

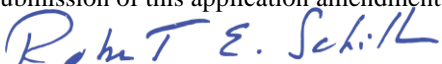
**Florida Department of Education  
Project Award Notification**

<b>1 PROJECT RECIPIENT</b> Brevard County School District	<b>2 PROJECT NUMBER</b> 050-2413A-3C001	
<b>3 PROJECT/PROGRAM TITLE</b> Title IV, Part A - Student Support and Academic Enrichment (SSAE)  <p align="center"><b>TAPS 23A120</b></p>	<b>4 AUTHORITY</b> <b>84.424 Title IV, Part A SSAE</b> <b>USDE or Appropriate Agency</b>  FAIN#: S424A220010	
<b>5 AMENDMENT INFORMATION</b> Amendment Number: 1 Type of Amendment: Certification of Roll Forward Effective Date: 03/23/2023	<b>6 PROJECT PERIODS</b>  Budget Period: 08/01/2022 - 07/31/2023 Program Period: 08/01/2022 - 07/31/2023	
<b>7 AUTHORIZED FUNDING</b> Current Approved Budget: \$1,259,887.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: \$316,960.86 Total Project Amount: \$1,576,847.86	<b>8 REIMBURSEMENT OPTION</b> Federal Cash Advance	
<b>9 TIMELINES</b> <ul style="list-style-type: none"> <li>Last date for incurring expenditures and issuing purchase orders: <u>07/31/2023</u></li> <li>Date that all obligations are to be liquidated and final disbursement reports submitted: <u>09/20/2023</u></li> <li>Last date for receipt of proposed budget and program amendments: <u>05/30/2023</u></li> <li>Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:</li> <li>Date(s) for program reports:</li> <li>Federal Award Date : <u>07/01/2022</u></li> </ul>		
<b>10 DOE CONTACTS</b> <b>Program:</b> Cassandra Brown <b>Phone:</b> (850) 245-9947 <b>Email:</b> <a href="mailto:cassandra.brown@fldoe.org">cassandra.brown@fldoe.org</a> <b>Grants Management:</b> Unit A (850) 245-0735	<b>Comptroller Office</b> <b>Phone:</b> (850) 245-0401  <b>UEI#:</b> M2CKC5FG3MD6 <b>FEIN#:</b> F596000522003	
<b>11 TERMS AND SPECIAL CONDITIONS</b> <ul style="list-style-type: none"> <li>This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.</li> <li>For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.</li> <li>All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.</li> <li>The Department's approval of this contract/grant does not excuse compliance with any law.</li> <li>Other:</li> </ul>		
<b>12 APPROVED:</b>  <div style="display: flex; justify-content: space-between;"> <div data-bbox="155 1774 576 1873"> <p align="center"><i>Dinh Nguyen</i></p> <hr/> <p align="center">Authorized Official on behalf of the Commissioner of Education</p> </div> <div data-bbox="799 1774 1063 1843"> <p align="center"><u>04/04/2023</u></p> <hr/> <p align="center">Date of Signing</p> </div> <div data-bbox="1193 1711 1518 1816" style="text-align: right;">  <p>FLORIDA DEPARTMENT OF <b>EDUCATION</b> fldoe.org</p> </div> </div>		

**INSTRUCTIONS  
PROJECT AWARD NOTIFICATION**

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
  - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
  - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
  - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
  - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

# FLORIDA DEPARTMENT OF EDUCATION PROJECT AMENDMENT REQUEST

<b>Please return to:</b>  Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	<b>A) Agency Name:</b>  School Board of Brevard County, Florida 2700 Judge Fran Jamieson Way Viera, FL 32940	<b>DOE USE ONLY</b>  Date Received  <p style="text-align: center;">3/23/2023</p>
<b>B) Program Name: Title IV, Part A</b>  <b>TAPS Number: 23A120</b>		<b>Project Number (DOE Assigned)</b> <p style="text-align: center;"><b>050-2413A-3C001</b></p>
<b>C) Amendment Type</b>  <input checked="" type="checkbox"/> Program <input checked="" type="checkbox"/> Budget  <b>Amendment Number: 001</b>	<b>D) Amendment Request Contact Information</b>	
	<b>Contact Name:</b> Charles Saxer	<b>Telephone Numbers:</b> <b>321-633-1000 ext. 11315</b>
	<b>Mailing Address:</b> 2700 Judge Fran Jamieson Way Viera, FL 32940	<b>E-mail Addresses:</b> Saxer.Charles@brevardschools.org
<b>E) Required Signature and Certification</b>		
<p>I, <u>Robert E. Schiller, Ed.D.</u>, (<i>Please Type Name</i>) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures, and administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr style="width: 200px; margin: 0 auto;"/>           Signature of Agency Head         </div> <div style="text-align: center;"> <u>Interim Superintendent</u>  <hr style="width: 150px; margin: 0 auto;"/>           Title         </div> <div style="text-align: center;"> <u>3/23/23</u>  <hr style="width: 100px; margin: 0 auto;"/>           Date         </div> </div>		
<b>F)</b> This request includes modifications in Brevard Public Schools for the total budget program including Roll Forward and increased allocation adjustment funds from the state.		
<b>Requested LEA-Level Changes</b> BPS needs to correct function and object funding for previously approved activities. We need to move funds from the 5100/120 function and object string into the 6300/180 function and object string. BPS will be decreasing overbudgeted funds for the previously approved CPR certifications activity to fund payments to the Red Cross for training BPS employees to become CPR trainers for our employees. We will also be funding extra duty pay for those employees choosing to become certified and training outside of the workday. BPS will be increasing funds for the purchase of Advanced Placement materials for our schools.		

