

# 2023 Benefit Change Form – Brevard Public Schools

**IMPORTANT INFORMATION:**

- ◆ Change requests must be received by the Employee Benefits Office within 30 days of the qualifying event and include all supporting documentation. Documents may be uploaded to your secure document center in your *Employee Benefits Portal* at [bps.primebenefits.io](https://bps.primebenefits.io). Select the *Manage Document Uploads* link on your dashboard. Should you need assistance, call (321) 633-1000, Ext. 11216.
- ◆ If you are married to another benefit-eligible BPS employee, you each may elect dental and vision coverage on one other, but may not elect medical, life or AD&D coverage on each other.
- ◆ A benefit-eligible BPS employee may enroll another benefit-eligible employee who is their child (up to age 26) for all coverage.
- ◆ If enrolling in medical coverage, including for a spouse, you must also complete a **Medical Plan Affidavit** regarding:
  - **Tobacco use** - a \$50/month *tobacco-use surcharge* (post tax) may apply
  - **Your Spouse's employment/insurance status** - a \$250/month (post tax) *spousal surcharge* may apply
- ◆ To cover a **dependent age 26-30** (non-disabled), you must also complete an **Over-age Dependent 26-30 (Non-disabled) Affidavit**.  
**Medical** – If eligible for coverage, an Over-age dependent premium of \$358.88/month (post-tax) will apply.  
**Dental and Vision** – If eligible for coverage, your entire premium deduction becomes *post-tax*.
- ◆ You may update your life insurance beneficiaries 24/7 in your *Employee Benefits Portal* at [bps.primebenefits.io](https://bps.primebenefits.io).
- ◆ **Employee Name:** \_\_\_\_\_ **Employee ID #:** \_\_\_\_\_ **Site #:** \_\_\_\_\_
- ◆ **Effective Date:** \_\_\_\_\_ (Leave blank. For Employee Benefits (for office use only)).

**Reason for Request (check one):**

- Qualifying Event (explain): \_\_\_\_\_
- First Day of Unpaid Leave     Return from Unpaid Leave     Former Retiree     Job Share     Overage Dependent

**Premiums listed on this form are MONTHLY amounts.**

**To calculate your per-pay cost, multiply the premium cost shown below by 12, then divide by your pay frequency.**

**MEDICAL**

Pre-tax

- Cancel     Change     No Change

	<u>Employee Only</u>	<u>Employee + Spouse</u>	<u>Employee + Child(ren)</u>	<u>Employee + Family</u>
<b>Silver Plan</b>	<input type="checkbox"/> \$110.53	<input type="checkbox"/> \$523.77	<input type="checkbox"/> \$307.28	<input type="checkbox"/> \$641.33
<b>Gold Plan</b>	<input type="checkbox"/> \$149.26	<input type="checkbox"/> \$606.43	<input type="checkbox"/> \$358.31	<input type="checkbox"/> \$742.19

A **Medical Plan Affidavit** must be completed by the employee if enrolling themselves/spouse in medical coverage.

A **Spousal Surcharge** of \$250 monthly (post-tax) may apply. A **Tobacco Use Surcharge** of \$50 monthly (post-tax) may apply.

An **Over-age Dependent Surcharge** of \$358.88 monthly (post-tax) will apply for each dependent child age 26-30 enrolled in medical coverage.

**DENTAL**

Pre-tax

- Cancel     Change     No Change

	<u>Employee Only</u>	<u>Employee + One</u>	<u>Employee + 2 or More</u>	
<b>DHMO Low (HD215)</b>	<input type="checkbox"/> \$6.39	<input type="checkbox"/> \$12.65	<input type="checkbox"/> \$22.48	<b>Provider Facility #:</b> _____
<b>DHMO High (HS210)</b>	<input type="checkbox"/> \$10.48	<input type="checkbox"/> \$20.74	<input type="checkbox"/> \$36.88	
<b>PPO Low - Traditional Preferred</b>	<input type="checkbox"/> \$23.82	<input type="checkbox"/> \$48.17	<input type="checkbox"/> \$71.25	<b>Provider Facility #:</b> _____
<b>PPO High – Traditional Preferred</b>	<input type="checkbox"/> \$30.34	<input type="checkbox"/> \$61.24	<input type="checkbox"/> \$90.44	

