from the sponsor of the activity indicating that he/she was in attendance for the activity.

CHECK-OUT PROCEDURES

Any student wishing to leave school during the school day must use the following procedure:

- 1) For pre-arranged checkouts, parents are requested to write a note to be turned in to Attendance **before 8:30a.m.**
- 2) All students signing out will report to the Attendance office with the exception of students who are ill. These students are to report to the clinic for sign out.
- 3) The Attendance clerk will verify, by a phone call to the parent or legal guardian, permission for student to leave campus.
- 4) If permission is granted, the student will sign out in the Attendance office and receive a pass to leave campus.
- 5) If the student returns to campus, he/she must report to the Attendance office and sign back in.
- 6) **Students are not allowed to check out for lunch.**
- 7) Special events, such as Prom and Homecoming, require the students to be in school at least four full periods the day of the event.
- 8) Check outs should occur before 3:00 p.m., Monday-Thursday and 1:45 on Fridays.

COLLEGE VISITS and MILITARY RECRUITMENT

Trips for college/military should be scheduled when school is not in session. The administration may make an exemption if the college or military facility has a planned program agenda for a specific day or if the student has a specific appointment with a college or military official that is validated in writing. These trips are limited to junior and senior students, for three (3) school days per school year.

HABITUALLY TRUANT

As defined in F.S. 1003.01(8), a "habitual truant" is "a student who has fifteen (15) or more unexcused absences within ninety (90) calendar days with or without the knowledge or consent of the student's parent/guardian, and who is subject to compulsory school attendance." Any student who accumulates a total of fifteen (15) days of unexcused absences in a period of ninety (90) calendar days will be considered habitually truant. The student and his/her parent/guardian shall be informed of excessive absences as well as the district's intent to file a complaint with the Circuit Court Juvenile Division and notify the Department of Highway Safety and Motor Vehicles (DHSMV).

LEAVING SCHOOL GROUNDS and EARLY DISMISSAL

No student shall be permitted to leave school prior to dismissal at the request of or in the company of anyone other than a school employee, a police officer with judicial authority, a court official, or the parent/guardian of the student unless the permission of the parent/guardian of record is first secured. Parents/guardians may have access to the student or may grant permission to allow the student to leave school prior to dismissal unless the school has been provided with evidence that there is a legally binding instrument or court order governing such matters as divorce, separation or custody which provides to the contrary.

No student shall be sent from school grounds to perform an errand or act as a messenger except with the approval of the Principal and only for urgent and necessary school business and with the consent of the student's parents or guardians.

SCHEDULED TESTING or EXAM CHECK-OUT PROCEDURES

Classes will not be interrupted for sign outs during this time unless there is an emergency. Arrangements should be made to check out prior to 8:30a.m. by a written note from a parent/guardian. Refer to STUDENT CHECK- OUT PROCEDURE.

TARDY POLICY

- **TARDY TO SCHOOL** - All students tardy to school must go to the attendance office for admittance. Students who reach 4 tardies in a semester will serve an after-school detention, from 3:30-4:30pm, in the cafeteria. Ten or more tardies will result in ISS and parent/guardian call. Any exceptions to this policy must be approved by an administrator.
- **TARDY TO CLASS** - If a student has not crossed the threshold or is not in his/her seat, per teacher policy when the bell finishes ringing, he/she is considered tardy. Some teachers require students to be in their seats. This teacher policy is supported by the administration. Students will receive detention each time they are tardy to class.
- **Multiple detentions will result in ISS.**

VERIFICATION of RESIDENCE

Verification of a parent or guardian's residence shall be required at the time the child registers in a Brevard County School. Verification of residence may also be required at any other time at the discretion of the Superintendent or designee.

GENERAL INFORMATION

BUS TRANSPORTATION

The School Board of Brevard County provides bus transportation for all students who live two miles or more from the school. Bus drivers have full authority over passengers at all times. Riding is a privilege that may be withdrawn if a pupil's behavior warrants.

Students are not permitted to ride a bus other than the one to which they are assigned. School bus exit loading will be located on the north side of the school. Students boarding or departing the buses are forbidden to leave campus. Students departing the bus and leaving campus will be subject to disciplinary action. For safety reasons, scooters and skateboards are not allowed on the bus.

CAFETERIA

The school cafeteria is operated to serve well-balanced meals at cost. Snacks are also available. The Wellness Policy of the Brevard County School board and its related procedures allow the Office of Food and Nutrition Services to make decisions and policies that positively affect the school nutrition environment. A parent or guardian bringing in food from outside establishments is not consistent with creating a positive nutrition environment. Therefore, parents/guardians are advised not to bring students meals that are purchased at outside establishments and that do not meet federally developed nutrition standards.

All students are expected to follow established rules and guidelines for conduct. The same rules apply whether a student eats outside in the commons area or inside the cafeteria. Students must:

- Clean areas using provided trash containers
- Maintain order and display good manners
- Eat in designated areas and
- Remain within perimeters
- NOT bring food or drinks in any building except the cafeteria without administrative approval.

CLINIC

Students must have a pass from a teacher or an administrator to go to the clinic. Students may stay for ten minutes in the clinic unless waiting for the arrival of a parent/guardian. First-aid supplies will be stocked for minor injuries. Parents/guardians should inform school officials of any medical conditions concerning the student.

CLUBS

BHS offers a wide array of co-curricular clubs, inter-scholastic clubs, and school-sponsored curriculum-based clubs. All clubs and student activities must have prior approval from the school's administration. Parent permission is required to attend all school-sponsored events or activities.

ELEVATOR

The elevator is for the exclusive use of students who have a handicapping condition which does not afford them the ability to utilize the stairs. Prior administrative approval is required.

