


**Florida Department of Education  
Project Award Notification**

<b>1 PROJECT RECIPIENT</b> Brevard County School District	<b>2 PROJECT NUMBER</b> 050-1240E-1C001	
<b>3 PROJECT/PROGRAM TITLE</b> State Regional Literacy Director  <p align="center"><b>TAPS 21A154</b></p>	<b>4 AUTHORITY</b> <b>84.425D CARES ACT</b> <b>USDE or Appropriate Agency</b>  <b>FAIN#:</b> S425D200052	
<b>5 AMENDMENT INFORMATION</b> Amendment Number: 1 Type of Amendment: Increase Effective Date: 07/15/2022	<b>6 PROJECT PERIODS</b>  Budget Period: 09/01/2020 - 07/31/2022 Program Period: 09/01/2020 - 07/31/2022	
<b>7 AUTHORIZED FUNDING</b> Current Approved Budget: \$210,323.51 Amendment Amount: \$9,394.28 Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$219,717.79	<b>8 REIMBURSEMENT OPTION</b> Federal Cash Advance	
<b>9 TIMELINES</b> <ul style="list-style-type: none"> <li>Last date for incurring expenditures and issuing purchase orders: <u>07/31/2022</u></li> <li>Date that all obligations are to be liquidated and final disbursement reports submitted: <u>09/20/2022</u></li> <li>Last date for receipt of proposed budget and program amendments: <u>07/01/2022</u></li> <li>Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:</li> <li>Date(s) for program reports:</li> <li>Federal Award Date : <u>05/29/2020</u></li> </ul>		
<b>10 DOE CONTACTS</b> <b>Program:</b> Rebecca Mead Phone: (850) 245-5060 Email: <a href="mailto:Rebecca.Mead@fldoe.org">Rebecca.Mead@fldoe.org</a> <b>Grants Management:</b> Unit A (850) 245-0496	<b>Comptroller Office</b> <b>Phone:</b> (850) 245-0401  <b>UEI#:</b> M2CKC5FG3MD6 <b>FEIN#:</b> F596000522003	
<b>11 TERMS AND SPECIAL CONDITIONS</b> <ul style="list-style-type: none"> <li>This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.</li> <li>For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.</li> <li>All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.</li> <li>This award is being issued to increase the award to cover payroll for July 2022.</li> </ul> <p>The Department's approval of this contract/grant does not excuse compliance with any law.</p>		
<b>12 APPROVED:</b>  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><i>Lindsey Brown</i></p> <hr/> <p>Authorized Official on behalf of the Commissioner of Education</p> </div> <div style="width: 45%; text-align: center;"> <p>7/15/22</p> <hr/> <p>Date of Signing</p> </div> <div style="width: 10%; text-align: right;">  </div> </div>		

**INSTRUCTIONS**  
**PROJECT AWARD NOTIFICATION**

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
  - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
  - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
  - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
  - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.