

School Board of Brevard County

1254 S. Florida Avenue • Rockledge, FL 32955-2440


Brian T. Binggeli, Ed.D., Superintendent



October 29, 2012

MEMORANDUM

TO: Leadership Team

FROM: Jim Powers, Environmental Health & Safety Engineer 

RE: Maintenance of School Buildings at Elevated Heights
Safe Use of Lift Machinery and Elevated Platforms by Schools

In the past, the BPS Plant Operations & Maintenance Department has lent high-reach equipment to schools to support school-based operations/programs. Unfortunately, the limited availability of this equipment is impacting our ability to schedule the maintenance of elevated infrastructure in a timely manner. We are, therefore, no longer able to make our equipment available to schools.

Please submit a Work Order through the Maintenance Department's work control database system (TMA i-Service Desk) for all routine maintenance of elevated infrastructure, such as:

- fascias, soffits, windows, shutters, gutter, roofs (including pressure washing and painting)
- pole-mounted and elevated/suspended light fixtures
- public announcement systems/speakers
- signs and scoreboards
- removal of perched vermin (i.e. pigeon nest, bee hive)

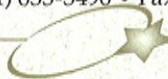
School/Custodial staff is responsible for the following elevated activities:

- place, relocate and remove school banners
- adjust auditoriums and/or stage rigging equipment
- monitor/record athletic & other programs (i.e. elevated instruction &/or filming of group activities)

Schools with periodic needs for lift machinery and/or elevated platform equipment must either rent or purchase the equipment, or borrow this equipment from neighboring schools that have adequately maintained high-reach equipment and adequately trained staff.

Page 1 of 2

Jim Powers, Environmental Health & Safety Engineer
Office of Plant Operation & Code Compliance / Facilities Services Division
Phone: (321) 633-3496 • Fax: (321) 617-7795



October 29, 2012

Maintenance of School Buildings at Elevated Heights

Safe Use of Lift Machinery and Elevated Work Platforms by Schools

When such equipment is used, each School/Site Administrator is responsible for the safe operation, care, and use of lift machinery and elevated platforms used by their School-based Personnel. The School/Site Administrator shall ensure that school personnel have adequate *use and safety training* for the specific lift machinery and/or elevated platform equipment operated by their school personnel. Any such machinery and/or equipment must be taken out of service if found (by routine inspection/recordkeeping) to be in disrepair.

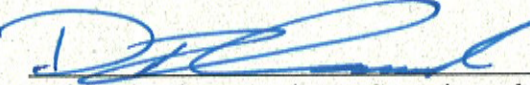
The BPS Office of Central Custodial Services shall remain available to assist schools in gaining *High Reach Equipment Operator Safety Training* for school staff, as required by the BPS Environmental Health & Safety Plan (Section 9: Elevated Work) <http://plant-ops.brevard.k12.fl.us/documentation/Safety%20Plan%20-%20Total.pdf> and site specific circumstances.

Please do not hesitate to contact Jim Powers with any questions pertaining to safety and elevated work.

Approved:


Dennis Bonny, Director of Plant Operations & Maintenance

Approved:


Dane Theodore, Assistant Superintendant of Facilities Services