ELIGIBILITY for SCHOOL ACTIVITIES

Athletic eligibility is established at initial enrollment in a school for grades 9-12 in Brevard Public Schools. This initial enrollment must be district approved by attending a school within the assigned attendance area or by an approved out-of-area assignment. Subsequently, any student transferring to another school must transfer with a parent with whom he/she has resided for the previous 365 days and enroll at a school with district approval. This must be a full and complete move as defined by the FHSAA. Any other transfer of schools must be approved by the receiving school district.

Participation in interscholastic athletic programs by a student is a privilege, not a right. Students who participate are required to meet the requirements established in state law, FHSAA regulations,

and by their respective schools.

All student/athletes must establish a minimum 2.0 grade point average beginning at the conclusion of the first semester of their ninth-grade year. The student/athlete must maintain this minimum grade average for the duration of the duration of his/her eligibility. The grade point average is based upon an average of semester grades.

In the case of extreme hardship situations, the student and his/her parents may appeal to the FHSAA. Any questions regarding eligibility and/or transfers should be addressed with the Athletic Director.

Ninth grade students who were regularly promoted are eligible to compete in activities first semester. After this, they must maintain a cumulative GPA of 2.0.

The district Parent and Player Agreement requires a signed physician's physical examination statement for the current school year. For purposes of meeting the examination requirement, the district practice is that the current school year begins June 1. A pre-participation physical evaluation form (FHSAA Form EL2) is required also, prior to competition.

A student otherwise eligible at the beginning of a semester may be declared ineligible by the principal prior to the end of the semester for lack of attendance, improper conduct, or other valid reasons. Students who are ineligible at the beginning of an athletic season may participate in practice with the approval of the activity sponsor and principal. Ineligible students will not be permitted to dress and participate in games or activities until eligibility status is achieved.

A student, who for disciplinary reasons is assigned to out-of-school suspension, shall be declared ineligible after the final dismissal bell on the day of the suspension and continue until 8:30 a.m. the day the student returns to school from suspension. During the time of suspension, according to School Board Policy number 5610, the student will not be permitted on any school campus, district board owned property, or at any school activity during the term of suspension. Any violation of these restrictions will be considered trespassing. A second suspension within a competitive season will result in ineligibility for the remainder of the season in the case of athletics and cheerleading.

Students must also attend at least one-half of the school day in order to practice or participate in after school activities.

EMERGENCIES

Emergency evacuation routes and directions are posted near the door of each classroom. In the case of a fire drill or a real evacuation, students must move calmly and quickly (without running) to the designated area for that class. Once in that area, the teacher will take roll. All will remain in the designated area, away from emergency traffic lanes, until the bell sounds for the return to class. In case of severe weather, students may be moved from portables, the gymnasium, and the auditorium to small permanent rooms. Since these classrooms usually will be occupied, it is imperative that students be quiet, orderly, and follow directions from the supervising teachers. If directed to do so, one should lie face down, draw the knees up, and cover the back of the head with the hands.

EXAMS

Formal, comprehensive semester examinations shall be required at the end of the first semester and for courses other than those described in the next paragraph. The principal may approve an alternative assessment in lieu of a formal, written, comprehensive semester examination for justifiable academic reasons in a course where such an assessment might not be appropriate. A student's semester examination will be made available by the teacher/principal for at least two (2) weeks following the examination and shall be available for parent/legal guardians/student perusal at the school.

Final examinations will not be administered in courses connected to FSA, FAST, SSA, State EOC, AP, IB, AICE, or Industry Certification, or junior year National Assessment (e.g. SAT). English 3 and English 3 Honors are the courses exempt from final exams in lieu of the junior year National Assessment.

FEES

All fees are going to be paid by American Recovery Act ESSER III.

Registration/Activity Fee	\$2.00 (to defray the cost of printed schedules, etc.)
Lock Rental	\$2.00 (Students must use BHS authorized locks only)
Band Rental fee: Instruments	\$30.00 (per semester)
Uniforms	\$15.00 (per semester)
Culinary fee	\$10.00 (per semester)
Technology/Construction fee	\$10.00 (per semester)
Graphics fee	\$5.00 (per semester)
Art fee	\$20.00 (per semester)
Drafting and Design	\$5.00 (per semester)
Replacement of student handbook	\$5.00 per handbook
Parking Permit	\$20.00 (per year)
Machining Technology	\$10.00 (per semester)

FIELD TRIPS

Field trips are planned to extend and enhance classroom experiences when opportunities and resources permit. Each participating student must have a permission form signed by the parent or guardian. Transportation is usually provided by school buses. When private automobiles are used, special insurance forms must be signed by the owner of the vehicle. Students are supervised and chaperoned by adults while on field trips. Additional information on field trips may be found in the manual entitled "**Procedures and Criteria for Field Trips**" available at all schools.

Students are required to follow school rules, dress code, and all guidelines while on a field trip, the same as in the classroom at school. Students shall at all times follow the instructions and directives of teachers, sponsors, or chaperones in charge of the field trip. Whenever a student misbehaves on a field trip, disciplinary action will be taken which may include warning, in school suspension, out-of-school suspension, or expulsion.

NO GO LIST

Students with financial obligations, 1 or more out of school suspensions, or more than 2 in-school suspensions will be placed on a "NO GO" list for the marking period. Students placed on the list will not be eligible to participate in events such as field trips, dances, senior events, and other special activities. If a student is placed on the NO GO list, there will be no refund(s) for previously purchased event tickets.

