



MEETING MINUTES

Date: July 11, 2022
By: Cathy Latimer
Re: Capital Outlay Committee Meeting

Meeting Date: July 11, 2022
Meeting Time: 1:30 PM
Meeting Location: Brevard County Public Schools Educational Services Facility
2700 Judge Fran Jamieson Way, Viera, FL
Board Room

Attendees:

Voting Attendees:

Peggy Busacca	City of Titusville (Member)
Christie Anderson	City of Cocoa Beach (Vice Chair)
John Coffey	City of Indian Harbour Beach (Member)
Christy Fischer	City of West Melbourne (Chair)
Todd Corwin	City of Melbourne (Alternate)
David Lindemann	Brevard Public Schools (Member)
Kyle Harris	City of Cape Canaveral (Member)
Alexandra Bernard	City of Palm Bay (Member)
Brittany Retherford	City of Satellite Beach (Alternate)
Keith Neterer	Brevard County (Alternate)
Sandra Leone	City of Cocoa (Member)
Jason Mahaney	Town of Grant-Valkaria (Member)

Non-Voting Attendees:

Karen Black	Brevard Public Schools (Alternate)
Brad Prarrish	City of Titusville (Alternate)
Billy Prasad	Brevard County (Alternate)
Wendy Knippel	Brevard Public Schools

1. Call to Order

Ms. Fischer called the meeting to order at 1:30 PM.

Note: This meeting of the Capital Outlay Committee was publicly advertised in Florida Today on Friday, July 1st, 2022. This meeting was audio recorded.

2. Pledge of Allegiance

All attendees stood and recited the Pledge of Allegiance.

3. Introductions

Roll Call

Ms. Latimer called the roll. All attendees introduced themselves and are listed above. A quorum was present.

4. Approval of Agenda

Ms. Busacca made a motion to approve the agenda, seconded by Mr. Corwin. The motion passed unanimously.

5. Approval of Minutes of January 10, 2022, COC Meeting

Ms. Busacca made a motion to approve the minutes of the January 10, 2022, meeting, seconded by Ms. Anderson. The motion passed unanimously.

6. Standing Agenda Items

A. Capital Outlay Committee Appointment Updates

Ms. Black announced and welcomed new committee members:

- Ms. Sandra Leone as the new representative for the City of Cocoa;
- Mr. John Coffey, City Manager for the Town, as the new representative of Indian Harbour Beach.
- Congratulations to Ms. Peggy Busacca on her retirement! Welcome Mr. Bradley Parrish, representing the City of Titusville.
- Mr. Kyle Harris, Senior Planner, will be appointed as new member and Mr. Zachary Eichholz, Deputy Community & Economic Development Director/Sustainability Manager, will serve as alternate for the City of Cape Canaveral.

B. School Board Local Planning Agency Representatives

Ms. Black - made the following announcements:

- The School Board appointed Ms. Lisa Gilbert as representative on the Titusville Planning and Zoning Commission at the May 10, 2022, school board meeting. She will serve a 2-year term.
- The Board reappointed, Ms. Loi McKinley to the City of Cocoa Beach's Planning Board. She will continue to serve through June 16, 2024.
- BPS still has several vacancies: Melbourne, Rockledge, West Melbourne, Melbourne Beach, Indialantic, Grant-Valkaria, and Malabar. Any recommendations for volunteers should be directed to Karen Black.

7. Government and Community Relations – Mr. Russell Bruhn

A proposed millage tax increase will be on the November ballot for our public schools. BPS will be educating voters for the next two months. If the millage is approved in November, BPS would use 80 percent of the money for employee compensation in every employment group over the next 4 years. Some of the funds would be dedicated to advancing the Career and Technical Education (CTE) program, as well as enhancing other programming. The millage tax would be for 4 years and must be approved by the voters to extend the term after that.

A citizen's oversight committee will be created to oversee the new millage tax income.