BPS is requesting a reallocation of funds, including the Title IV, Part A allocation adjustment, to increase support for previously approved STEM initiatives. The reallocation will be used to purchase additional STEM kits for K-12 STEM programs.

- To support the increased need for STEM supplies in our K-12 programs we are reallocating surplus funds from the following previously approved activities:
  1. Funds originally allocated to fund textbooks for Pirates to Panthers dual enrollment.
  2. Funds originally allocated to fund dues and fees for Pirates to Panthers dual enrollment.
  3. Funds originally allocated to fund Instructional Assistant salaries.
  4. Funds originally allocated to fund Support Staff salaries.

#### **BPS Roll Forward Allocation**

##### **Conscious Discipline Training**

- A. Description of the program: In June of 2023, 22 BPS School sites will be sending teams to a Conscious Discipline Academy in Brevard County. The Academy will deepen the organization's implementation of Conscious Discipline, with a focus on building and strengthening the School Family. Creating a strong School Family optimizes the learning environment by developing Safety, Connection, and Problem-Solving powers and skills in adults and the children they work with every day. A team of Instructors and Specialists from Conscious Discipline will help our staff strengthen their sense of community, practice key concepts, problem solve ongoing challenges, and hone implementation of the skills and structures of Conscious Discipline.
- B. Group, grade-level, and number of students impacted by the program activity: K-12 Educators and administrators from 22 BPS schools, serving roughly 13,000 students.
- C. Timeline for Implementation: Spring 2023
- D. Expected student benefit: School staff increased implementation of Conscious Discipline for the 2023-2024 school year and beyond.
- E. Measurable outcomes that will be used to monitor implementation and evaluate the program activity: Student attendance and testing data will improve as a result of increased implementation of Conscious Discipline strategies across the district.
- F. Project continuation description: N/A

##### ***Private School Roll Forward Proportional Allocation***

- **Acension** – use roll forward funds to increase funds allocated to current line item for Youth Mental Health First Aid materials.
- **Devereux** – use roll forward funds to increase funds allocated to current line item for Youth Mental Health First Aid materials.
- **Holy Name of Jesus** – use roll forward funds to increase funds allocated to current line item for Youth Mental Health First Aid materials.
- **Learning & Achievement Academy** – use roll forward funds to increase funds allocated to current line item for art supplies.
- **Life Changers** – use roll forward funds to increase funds allocated to current line item for handwriting improvement program.
- **Lifeline Academy** – use roll forward funds to increase funds allocated to current line item for Youth Mental Health First Aid materials.
- **Melbourne Central Catholic** – use roll forward funds to provide students with information for career clusters in their College and Career Center as well as purchase graphic novels for their learning resources.
- **New Hope Lutheran** – use roll forward funds to purchase books on student engagement and growth mindset for faculty training.
- **Our Lady of Lourdes Catholic School** – use roll forward funds to increase funds allocated to current line item for purchasing student Social Emotional Learning workbooks.
- **Our Savior Catholic School** – use roll forward funds to purchase accessories and materials for STEM activities.
- **Park Avenue Christian Academy** – use roll forward funds to purchase accessories and materials for STEM activities.
- **Parkhurst** – use roll forward funds to increase funds allocated to current line item for STEM materials and props for the Lion King production.
- **St. Joseph** – use roll forward funds to increase funds allocated to current line item for physical education supplies.
- **St. Mary's** – use roll forward funds to register a teacher for the Zones of Regulation Training.
- **St. Teresa's Catholic School** – use roll forward funds to increase funds allocated to current line item for purchasing webcams.

##### ***Charter School Roll Forward Proportional Allocation***

- **Emma Jewel** – use roll forward funds to purchase Youth Mental Health First Aid manuals for teachers taking the course.
- **Imagine** – use roll forward funds to increase funds allocated to current line item for instructional coach.
- **Odyssey Charter School** – use roll forward to add funds to current line items for field trips & creating an activity for physical fitness and fine arts field trips.
- **Odyssey Preparatory Academy** – use roll forward funds to field trips & creating an activity for physical fitness field trips.
- **Palm Bay Academy** – use roll forward funds to increase funds allocated to current line item for STEM materials.
- **Pinecrest** – use roll forward funds to purchase drones and accessories for STEM activities.
- **Sculptor** – use roll forward funds to increase funds allocated to current line item for STEM materials.
- **Viera Charter School** – use roll forward funds to purchase a Caring School Community program for 38 teachers.