2023-2024 Tentative Events/Activities

Fall Semester	Spring Semester
Movie Nights	Winter Dance
Homecoming Football	Dodgeball Fundraiser
Fall Play	Spring Musical
Homecoming Dance	Movie Nights
Talent Show Fundraiser	Grad Bash
Powder Puff	Prom

FREE and REDUCED LUNCH

A reimbursed lunch is served in the school cafeteria. Students may pay for their lunch daily or purchase their lunch in advance. Milk is available at an extra cost to students who bring their lunches from home. The food service program is operated under regulations from the United States Department of Agriculture. Students meeting certain family size and income criteria may be eligible for free or reduced-price meals. An accurate report is needed from the family for food services. Guidelines and applications for reduced price or free lunch are available in the school office. On a random basis, parents/guardians may be asked to submit proof of income to substantiate information on the application. Students may pick up applications for free or reduced-price lunch from the front office. **Remember that the lunchroom is a non-profit organization for the sole purpose of benefiting the student. Parents/Students are not permitted to bring food in from outside vendors, i.e. McDonald's, Chick-Fil-A, Subway.**

GRADES

Grades shall be a measure of a student's progress and achievement in mastering the subject matter, shall be based on the quality of work done, and reflect a comprehensive evaluation which utilizes a number of marks. A student's regular attendance, daily preparation, and promptness in completing assignments should be consistent and congruent with these grades and taken into consideration in reporting a student's progress. Letter grades shall be issued each marking period based on the following numerical values:

A = 90-100

B = 80-89

C = 70-79

D = 60-69

F = 59-0

HALL PASSES

Students will be required to carry a school-issued picture ID in clear view, while on campus at all times. Each student, if going somewhere out of class, must always be checked out to the destination and checked back in upon return. Students should not be permitted out of the classroom with a pass during the first and/or last 10 minutes of class. Students who abuse the hall pass system should be referred to the appropriate dean for further investigation.

INSURANCE

Accident insurance is available to students at a reasonable price. Specific plan information will be supplied during registration and the first week of school.

Parents/guardians are encouraged to purchase this insurance as the school accepts no financial responsibility for accidents occurring on school grounds. Applications for student insurance are available from the front office.

INTERIM REPORTS

Interim reports will be posted to Focus during the fifth week of each nine-week grading period.

STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY

Brevard School Board Policy 7540.03, Student Network and Internet Acceptable Use and Safety:

Student safety and security is first and foremost. The district has implemented technology protection through software and hardware devices which monitor, block, and filter internet access to visual displays and content that are obscene, pornographic, or harmful to minors. Nevertheless, parents/guardians are advised that determined users may be able to gain access to information, communication and/or services on the internet which the Department of Education has not authorized for educational purposes, and/or which they and/or their parents/guardians may find inappropriate, offensive, objectionable, or controversial. Parents/Guardians assume this risk by consenting to allow their students to participate in the use of the Internet. All students will, by default, have internet access unless the AUP Opt Out Form 7540.03 F1 is completed and signed.

LOCKERS/LOCKS

Students using gym lockers are required to rent a school lock for \$2.00. Students must lock **ALL** belongings in lockers when they are in gym class. Students should never leave valuable items unsecured. Students must verify that their locks are secured before leaving the locker. Lockers are subject to search at any time. Students are responsible for all items found in their lockers. A replacement fee will be charged for lost locks.

MAKE-UP WORK

Students may be able to make up any work missed for grade or credit. All educational requirements for the course shall be met before a passing grade and/or credit is assigned. The student shall have a reasonable amount of time, left up to the discretion of the teacher, to complete make-up work. Principals may grant extensions to make-up time limit for extenuating circumstances.

LIBRARY MEDIA CENTER

The LMC is the learning center of the school. Its purpose is to support the curriculum of the school through enrichment with both lessons and materials, be they text or technology. All students in grades nine through twelve have continual access to the materials available within the LMC.

Hours of Operation

LMC hours are Monday through Thursday from 8:00-3:00 and Friday 8:00-2:00. The library does have to close on occasion for testing or meetings. Students are required to have a pass from their teacher to enter the library during class periods and will be expected to check in. Students are expected to use the library for school related purposes; therefore, cell phone use is permitted for academic purposes only. This policy is in effect all day, including during lunch.

Student Circulation Policies

- Students may check out up to three books at a time.
- No books will be checked out to students who have overdue books.
- Length of checkout is three weeks. Students may renew for one additional checkout period.
- Digital books are available for students through BPS Sora.

Student Computer/Copier Use

Computers are available for student use before school and during the school day. Computers are for academic purposes only. Students may print items from the computer and use the copier by the circulation desk. No more than ten copies may be printed.

MEDICATIONS (PRESCRIBED and OVER THE COUNTER)

No over-the-counter medication (which includes items such as cough drops, NyQuil, etc.) will be dispensed without a signed parent/guardian permission form and a physician's permission note, which may be brought to the nurse or faxed from the doctor's office to the Clinic, 956-5000, x21510. If over-the-counter medication, the medicine must be in the original container and must be brought to the clinic. The label must be intact on any prescribed medication. Parent/guardian permission forms may be obtained in the clinic. No medication of any kind can be carried on a student's person with the exception of headache medicine. If imperative to carry an inhaler due to asthma, see the nurse for a special form.

NATIONAL HONOR SOCIETY

The four qualifications to become an NHS member are scholarship, leadership, service, and character. All are given equal weight in the evaluation of students, and all are represented in the selection process. To be considered for membership, students must meet the following requirements: 1) attendance at BHS for at least one semester; 2) a cumulative unweighted 3.5 GPA for selection but must not drop below a 3.0 (unweighted) for retention in the chapter. 3) documentation to support that you are involved in leadership activities that are either school or

community affiliated; 4) no extensive disciplinary record at BHS. Interested sophomores, juniors, and seniors with a 3.5 (or higher) unweighted GPA will receive an invitation to an informational meeting and application to apply at the beginning of each year. Freshman students are not eligible for National Honor Society.