8. BPS Capital/Sales Surtax Projects Update - Dave Lindemann

Facilities Services manages all the capital projects and construction for Brevard Public Schools. One of the categories is the half-cent sales surtax. Currently, the program is generating approximately 40 million dollars per a year, which is distributed among 105 facilities on various projects.

In the first round of sales surtax (approved 2014), the major focus was on facility renewal: air conditioning, security, and technology upgrades.

In the second round (approved 2020), the major focus is to replace roofing, building envelope, along with electrical upgrades. Six roofs have been designed to meet the new code and were scheduled for construction over the summer; however, supply chain issues have held up five of the projects.

A new fire fighter training academy for the CTE program was recently completed at Palm Bay Magnet High School.

Another category of funding is Impact fees collected from new residential development, which must be used to create additional student stations to accommodate community growth. These funds are currently being used to design and build additional classrooms

at Viera High School and Southlake. Another project is in the planning stage for West Melbourne School of Science. The District is looking into financing options for constructing a new middle school in Viera, which will also be funded with impact fees.

9. Planning Report – Karen

○ School Concurrency Application update

For 2022 year to date (January-June), we have received a total of 11 final development applications adding up to 2029 planned residential units. (928 Single-family units and 1101 multi-family units).

So far this year, 33 preliminary development concurrency determination applications have been reviewed. A total of 8654 potential residential units, of which 5044 (58%) are for multi-family units and 56% of these multi-family units are in the planning process within the City of Palm Bay. Most of the CD applications are preliminary to accompany Comp Plan FLU and rezoning applications and represent larger numbers than what may be submitted for final applications.

○ District 5-Year Work Plan

The 5-Year work plan is due to the Florida DOE by October 1, 2022. Tentatively, Facilities Planning will seek School Board approval at the September 20, 2022 School Board meeting. A copy will be submitted to the COC for review the week of August 29th.

○ Attendance Boundary Changes

Three attendance boundary changes are approved for School year 2023-24 at the January 2022 School Board meeting: Apollo Elementary to Imperial Estates, Heritage High to Bayside High; and DeLaura Middle/Satellite High to Cocoa Beach Jr/Sr. High School.

The Attendance Boundary Team is reviewing if additional attendance boundary changes will be necessary. Currently, the Team is considering updating the attendance boundary of Viera High School along its southernmost boundary near the Pangea Park subdivision, as well as creating a boundary for the new middle school that will be constructed in Viera. Any proposed changes will be presented to the COC in October, prior to being presented as an information agenda item at the November School Board meeting. At the December School Board meeting, the next steps will be for School Board action and approval to hold a public hearing which will take place in January 2023.

○ Financially Feasible Plan

- Fall Development Data Request will be emailed to COC members by August 31, 2022

- Please return the completed form at or before the next COC meeting in October
- Student Membership Projections

Student membership projections will be calculated using current student data, birth rates, mobility factors and development data by December 16, 2022. Once completed, the Financially Feasible Plan will be updated for use in School Concurrency calculations for the next year.

- Student Accommodation Plan

The Student Accommodation Plan (SAP) is an annual report detailing existing and projected student enrollment along with an analysis of school capacities. The District uses this report to ensure that adequate and appropriate facilities are available to accommodate the students and programs planned for the following school year. Ms. Black presented a tentative schedule for developing the 2023-2024 SAP, with projected School Board approval in April 2023.

10. Tentative 2023 COC Meeting Schedule

- ~~Monday, January 16, 2023; 1:30 pm*~~ **Monday, January 9, 2023; 1:30 pm**
- Monday, April 10, 2023; 1:30 pm
- Monday, July 10, 2023; 1:30 pm
- ~~Monday, October 9, 2023; 1:30 pm*~~ **Monday, October 16, 2023; 1:30 pm**

*Two dates will be changed due to falling on holidays.

11. Additional Discussion

12. Adjournment

- Ms. Fischer adjourned the meeting at 2:20 PM.

David Lindemann, Secretary

End of Minutes