


**Florida Department of Education  
Project Award Notification**

<b>1 PROJECT RECIPIENT</b> Brevard County School District	<b>2 PROJECT NUMBER</b> 050-1281E-2C001	
<b>3 PROJECT/PROGRAM TITLE</b> CRRSA ESSER II - Civic Literacy Excellence Initiative - Civics Curricula  <p align="right"><b>TAPS 22A206</b></p>	<b>4 AUTHORITY</b> <b>84.425D CRSSA ESSER II</b> <b>USDE or Appropriate Agency</b>  <b>FAIN#:</b> S425D210052	
<b>5 AMENDMENT INFORMATION</b> Amendment Number: 1 Type of Amendment: Program/Budget Effective Date: 02/24/2022	<b>6 PROJECT PERIODS</b>  Budget Period: 12/09/2021 - 09/30/2023 Program Period: 12/09/2021 - 09/30/2023	
<b>7 AUTHORIZED FUNDING</b> Current Approved Budget: \$261,504.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$261,504.00	<b>8 REIMBURSEMENT OPTION</b> Federal Cash Advance	
<b>9 TIMELINES</b> <ul style="list-style-type: none"> <li>Last date for incurring expenditures and issuing purchase orders: <u>09/30/2023</u></li> <li>Date that all obligations are to be liquidated and final disbursement reports submitted: <u>11/20/2023</u></li> <li>Last date for receipt of proposed budget and program amendments: <u>08/31/2023</u></li> <li>Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:</li> <li>Date(s) for program reports:</li> <li>Federal Award Date : <u>01/05/2021</u></li> </ul>		
<b>10 DOE CONTACTS</b> <b>Program:</b> John Duebel Phone: (850) 245-0922 Email: <a href="mailto:John.Duebel@fldoe.org">John.Duebel@fldoe.org</a> <b>Grants Management:</b> Unit A (850) 245-0496	<b>Comptroller Office</b> <b>Phone:</b> (850) 245-0401  <b>Duns#:</b> 364622886 <b>FEIN#:</b> F596000522003	
<b>11 TERMS AND SPECIAL CONDITIONS</b> <ul style="list-style-type: none"> <li>This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.</li> <li>For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.</li> <li>All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.</li> <li>Other:</li> </ul>		
<b>12 APPROVED:</b>  <div style="display: flex; justify-content: space-between;"> <div data-bbox="152 1766 753 1871"> <p><u>Angelia Rivers</u>            Authorized Official on behalf of Richard Corcoran            Commissioner of Education</p> </div> <div data-bbox="792 1766 1089 1839"> <p><u>5/6/2022</u>            Date of Signing</p> </div> <div data-bbox="1192 1703 1511 1801">  <p>FLORIDA DEPARTMENT OF <b>EDUCATION</b> fldoe.org</p> </div> </div>		

**INSTRUCTIONS**  
**PROJECT AWARD NOTIFICATION**

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
  - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
  - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
  - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
  - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

**TAPS#: 22A206**  
**LEA Certification for the**  
**Civic Literacy Excellence Initiative:**  
**Standards Curricula**

The applicant must purchase curricula in accordance with the requirements of this RFA. The intended purpose of this award is to support LEAs in purchasing standards aligned curricula for the middle school civics course and supplemental standards aligned curricula for any grade level. All curricula must support the implementation of the Civics and Government (CG) standards that are effective beginning with the 2023-2024 school year.

I certify that in accordance with the requirements of this funding, my LEA will:

1. Only purchase curricula aligned to the implementation of the Civics and Government (CG) standards (effective beginning with the 2023-2024 school year).
2. Purchase standards-aligned curricula for the middle school civics course.
3. Purchase standards-aligned civics curricula for other grade levels.
4. Purchase only curricula that complies with s.1003.42(2) Florida Statutes and Rule 6A-1.094124(3)(a)-(c), Florida Administrative Code.
5. Provide a proportional allocation to each charter school in the district, collect charter school assurances from charter schools accepting funds, and make charter school assurances available to the Florida Department of Education.

Mark W. Mullins, Ed.D  
Printed Name of Superintendent

  
Signature of Superintendent

Brevard  
District

12/08/21  
Date

**Please return this certification with the project application.**

A) Brevard Public Schools  
 Name of Eligible Recipient  
 B) 050-1281E-2C001  
 Project Number (DOE Use Only)

<b>TAPS Number</b> <b>22A206</b>
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Received in OGM via ShareFile on 2/24/2022

## FLORIDA DEPARTMENT OF EDUCATION BUDGET NARRATIVE FORM

(1) Function	(2) Object	(3) Account Title & Narrative	(4) FTE Position	(5) Amount
5100	520	Brevard Public Schools will use these funds to purchase curriculum that will align to the new Civics and Government standards that are effective beginning with the 2023-2024 school year		\$238,441.17
5900	390	Charter school proportional share for charters to purchase curriculum that will align to the new Civics and Government standards that are effective beginning with the 2023-2024 school year		\$23,062.83
			<b>C) TOTAL</b>	<b>\$261,504.00</b>

DOE 101  
 Revised July 2015

Page 1 of 2 Richard Corcoran, Commissioner



### Instructions Budget Narrative Form

This form should be completed based on the instructions outlined below, unless instructed otherwise in the Request for Proposal (RFP) or Request for Application (RFA).

**A. Enter Name of Eligible Recipient**

**B. (DOE Use Only)**

**Column 1 (Function) School Districts Only:**

Use the four digit function codes as required in the Financial and Program Cost Accounting and Reporting for Florida Schools Manual.

**Column 2 (Object) School Districts:**

Use the three digit object codes as required in the Financial and Program Cost Accounting and Reporting for Florida Schools Manual.

**Community Colleges:**

Use the first three digits of the object codes listed in the Accounting Manual for Florida's Public Community Colleges.

**Universities & State Agencies:**

Use the first three digits of the object codes listed in the Florida Accounting Information Resource Manual.

**Other Agencies:**

Use the object codes as required in the agency's expenditure chart of accounts.

**Column 3 All Applicants:**

**Account Title:**

Use the account title that applies to the object code listed in accordance with the agency's accounting system.

**Narrative:** Provide a detailed narrative for each object code listed. For example:

**Project Performance Accountability Form**  
**Brevard 050                      TAPS# 22A206**

**Definitions**

- **Scope of Work-** The major tasks that the grantee is required to perform
- **Tasks-** The specific activities performed to complete the Scope of Work
- **Deliverables-** The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable
- **Evidence-** The tangible proof
- **Due Date-** Date for completion of tasks
- **Unit Cost-** Dollar value of deliverables

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)	Unit Cost (optional)
Purchase curriculum that will align to the new Civics and Government standards that are effective beginning with the 2023-2024 school year	New textbooks/curriculum items aligned to new CG standards	Purchase orders/receipts for new curriculum	By Sept 30, 2023	