PARKING

Students should only park in the designated student parking area, on the south side of the school. Reasons to revoke a parking permit will include, but are not limited to:

- 1) Discipline issues –at the discretion of the administration
 - 2) More than six tardies to first period class in one semester
 - 3) Committing traffic/driving violations on campus
 - 4) Transferring/selling of the parking permit
- Parking Violations: Students parking illegally or parking without a parking sticker will follow BHS's discipline sequence:
 - 1) First offense – Parking violation sticker
 - 2) Second offense – Parking violation sticker and parent phone call
 - 3) Third offense and every offense after - Parking violation sticker and \$5.00 fine
 - Parking permits are available for sale in the deans' office before school. Students will be required to provide the following:
 - 1) Valid Driver's License
 - 2) \$20.00 registration fee
 - 3) Current Insurance
 - 4) Vehicle Registration – must be in the name of the student purchasing the sticker or his/her parent/guardian.
 - No refunds will be issued if the student's parking privileges are revoked.
 - Bayside High reserves the right to have a vehicle towed at owner's expense.

Please remember, safety is the number one concern at Bayside High. **Availability of student parking is subject to change. Administration reserves the right to alter any of the terms and conditions above based on the facts of the situation.**

RESTROOMS

Students must have a pass in order to use the restrooms during class time. Students are **required** to use the restroom closest to their classroom.

TESTING INFORMATION

Beginning with the school year 2022-2023, all grade nine (9) and grade ten (10) students will take the Florida Assessment of Student Thinking (FAST) ELA Assessment. It will be administered during three windows in the school year (PM1, PM2, and PM3).

- A passing score on the grade ten (10) FAST PM 3 is required to graduate

Florida B.E.S.T. EOC Assessments

- The Algebra 1 B.E.S.T. End-of-Course (EOC) assessment is required for all students enrolled in Algebra 1 or an equivalent course. A passing score on this assessment is required for graduation. The Algebra 1 B.E.S.T EOC will count as 30% of the final course grade.
- The Geometry B.E.S.T. End-of-Course (EOC) assessment will be required for all students enrolled in Geometry or an equivalent course. The Geometry B.E.S.T. EOC will count as 30% of the final course grade.
- The Biology End-of-Course (EOC) assessment will be required for all students enrolled in Biology or an equivalent course. The EOC will count as 30% of the final course grade. Students will be required to take the Biology End-of-Course assessment upon completion of their first Biology course or completion of the three-course Integrated Science sequence.
- The U.S. History End-of-Course (EOC) assessment will be required for all students enrolled in U.S. History or an equivalent course. The EOC counts as 30% of the final course grade.

More information regarding assessment in Brevard Schools can be found here: <https://fl02201431.schoolwires.net/cms/lib/FL02201431/Centricity/ModuleInstance/104/K12UniformAssessmentCalendar2324.pdf>

TEXTBOOKS

Every student who is issued a textbook and or textbook on-line, will complete a Textbook Loan Agreement Form to be kept on file by the assigning teacher. The student should write his/her name and the teacher's name in the front of the book. In order to prevent damage to the book, the book should be covered and should not be used to store papers or pencils. If a student loses a book, he/she should notify the teacher, pay for the lost book, and then ask for a new book to be issued. If the student later finds the lost book, the money will be refunded. Loss of a textbook is not an excuse for failure to do assignments.

VISITORS/DELIVERIES/MESSAGES

- All visitors must register at the Front Office.
- Visitors are not allowed in classrooms, hallways, or other school areas without prior administrative approval. ***Visitor Passes Are Required.***
- Due to security/supervision issues, visits during lunch hours will be restricted to parents of the respective student on an emergency/preapproved basis only.
- Classes WILL NOT BE INTERRUPTED for messages or deliveries except in the case of emergency. This includes but is not limited to Valentines Day and birthday deliveries. Only parents or legal guardians may leave messages or deliveries.

WEBSITES

- Up-to-date information about the school available at www.bayside.brevardschools.org
- Up-to-date information about the district available at www.brevardschools.org

DISCIPLINE

Students who have progressed to the secondary school level are expected to conduct themselves properly. This includes accepting, with respect, corrections of their behavior by faculty members and respecting the rights of others. Any act of disrespect toward school personnel, intimidation of classmates, or general misconduct which disrupts the educational setting will not be tolerated and will result in corrective action which may include suspension, expulsion, or referral to legal authorities.

Violent behavior by a student will not be permitted at any time, **at school; on school property; at school bus stops; on school-sponsored transportation; or during school-sponsored activities.**

- A. A student or eligible student who commits any of the following offenses on school property, on school-sponsored transportation, at a school bus stop, or during school-sponsored activities shall be subject to the most severe consequences of the district which shall include expulsion and referral to the appropriate law enforcement agency.
 - homicide (murder, manslaughter)
 - kidnapping or abduction
 - sexual battery
 - arson
 - armed robbery
 - possession, use, or sale of any firearm, knife, or weapon
 - aggravated battery
 - battery or aggravated battery on teacher or other school personnel
 - possession, use, or sale of any explosive device
- B. If an offense (violent act) involves a victim, school administrators shall notify the victim and the victim's parent or guardian of the victim's right to press charges against the offender.
- C. The School Board has an interagency agreement with the Department of Juvenile Justice, Office of the State Attorney, Brevard County Courts, Sheriff of Brevard County, and the Chiefs of Police of the municipalities in Brevard County for the purpose of sharing information about juvenile offenders among all parties. If a student becomes a juvenile offender (commits an act that would be a felony if committed by an adult, or an act of violence), or is at risk of becoming a juvenile offender by virtue of having an arrest record, the school may share information about the student with the agencies that are a part of the interagency agreement. Information requested by the agencies such as whether the student was enrolled, has been truant or suspended, is a dropout, has graduated, or was expelled, etc., may be shared without prior approval of the parent or guardian.
- D. Upon receipt of notification from law enforcement agencies, the Department of Juvenile Justice, the Office of the State Attorney, or the court system that a student has had certain types of contact with the juvenile justice system, the Superintendent or designee, within twenty-four (24) hours shall inform the Principal of the student's school of enrollment. The student's school Principal, within twenty-four (24) hours, shall provide such information to appropriate school personnel (Student Services personnel, school resource officers, student assistance coordinator) and the student's immediate teachers.

