

April 26, 2021

## MEMORANDUM

TO: All Principals

FROM: Kimberly Bias, Ed.D., Director, Program Support *KB*  
Marilyn J. Borges, Program Support Grant Coordinator *MJB*

RE: UPDATED: ESOL Teacher Allocation Guidelines

When a school's enrollment reflects 50 active English language learners (LY), the school earns an ESOL Teacher allocation. ESOL Teachers attend monthly PLCs/Professional Development with a focus on the pedagogy of language development and second language acquisition funded by Title III. To assist schools, guidelines for Elementary and Secondary ESOL teachers have been provided.

### Elementary School ESOL Teacher

- ESOL Teacher and classroom teacher(s) may co-teach, collaborate, co-design lessons, etc. for English language learners
- ESOL Teacher may exercise the push-in or pull-out model of instruction as determined by level of language support needed
- ESOL Teacher's schedule should reflect direct contact with English language learners
- ***ESOL Teachers may not serve as the ESOL Contact***

### Secondary School ESOL Teacher

- ESOL Teacher is the ELA teacher with the following course codes and may not serve as the ESOL Contact
- ***ELA courses may not be double-coded***

### High School Courses

- 1002300X English 1 Thru ESOL
- 1002310X English 2 Thru ESOL
- 1002320X English 3 Thru ESOL
- 1002520X English 4 Thru ESOL
- 1002380X English Language Development
- Consultation Period(s)

### Middle School Courses

- 1002010X M/J Language Arts ESOL 2
- 1002020X M/J Language Arts ESOL 3
- 1002180X M/J English Language Development
- Consultation Period(s)

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**Consultation applies to Elementary and Secondary to ESOL Teachers**

- A minimum of 1 consultation period will be included to the ESOL teacher's schedule (in addition to the ESOL Teacher's planning period)
- Consultation period (s) must be included in the ESOL teacher's schedule
- A Consultation Period is *not* a planning period

Please email [Borges.Marilyn@BrevardSchools.org](mailto:Borges.Marilyn@BrevardSchools.org) if you have any questions.