**VISION**

Pre-tax

- Cancel     Change     No Change

	<u>Employee Only</u>	<u>Employee + One</u>	<u>Employee + 2 or More</u>
<b>Humana – Basic</b>	<input type="checkbox"/> \$3.92	<input type="checkbox"/> \$9.75	<input type="checkbox"/> \$16.72
<b>Humana – Enhanced</b>	<input type="checkbox"/> \$5.91	<input type="checkbox"/> \$14.69	<input type="checkbox"/> \$25.19

**BASIC EMPLOYEE LIFE INSURANCE**

Post-tax

- Cancel     No Change

Equals one times annual pay. No cost to actively-working employee; premiums are paid by School Board. Cancellation of coverage is only allowed at the start of an unpaid leave.

**ADDITIONAL EMPLOYEE LIFE INSURANCE**

Post-tax

- Cancel     Change     No Change

Changes only allowed for marriage, birth, divorce or death. You may elect new coverage at 1 x pay or increase existing coverage by 1 x pay. Can cancel, but not increase at the start of an unpaid leave.

- 1 x Pay     2 x Pay     3 x Pay     4 x Pay

**DEPENDENT LIFE INSURANCE** Cancel  Change  No Change

Post-tax

Changes only allowed for marriage and birth, and death. Can cancel, but not increase at the start of an unpaid leave.

**Marriage:** may elect up to the maximum coverage for spouse, not subject to evidence of insurability.**Birth:** may enroll spouse at minimum or increase 1 x pay, not subject to evidence of insurability, as long as not previously declined.**Death:** remove deceased from coverage

- |   |   |
|---|---|
| <input type="checkbox"/> \$4.12 - Spouse \$5,000; and each eligible child \$2,500   | <input type="checkbox"/> \$4.47 - Spouse \$5,000; and each eligible child \$5,000   |
| <input type="checkbox"/> \$7.99 - Spouse \$10,000; and each eligible child \$2,500  | <input type="checkbox"/> \$8.33 - Spouse \$10,000; and each eligible child \$5,000  |
| <input type="checkbox"/> \$17.48 - Spouse \$25,000; and each eligible child \$2,500 | <input type="checkbox"/> \$17.82 - Spouse \$25,000; and each eligible child \$5,000 |

**ACCIDENTAL DEATH & DISMEMBERMENT** Cancel  Change  No Change

Post-tax

- Select tier:**  Employee Only  Employee + Family
- Select coverage amount:**  1 x Pay  2 x Pay  3 x Pay  4 x Pay

**SHORT-TERM DISABILITY** Cancel  No Change

Post-tax

Application for coverage is only allowed during open enrollment. If coverage is canceled and later applied for during open enrollment, the insurance carrier will require evidence of insurability and coverage could be denied.

**LONG-TERM DISABILITY** Cancel  No Change

Post-tax

Application for coverage is only allowed during open enrollment. If coverage is canceled and later applied for during open enrollment, the insurance carrier will require evidence of insurability and coverage could be denied.

**HEALTH CARE FLEXIBLE SPENDING ACCOUNT** Cancel  Change  No Change

Pre-tax

Enter the amount you want to contribute PER PAYCHECK: \$ \_\_\_\_\_ (Maximum annual contribution is \$2,750)

**DEPENDENT CARE FLEXIBLE SPENDING ACCOUNT** Cancel  Change  No Change

Pre-tax

Enter the amount you want to contribute PER PAYCHECK: \$ \_\_\_\_\_ (Maximum annual contribution is \$5,000)

**CRITICAL ILLNESS** Cancel  No Change

Post-tax

Application for coverage is only allowed during open enrollment.

**HOSPITAL INDEMNITY PLAN** Cancel  No Change

Post-tax

Application for coverage is only allowed during open enrollment.

**ACCIDENT PLAN** Cancel  No Change

Post-tax

Application for coverage is only allowed during open enrollment.

**DEPENDENTS TO BE INSURED - Complete for each dependent you are adding to coverage**

Dependent Legal Name	Social Security Number	Date of Birth	Relationship	Medical	Dental	Vision	AD&D	Dep Life	Humana Facility Number

My signature below affirms that all information and statements provided on this form are true to the best of my knowledge.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Florida Statute 817.234 - Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.