Immediate teachers are those in whose courses or classrooms the student is currently enrolled.

The above notifications and information will be provided if a student has:

- 1) Been taken into custody (arrested) for a delinquent act, a violation of law which would be a felony if committed by an adult, or a crime of violence;
- 2) Been charged by the Office of the State Attorney with a felony or a delinquent act that would be a felony if committed by an adult;
- 3) Been adjudicated delinquent by the court for an offense that would be a felony if committed by an adult;
- 4) Had adjudication withheld by the court for a delinquent act that would be a felony if committed by an adult; or
- 5) Been found guilty of a felony by the court.

Upon notification by the Department of Juvenile Justice, pursuant to a written agreement, the Office of Public Safety will notify principals regarding students who have been adjudicated guilty of or delinquent for, or is found to have committed, regardless of whether adjudication is withheld, or pleads guilty or *nolo contendere* to, a felony violation of: Chapter 782, relating to homicide; Chapter 784, relating to assault, battery, and culpable negligence; Chapter 787, relating to kidnapping, false imprisonment, luring or enticing a child, and custody offenses; Chapter 794, relating to sexual battery; Chapter 800, relating to lewdness and indecent exposure; (f) Chapter 827, relating to abuse of children; (g) Section 812.13, relating to robbery; Section 812.131, relating to robbery by sudden snatching; Section 812.133, relating to carjacking; or Section 812.135, relating to home-invasion robbery, and, before or at the time of such adjudication, withholding of adjudication, or plea, the offender was attending a school attended by the victim or a sibling of the victim of the offense, that the offender is prohibited from attending that school or riding on a school bus whenever the victim or a sibling of the victim is attending the same school or riding on the same school bus, unless the parents/guardians of the victim agree to allow the offender to attend the same school and/or ride on the same school bus as the victim or sibling of the victim.

All of the information about a student is **CONFIDENTIAL** and shall not become a part of the student's permanent record or shared with school personnel who do not have a need to know. The following policies will be used to govern pupil conduct at all school-sponsored activities and at any time the pupil is under school jurisdiction. In cases of extremely disruptive or dangerous behavior, a person or group involved may be suspended and ejected from the school campus without the necessity of a prior hearing. In such instances, however, each pupil will be afforded the right to a due process hearing at the earliest possible opportunity. Also, in cases where the period of suspension is minimal, three days or less, due process does not require a prior hearing. If, however, the suspension is for a substantial period, ten days, the parent/guardian or pupil shall be afforded the right to a hearing prior to the expiration of the third day of suspension. Acts of conduct that are in violation of law will be reported to proper legal authorities.

Conduct Expectations for Extracurricular Participation

Participation in extracurricular events/activities is a privilege for our students. Because of that, it is expected that those representing our school at that level follow the BPS Code of Conduct as well as any additional level of expectations determined by the coach, sponsor, principal, or principal designee. Positions that included in the area include, but are not limited to, athletes on BHS teams, JROTC, Band, Chorus, Drama, nominees for Homecoming/Prom position, class officers/members, club officers/members, etc...

BAYSIDE HIGH SCHOOL DISCIPLINE PLAN
Secondary 9th through 12th grades
STUDENT BEHAVIORS & RANGE of CORRECTIVE STRATEGIES

Student Behavior (<i>Incident</i>)	Range of Corrective Strategies (<i>Action</i>)
<p>Level 1 Behaviors: relatively minor misbehavior or general disruption that affects the orderly operation on a school campus, a school bus/bus stop, at a school/school board sponsored function, or while at other school board facilities.</p> <p style="text-align: center;"><u>Level 1</u></p> <ul style="list-style-type: none"> • Cheating • Classroom Disruption • Disengaged Behavior • Dress Code Violation • Electronic/Telecommunication Device Misuse (<i>Minor</i>) • Failure to Serve an Admin Detention • Failure to Serve an Extended Detention • Failure to serve a Teacher Detention • Horseplay • Network/Internet Misuse (<i>Minor</i>) • Plagiarism • Profanity, Obscene, or Vulgar Language (<i>Minor</i>) • Public Display of Affection • Tardy to Class * • Tardy to School * • Unauthorized Possession of Item(s) • Unauthorized Publication(s) • Vehicle/Parking Violation <p><i>*These incidents should never lead to out of school suspension</i></p>	<p>The principal or designee <u>must</u> select at least one of the following strategies from Plan 1. Repeated Level 1 incidents may be advanced to Level 2 with approval from the Office of Leading & Learning.</p> <p style="text-align: center;"><u>Plan 1</u></p> <ul style="list-style-type: none"> • Administrative Detention • Bicycle or Skateboard Privilege Staggered/Suspended/Revoked • Check-in/Check-out with Identified Staff Member • Conf. with student • Confiscation of Items(s) or Device(s) • Daily or Weekly Report to Parent(s)/Guardian(s) • Extended Detention • Home Visit • In-School Suspension • Loss of Privilege(s) • Mentoring • Parent Conf. • Parking Privilege Suspended/Revoked • Peer Mediation • Phone Conf. • Plan Meeting (504, ELL, IEP, IPST) • Reassigned Bus Seat • Referral to Community Based Organization • Referral to Functional Behavioral Assessment/Behavioral Intervention Plan • Referral to Certified School Counselor • Reflective Assignment • Restorative Practice Informal/formal Conf. • School Service Work • Seating Change • Social/Academic Instructional Groups • Stay Away Contract • Student Behavior Contract • Teach/Reteach Student Expectations • Wardrobe Change
<p>Level 2 Behaviors: more serious than Level 1 behaviors & significantly interfere with the learning and/or the well-being of self and/or others on a school campus, a school bus/bus stop, at a school/school board sponsored function, or while at other school board facilities.</p>	<p>The principal or designee <u>must</u> select at least one of the following strategies from Plan 2. The use of corrective strategies from Plan 1 may also be used to address Level 2 behaviors. Repeated level 2 incidents may be advanced to Level 3 with approval from the Office of Leading & Learning.</p>

