



**Brevard Public Schools Permitting Office  
Inspection Instructions  
2/2/2022**

**Contact Brevard Public Schools (BPS) Permitting office Doreen Miller** for all inspections by phone @ 321-633-3580 ext. 13073 or email to [miller.doreen@brevardschools.org](mailto:miller.doreen@brevardschools.org).

**All inspections** are scheduled through the BPS permitting office.

**Required Inspections** are listed on the Permit Card.

**A minimum of 24 hours notice** is required to schedule inspections. It is the duty of the permit holder to call when work ready for inspection. Inspection requests must be placed 24 hours prior to inspection. Requests received after 1:00 p.m. may not be completed next day.

**Permit Numbers** are required when requesting all inspections.

**Work** subject to inspection shall remain accessible and exposed for inspection until approved or released. Work is inspected for code compliance only and does not relieve the contractor of any or all other contractual obligations.

**A Final inspection** will be conducted for each trade when all work including systems complete and structure ready for occupancy. A certificate of occupancy or completion will be issued. Please be reminded that additional permits from other governmental entities such as water management districts, state agencies, federal agencies, Brevard County Government, and the Florida Department of Education may have other requirements and completion procedures.