



SCHOOL DISTRICT OF BREVARD COUNTY
Parent Dispute Resolution Request Form

PARENTAL REQUEST FOR DISTRICT MEDIATION IN SCHOOL DISPUTE (INCLUDING CHARTER)

This form must be completed to request that the Superintendent appoint a District representative to recommend resolution of certain disputes a parent or guardian has with a school (including charter schools).

Who can request dispute resolution?

- The request can only be made by a parent or guardian of a student at the school that is the subject of the dispute.

When can a request be made?

- A request can be made only after a parent or guardian has sought to resolve the dispute with the school where the student is enrolled.

Each school (including charter schools) must adopt procedures for a parent or guardian to seek resolution of certain disputes with a school principal or his/her designee. If the dispute is not resolved, the school must provide the school district a statement of the reasons for not resolving the dispute.

What types of disputes can be considered for District Mediation?

- District Mediation is available for some, but not all kinds of disputes. The types of disputes are listed below on page 2 of this form under "Classify the Nature of Your Dispute."
- District mediation through this form is not available to resolve disputes alleging a violation of the educational rights of a student with a disability under the Individuals with Disabilities Education Act (IDEA 2004) and corresponding state requirements. Please see Rule 6A-6.03311, Fla. Admin. Code, for the process to resolve these types of disputes.

District mediation will not be appointed for a number of other reasons, such as resolution of the dispute, a change in circumstances, the failure to complete school district procedures for resolution, or the inability to provide the relief sought.

Name (Parent/Guardian) _____ Name of Student _____

Student ID Number: _____ Date of Incident: _____ Grade Level When Dispute Occurred: _____

School District: _____ School: _____

Parent or Guardian Contact Information: _____
(Email Address) and (Phone Number)

Mailing Address: _____
(Street)

(City, State, ZIP)

CLASSIFY THE NATURE OF YOUR DISPUTE

Check which of the following school district requirements your dispute concerns (s. 1001.42, F.S.):

In accordance with the rights of parents enumerated in ss. [1002.20](#) and [1014.04](#), adopt procedures for notifying a student's parent if there is a change in the student's services or monitoring related to the student's mental, emotional, or physical health or well-being and the school's ability to provide a safe and supportive learning environment for the student. The procedures must reinforce the fundamental right of parents to make decisions regarding the upbringing and control of their children by requiring school district personnel to encourage a student to discuss issues relating to his or her well-being with his or her parent or to facilitate discussion of the issue with the parent. The procedures may not prohibit parents from accessing any of their student's education and health records created, maintained, or used by the school district, as required by s. [1002.22](#)(2).

A school district may not adopt procedures or student support forms that prohibit school district personnel from notifying a parent about his or her student's mental, emotional, or physical health or well-being, or a change in related services or monitoring, or that encourage or have the effect of encouraging a student to withhold from a parent such information. School district personnel may not discourage or prohibit parental notification of and involvement in critical decisions affecting a student's mental, emotional, or physical health or well-being. This subparagraph does not prohibit a school district from adopting procedures that permit school personnel to withhold such information from a parent if a reasonably prudent person would believe that disclosure would result in abuse, abandonment, or neglect, as those terms are defined in s. [39.01](#).

Classroom instruction by school personnel or third parties on sexual orientation or gender identity may not occur in prekindergarten through grade 8, except when required by ss. [1003.42](#)(2)(n)3. and 1003.46.

If classroom instruction by school personnel or third parties on sexual orientation or gender identity is provided in grades 9 through 12, such instruction must be age-appropriate or developmentally appropriate and required by state academic standards as adopted in Rule 6A-1.09401, F.A.C.

Student support services training developed or provided by a school district to school district personnel must adhere to student services guidelines, standards, and frameworks established by the Department of Education.

At the beginning of the school year, each school district shall notify parents of each health care service offered at their student's school and the option to withhold consent or decline any specific service in accordance with s. [1014.06](#). Parental consent to a health care service does not waive the parent's right to access his or her student's educational or health records or to be notified about a change in his or her student's services or monitoring as provided by this paragraph.

Before administering a student well-being questionnaire or health screening form to a student in kindergarten through grade 3, the school district must provide the questionnaire or health screening form to the parent and obtain the permission of the parent.

DESCRIBE THE DISPUTE WITH THE SCHOOL

Briefly describe the dispute with the school that you are requesting to be mediated by the District.

RESOLUTION

Yes No As the parent/guardian, I have attempted to resolve the dispute with the school by utilizing all of the procedures adopted by the school to resolve the dispute or concern, Please attach the responses received from the school.

_____ Date Parent/Guardian reported the Dispute or Concern to the School (Please attach response).

_____ Date School Principal Responded to Dispute or Concern (Please attach response).

Describe the Resolution Requested from the School and School District:

Signature of Parent/Guardian

Date

HOW TO SUBMIT THIS FORM TO THE SCHOOL DISTRICT OF BREVARD COUNTY:

This completed form and required documentation must be sent via email to the following email address:

- For BPS Schools – email StudentservicesDR@brevardschools.org
- For Charter Schools – email Dr. Melinda Maier at Maier.melinda@brevardschools.org