<p style="text-align: center;"><u>Level 2</u></p> <ul style="list-style-type: none"> • Ammunition Possession • Chemical Spray Misuse • Failure to Report Criminal Offense • False Reporting • Forgery • Gambling • Larceny/Theft Less Than \$300 • Leaving School Campus Without Permission • Medication Policy Violated • Out of Assigned Area • Pornographic Materials (<i>Minor</i>) • Possession of Stolen Item(s) • Threat of Property • Tobacco (TBC) • Trespassing (TRS) 	<p style="text-align: center;"><u>Plan 2</u></p> <ul style="list-style-type: none"> • Bus Suspension (Short Term) • Classroom Reassignment • Classroom Reassignment • Extended Detention • Financial Restitution • In-School Suspension • Mentoring • Out-of-School Suspension (1-3 Days) • Report to Law Enforcement • Reverse Suspension • Safety Plan • Suspension Pending Parent Conf. (up to 3 days) • Suspension/Revocation of Network/Internet Access
<p>Level 3 Behaviors: more serious than Level 2 behaviors that include serious disruption of school order and/or threats to the health, safety and well-being of self and/or others and/or property of others on a school campus, a school bus/bus stop, at a school/school board sponsored function, or while at other school board facilities.</p> <p style="text-align: center;"><u>Level 3</u></p> <ul style="list-style-type: none"> • Bullying (BUL) • Counterfeit • Cyberbullying (BUL) • Electronic/Telecommunication Device (Major) • Fighting (Non-SESIR) • Inciting • Physical Aggression, One sided • Possession of a Potentially Dangerous Object • Profanity, Obscene or Vulgar Language (Major) • Sexting • Vandalism Less Than \$1000 • Verbal Confrontation • Willful Disobedience/Insubordination 	<p>The principal or designee <u>must</u> select at least one of the following strategies from Plan 3. The use of corrective strategies from Plans 1 & 2 may also be used to address Level 3 behaviors. Repeated Level 3 incidents may be advanced to Level 4 with approval from the Office of Leading & Learning.</p> <p style="text-align: center;"><u>Plan 3</u></p> <ul style="list-style-type: none"> • Bus Suspension (long-term) with Office of Leading & Learning approval • Extended Detention • In-School Suspension • Out-of-School Suspension (1-3 days) • Out-of-School Suspension (4-5 days) with approval from the Office of Leading & Learning • Suspension Pending Parent Conf. (up to 3 days)
<p>Level 4 Behaviors: the more serious acts of unacceptable behaviors that seriously endanger the health and well-being of self and/or others and/or cause significant damage to property on a school campus, a school bus/bus stop, at a school/school board sponsored function, or while at other school board facilities.</p>	<p>The principal or designee <u>must</u> select at least one of the following strategies from Plan 4. The use of corrective strategies from Plans 1, 2, & 3 may also be used to address Level 4 behaviors. For all Level 4 behaviors, contact the Office of Leading and Learning.</p>

<p style="text-align: center;"><u>Level 4</u></p> <ul style="list-style-type: none"> • Alcohol Possession/Sale/Use/Distribution (ALC) • Arson (ARS) • Assault (TRE) • Breaking & Entering/Burglary (BRK) • Cyberstalking (TRE) • Disruption of Campus – Major (DOC) • Drug Sale/Distribution Excluding Alcohol (DRD) • Drug Use/Possession Excluding Alcohol (DRU) • Explosives (WPO) • False Accusation Against a Staff Member • Felony (Off Property) • Fighting (FIT) • Harassment (HAR) • Hazing (HAZ) • Larceny/theft \$300 or Greater (STL) • Network/Internet Misuse (Major) • Other Major Crimes (OMC) • Physical Attack (PHA) • Robbery (ROB) • Sexual Assault (SXA) • Sexual Harassment (SXH) • Sexual Offense (SXO) • Threat/Intimidation (TRE) • Vandalism \$1000 or Greater (VAN) 	<p style="text-align: center;"><u>Plan 4</u></p> <ul style="list-style-type: none"> • Out-of-School Suspension (1-5 Days) with approval from the Office of Leading and Learning • Out-of-School suspension (up to 10 days pending investigation) • Recommendation for Alternative Placement • Recommendation for Expulsion • Report to Law Enforcement • Transfer student to ALC • Immediately contact parent(s)/guardian(s)
<p>Level 5 Behaviors: the most serious acts of unacceptable behaviors that seriously endanger the health and well-being of self and/or others and/or cause significant damage to property on a school campus, a school bus/bus stop, at a school/school board sponsored function, or while at other school board facilities.</p> <p style="text-align: center;"><u>Level 5</u></p> <ul style="list-style-type: none"> • Battery with More Serious Injury (BAT) • Bomb Threat (DOC) • Homicide (HOM) • Kidnapping (KID) • Sexual Battery (SXB) • Weapon Possession (WPO) 	<p>The principal or designee <u>must</u> select at least one of the following strategies from Plan 5. All Level 5 behaviors <u>must</u> be reported to law enforcement and to the Office of Leading and Learning.</p> <p style="text-align: center;"><u>Plan 5</u></p> <ul style="list-style-type: none"> • Out-of-School Suspension (up to 10 days pending investigation) • Recommendation for Alternative Placement • Recommendation for Expulsion • Report to Law Enforcement • Immediately contact parent(s)/guardian(s)
<p><u>Special Considerations (Level 1, 2, 3)</u> Good faith attempt must be made immediately to contact parent(s)/guardian(s). If the behavior is related to gangs, weapons, retaliation or hate crimes, then next level corrective strategies may be necessary. Report to law enforcement any criminal conduct.</p>	<p><u>Special Considerations (All Level/s)</u> Students with Disabilities (IEP/Section 504): Disciplinary action(s), as outlined in this document must comply with the Individuals with Disabilities Act (IDEA) and Section 504 of the Rehabilitation Act of 1973, as well as state and local regulations. For detailed information regarding students with disabilities refer to the IDEA or Section 504 Procedural Safeguards.</p>
<p>The administration has reserved the right to alter and/or reduce a consequence based on the facts of the situation. The BHS discipline plan is subject to change based upon board policy changes, budget constraints or other factors.</p>	