## **Instructions for Completion of DOE 150 Project Amendment Request**

- A.** Enter Agency Name
- B.** Enter Program Name and TAPS number as listed on the original Project Award Notification.
- C.** Enter Amendment Type – Refer to Project Application and Amendment Procedures for Federal and State Programs (Green Book) for definitions of Program and Budget amendments.
- D.** Enter Amendment Request Contact Information for the person who is responsible for the project.
- E.** Complete Required Signature. **Note:** Application amendments signed by officials other than the Superintendent, or President/Chairman of the Board, must have a letter of authorization to sign on the behalf of said official, attached to the DOE 150 when the application amendment is submitted.
- F.** Provide sufficient narrative to describe and justify the type of amendment being requested. Narrative should include the purpose of the amendment and description of the amended services or budget changes – i.e. changes in scope or objectives, changes in deliverables or work tasks and how these changes affect the original application. Any budget change will require details on the increase/decrease and how the change affects the original application.

**Attach Budget Amendment Narrative Form (DOE 151) if this amendment requires budget changes.**

# FLORIDA DEPARTMENT OF EDUCATION BUDGET AMENDMENT NARRATIVE FORM

A) Brevard County School District  
District/Agency Name

B) 050-2413A-3C001 / 23A120  
Project Number/TAPS Number

C) 1 / Roll Forward  
Amendment Number

D) Total Project Amount Currently Approved  
**\$1,259,887.00**

E) Total Project Amount resulting from this Budget Amendment  
**\$1,576,847.86**

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5100	120	Teacher Salaries			\$ 12,000.00
6300	180	Grant Coordinator salary		\$ 12,000.00	
6400	730	Red Cross CPR dues and fees for adult certification			\$ 3,500.00
6400	310	Red Cross CPR training cost		\$200	
6400	310	Costs to have BPS employees trained by Red Cross @ \$500 per person		\$ 3,000.00	
5900	120	Extra Duty pay for each BPS employee to be trained by Red Cross to become a BPS CPR trainer; 6 @ hourly x 5 hours		\$ 1,050.00	
5900	210	retirement		\$ 125.06	
5900	220	FICA		\$ 80.33	
5900	240	WC		\$ 5.86	
5100	510	AP Access: purchase supplemental content and review books for AP classes		\$ 432.47	
5100	730	Student Dues and Fees: Pirates to Panthers			\$ 8,900.00
5100	510	Student Supplies: Pirates to Panthers			\$ 3,100.00
5100	150	IA Salaries			\$ 40,000.00
6300	130	Support Staff Salaries			\$ 25,000.00
6300	230	Support Staff Health Fringe			\$ 35,000.00
5100	510	STEM Supplies		\$ 99,279.66	
5100	640	STEM Equipment		\$ 75,000.00	
6400	310	Conscious Discipline teacher training		\$ 225,000.00	
5900	360	Proportional Share to Private Schools: Rentals		\$ 263.00	
5900	510	Proportional Share to Private Schools: Supplies		\$ 2,824.26	
5900	730	Proportional Share to Private Schools: Dues & Fees		\$ 722.22	
6400	390	Proportional Share to Charter Schools		\$ 24,478.00	
<b>Total</b>				<b>\$ 444,460.86</b>	<b>\$ 127,500.00</b>



Tom Grady, *Chair*  
Ben Gibson, *Vice Chair*  
*Members*  
Monesia Brown  
Esther Byrd  
Grazie Pozo Christie  
Ryan Petty  
Joe York

**MEMORANDUM**

**TO:** Susan Denyer  
Brevard County School Board

**FROM:** Matt Kirkland 

**DATE:** February 06, 2023

**SUBJECT:** Title IV Student Support & Academic Enrichment, Fiscal Year 2023 Roll Forward Funds

FOR YOUR INFORMATION, below are the 2022 roll forward and 2023 project funds for Title IV, Part A

2021 Roll Forward	223,379.03	
2022 Allocation		1,459,735.00
2022 Total Funds Available		1,683,987.03
2022 Expenditures (DOE399)		-1,442,072.17
<b>Approved 2022 Roll Forward</b>		241,914.86
2023 Allocation		1,259,887.00
Allocation Adjustment		75,046.00
<b>Total Funds Available for 2023</b>		1,576,847.86
Current Year Project 2023: 050-2413A-3C001		

If the total Fiscal Year 2023 funds available (above) is equal to or less than the project amount in the 2023 project award notification, then by receipt of this letter the authority to encumber and/or expend up to the total Fiscal Year 2023 funds available is now effective. (The project amount cannot exceed the total Fiscal Year 2023 funds available.)

If the total Fiscal Year 2023 funds available are greater than the project amount in the 2023 project award notification and you wish to utilize those additional funds, a budget amendment must be requested to increase the project to the total Fiscal Year 2023 funds available. Budget amendments are requested using form DOE-150 and 151. The amount of the total Fiscal Year 2023 funds available that exceeds the project amount in the 2023 project award notification may not be encumbered or expended prior to the approval of a budget amendment and receipt of a revised 2023 project award notification.

If there are any questions regarding this roll forward, please contact Dwayne Gordon at (850) 245-0851.

Suzanne Pridgeon  
Deputy Commissioner, Finance and Operations