BULLYING/CYBERBULLYING (as per School Board Policy 5517.01)

Bullying/cyberbullying is the use of information and communication technologies such as e-mail, cell phone, and text messages, instant messaging (IM), defamatory personal web sites, and defamatory online personal pooling web sites, to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to threaten or harm others, or which substantially disrupts or interferes with the operation of a school or an individual student's ability to receive an education. Aggressive behavior toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse. The school will not tolerate any gestures, comments, threats, or actions, which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property or while in route to or from school sponsored activities and those occurring off school property or if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, or where an employee is engaged in school business.

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing.

Any student who believes he/she has been or is the victim of aggressive behavior should immediately report the situation to the building principal, or assistant principal, or the Superintendent. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official.

Any student found guilty of bullying/cyberbullying may be subject to disciplinary action.

ELECTRONIC DEVICES

Students must have a student/parent contract on file to carry a cell phone on campus.

- Students **MUST have their cell phones/electronic devices turned off** during class time.
- Students are prohibited from charging cellular phones and other electronic devices on school property during regular class periods.
- The only exception to the above policies is as follows: Technology including, but not limited to, laptop computers, cell phones, and personal digital assistants intended and actually used for instructional purposes will be permitted, with the teacher's permission and supervision and the permission of the administrator.

Should a student be observed using a cell phone, or a cell phone goes off during the class period, discipline action will include but is not limited to a dean's referral, detention, out of school suspension, or confiscation of the phone. Additionally, student abuse of this policy will result in the student losing the privilege to be able to carry a cell phone permanently, or for a period of time as determined by an administrator.

- Student behavior concerning cell phones must be consistent with the School Board Policy 5500.
- Student cell phone use, in class, that is not a teacher-approved instructional activity will result in confiscation of the phone and disciplinary action.
- **The school assumes no liability for lost or missing cell phones and or any other electronic devices a student may have freely elected to bring onto a school facility. Limited resources may be used to investigate any such losses.**

DETENTIONS

A student, who has been given a 24-hour notice, may be detained up to one hour after school dismissal. The student will be given a written notice of an after-school detention to be taken home for parent/guardian notification. It is the responsibility of the parent/guardian to provide transportation if the student rides the bus. Excuses such as work, extracurricular activities, practices, etc., will not be accepted. If a student is absent from school, the detention must be served the next day detentions are held. Failure to serve detentions will result in further disciplinary action. Detentions assigned by an administrator are served in the cafeteria on designated days after school (3:40 - 4:40).

Detentions assigned by a teacher are served at a place and date designated by the teacher.

DISRUPTIVE ITEMS

Any item being used by a pupil which disrupts the class and/or distracts his/her attention from the class, defaces school property, or in any way endangers the safety of himself/herself or others is prohibited. Teachers are to send the student to the dean's office, with a referral. The item should be turned in by that student. Pupils who refuse to cooperate shall be reported to the appropriate administrator for further action. Disciplinary actions, which may include suspensions, will be taken. Disruptive items will only be returned to parents or guardians by the deans.

DRESS CODE

A. HEAD

1. No hats, curlers, bandanas, or sunglasses (unless prescribed by a physician) are to be worn in the school building or hallways.
2. Extreme hairstyles, hair colors, or make-up that is disruptive or does not allow direct eye contact are prohibited.

B. UPPER GARMENTS

1. Garments must be of a length and fit that are suitable to the build and stature of the student. The cut of sleeveless garments must not expose undergarments or be otherwise immodest.
2. Strapless garments are prohibited. Tube tops and halter tops are prohibited. Upper garments must have straps.
3. Revealing, low cut necklines are prohibited.
4. Excessively large or baggy clothes, which may conceal dangerous items or be a safety hazard, shall not be worn.
5. Upper garments must adequately cover the waistline and not expose the midriff while the student is performing normal school-related activities (studying, retrieving books, raising hands, etc.).

C. LOWER GARMENTS

1. Pants shall conform to the build and stature of the student; shall be worn at the waist; and not extend below the heel of the shoe in length.
2. Undergarments shall not be visible.
3. Dresses and skirts must reach mid-thigh.
4. Shorts must have clearly discernable inseams of reasonable length and cover the buttocks. Short shorts are prohibited.

D. FOOTWEAR

1. Students in grades 7-12 may wear footwear commonly considered as beachwear (for example, flip flops, thongs, etc.) unless a course of instruction requires them to wear safe and appropriate footwear to protect the student from injury, i.e. science classes with labs or athletic shoes in physical education classes.

E. ACCESSORIES

1. Jewelry and accessories shall not convey messages that are crude; vulgar/profane; violent/death oriented; gang related; sexually suggestive; and/or promoting alcohol, drugs, or tobacco products.

F. GANG SYMBOLS OR CLOTHING SHOWING MEMBERSHIP/AFFILIATION WITH A GANG

1. Any clothing, accessories, symbols, or regalia that convey membership or affiliation with a "gang" or similarly oriented group or association prone to violence or criminal acts are prohibited.
2. Prohibited gang clothing, accessories, or regalia can include, but is not limited to, gang related colors, rolled up bandanas about the head or other parts of the body, knit caps, rolled up or split pant cuffs, certain sports attire that has a "street meaning", etc.

G. OTHER

1. Beachwear and see-through or otherwise revealing apparel is not appropriate.
2. Students are not permitted to wear clothing which contains vulgar, sexually explicit or oriented wording or scenes, promotes tobacco products, alcohol, or illegal drug use, or contains printed profanity as defined in policy **5500**.

PHYSICAL EDUCATION DRESS CODE

To promote personal hygiene and safety during physical education class, it is recommended that the students purchase PE uniforms, available at the beginning of each semester.

OUT OF SCHOOL SUSPENSION

A student, who for disciplinary reasons is assigned to out-of-school suspension, shall be declared ineligible after the final dismissal bell the day of the suspension and continue until 8:30 a.m. the day the student returns to school from suspension. During the time of suspension, according to School Board Policy number 5610, the student will not be permitted on any school campus, district board owned property, or at any school activity during the term of suspension. Any violation of these restrictions will be considered trespassing. A second suspension within a competitive season will result in ineligibility for the remainder of the season in the case of athletics and cheerleading.

PLAGIARISM /CHEATING

Cheating is the use of unauthorized assistance with intent to deceive an instructor or another person assigned to evaluate the student's work in meeting course or graduation requirements (including Chat GPT). Corrective strategies for cheating are, but are not limited to, a zero for the assignment and parent contact by the teacher or discipline referral to the dean's office.

SCOOTERS/SKATEBOARDS

For safety reasons scooters and skateboards are not allowed on the bus or on school grounds. Students may bring their skateboard to the dean's office, for safekeeping, before school begins.

THEFT

A student involved in the act of stealing or in possession of stolen property may be suspended from school. Parents/guardians may be requested to come for a conference with school officials. Criminal charges may be filed. The student may be recommended for expulsion.

THREATS

A threat to cause physical harm to another person with or without the use of a weapon that includes all of the following elements: (a) intent – an intention that the threat is heard or seen by the person who is the object of the threat; (b) fear – a reasonable fear or apprehension by the person who is the object of the threat that the threat could be carried out; and (c) capability – the ability of the offender to actually carry out the threat directly or by a weapon or other instrument that can easily be obtained.

TOBACCO

The act of possessing, using, distributing, or selling of tobacco, or nicotine products represented to be a tobacco product, or device associated with tobacco, including but not limited to; electronic cigarettes or smokeless tobacco on school grounds, at school-sponsored events, or on school transportation. FSS 569.11 Possession of a tobacco product is a non-criminal citation

with the following consequences; 1st offense \$25 fine, 2nd offense \$25 fine, 3rd offense suspension or denied driver's license. Students will be suspended one day for each offense.

TRESPASSING

Trespassing (illegal entry onto campus) means to enter or remain on school grounds/campus, school transportation, or at a school-sponsored event on or off campus, without authorization or invitation and with no lawful purpose for entry.

VANDALISM

Vandalism is the intentional destruction, damage, or defacement of public or private/personal property without consent of the owner or person having custody or control of it.

WEAPONS

Possession of firearms and other instruments which can cause harm; possession of any instrument or object, as defined by Section 790.001, Florida Statutes, or Code of Student Conduct that can inflict serious harm on another person or that can place a person in reasonable fear of serious harm; possession of a common pocketknife is exempted from state zero tolerance expulsion requirement in Section 1006.07(2) Florida Statutes; however, law enforcement should be notified of any weapon or knife, including pocketknives, for investigation.

GRADUATION REQUIREMENTS

CLASSIFICATION of STUDENTS for the GRADUATING CLASSES OF 2011 & AFTER

To be classified at a particular grade level, a student must earn the following minimum number of credits and attendance requirements.

Grade	# Credits	# Years in Gr. 9-12
9	0	0
10	5	1
11	11	2
12	18	3

From 9th to 10th grade: Complete 9th grade year with at least 5 credits

From 10th to 11th grade: Complete 10th grade year with at least 11 credits (2 math, 2 English)

From 11th to 12th grade: Complete 11th grade with at least 18 credits (3 math, 3 English)

Students who meet the criteria for reclassification shall be reclassified each semester.

Brevard County 4-year Graduation Requirements

- | | |
|--|-------------|
| • English: I, II, III, IV | 4.0 |
| • Math: Algebra 1, Geometry, and two other math credits | 4.0 |
| • **Science: Biology, 1 Physical Science (Physical, Chemistry, or Physics) and 2 more equally rigorous science electives | 4.0 |
| • Social Studies (World History, American History, Am. Govt., Economics and one credit in a social studies elective) | 4.0 |
| • H.O.P.E. (Health Opportunities for Physical Education) | 1.0 |
| • Career Research & Decision Making | 0.5 |
| • Fine and Performing Arts, Speech/Debate, or Practical Arts | 1.0 |
| • Electives | 7.5 |
| Total Credits | 26.0 |

- ❖ 2 years of a Foreign Language are required for admission to a 4-year University and to qualify for the Bright Futures Scholarships.
- ❖ Students must have a 2.0 State Cumulative GPA.

**Students must earn three science and four social studies credits or four science and three social studies credits.

See current Brevard County Student Progression Plan for details on all graduation requirements.

NON-DISCRIMINATION NOTICE

It is the policy of the School Board of Brevard County to offer the opportunity to students to participate in appropriate programs and activities without regard of race, color, religion, national origin, sex, disability, marital status, or age, except as otherwise provided by Florida State Law. A Student having a grievance concerning discrimination may contact:

Ms. Melinda Maynard Administrative Assistant Office of Student Services 321-633-1000 x11270	Dr. Patricia Fontan Director, ESE Administrative Support 321-633-1000 x11505
School Board of Brevard County 2700 Judge Fran Jamieson Way Viera, FL 32940-6699	School Board of Brevard County 2700 Judge Fran Jamieson Way Viera, FL 32940-6699

It is the policy of the School Board of Brevard County not to discriminate against employees or applicants for employment on the basis of race, color, religion, sex, national origin, participation and membership in professional or political organizations, marital status, age, or disability. Sexual harassment is a form of employee misconduct which undermines the integrity of the employment relationship and is prohibited. This policy shall apply to recruitment.