

**HEAD START GOVERNING BOARD AND POLICY COUNCIL MONTHLY REPORT:  
MAY 2022**

<b>ENROLLMENT</b>				
<b>Month</b>	<b>Head Start Enrollment</b>	<b>Funded Enrollment</b>	<b>Attendance</b>	<b>IEP</b>
<b>July 2021</b>	<i>The program is not operational during the month of July.</i>			
<b>August 2021</b>	495	624	84.07%	6.57%
<b>September 2021</b>	529	624	87.00%	6.57%
<b>October 2021</b>	536	624	88.14%	7.02%
<b>November 2021</b>	553	624	88.77%	7.03%
<b>December 2021</b>	549	624	90.39%	8.03%
<b>January 2022</b>	562	624	86.16%	8.25%
<b>February 2022</b>	572	624	88.82%	10.30%
<b>March 2022</b>	571	624	92.21%	11.44%
<b>April 2022</b>	570	624	91.34%	12.72%
<b>May 2022</b>	562	624	90.22%	14.70%

<b>TOTAL MEALS SERVED</b>			
<b>Month</b>	<b>Breakfasts</b>	<b>Lunches</b>	<b>Snacks</b>
<b>July 2021</b>	<i>The program is not operational during the month of July.</i>		
<b>August 2021</b>	3733	3772	4727
<b>September 2021</b>	7884	7885	9931
<b>October 2021</b>	8424	10584	8470
<b>November 2021</b>	6852	6858	8591
<b>December 2021</b>	6359	6553	8274
<b>January 2022</b>	7038	7231	9091
<b>February 2022</b>	7313	7834	9858
<b>March 2022</b>	7844	7971	10064
<b>April 2022</b>	8753	8975	11486
<b>May 2022</b>	8184	8126	10290

<b>FISCAL YEAR 2022 (INCLUDES P-CARD EXPENSES) - Head Start Grant Year 5 - Project 422xxx - Base Grant</b>				
<b>Cost Category</b>	<b>Federal Budget</b>	<b>Actuals</b>		<b>Balance of Grant Award</b>
		<b>MAY-22</b>	<b>YTD</b>	
<b>Payroll</b>	\$3,295,294.01	\$460,562.60	\$2,826,086.69	\$469,207.32
<b>Fringe</b>	\$1,166,267.38	\$117,179.14	\$997,390.90	\$168,876.48
<b>Supplies</b>	\$121,188.96	\$22,206.82	\$82,547.92	\$38,641.04
<b>Contractual</b>	\$318,988.00	(\$3,915.46)	\$233,002.50	\$85,985.50
<b>Other</b>	\$197,101.65	\$25,785.28	\$70,903.53	\$126,198.12
<b>Indirect Cost</b>	\$248,467.00	\$22,855.77	\$175,591.29	\$72,875.71
<b>TTA (includes Travel)</b>	\$59,010.00	\$6,125.00	\$41,661.69	\$17,348.31
<b>Total Base Grant</b>	<b>\$5,406,317.00</b>	<b>\$650,799.15</b>	<b>\$4,427,184.52</b>	<b>\$979,132.48</b>

<b>FISCAL YEAR 2022 (INCLUDES P-CARD EXPENSES) - Head Start Grant Year 5 - Project 421024 ARP</b>				
Cost Category	Federal Budget	Actuals		Balance of Grant Award
		MAY-22	YTD	
Payroll	\$31,000.00	\$0.00	\$179.10	\$30,820.90
Fringe	\$2,545.00	\$0.00	\$22.80	\$2,522.20
Supplies	\$46,500.00	\$11,684.05	\$36,655.04	\$9,844.96
Contractual	\$176,000.00	\$0.00	\$30,838.00	\$145,162.00
Other	\$452,718.00	\$0.00	\$138.30	\$452,579.70
Indirect Cost	\$37,853.00	\$58.36	\$1,652.97	\$36,200.03
TTA (includes Travel)	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total- American Rescue</b>	<b>\$746,616.00</b>	<b>\$11,742.41</b>	<b>\$69,486.21</b>	<b>\$677,129.79</b>

<b>FISCAL YEAR 2022 (INCLUDES P-CARD EXPENSES) - Head Start Grant Year 5 - Project 421029 CRRSA</b>				
Cost Category	Federal Budget	Actuals		Balance of Grant Award
		MAY-22	YTD	
Payroll	\$27,158.30	\$3,765.00	\$12,498.30	\$14,660.00
Fringe	\$12,401.10	\$71.52	\$930.00	\$11,471.10
Supplies	\$46,947.04	\$515.73	\$20,824.08	\$26,122.96
Equipment	\$47,805.00	\$0.00	\$4,907.70	\$42,897.30
Contractual	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$46,182.00	\$450.00	\$450.00	\$45,732.00
Indirect Cost	\$6,792.98	\$116.48	\$1,276.24	\$5,516.74
TTA (includes Travel)	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total - CRSSA</b>	<b>\$187,286.42</b>	<b>\$4,918.73</b>	<b>\$40,886.32</b>	<b>\$146,400.10</b>

## CONTENT AREA SPECIALIST REPORT: MAY 2022

### EARLY CHILDHOOD DEVELOPMENT, TEACHING AND LEARNING

Weekly newsletters, included with this report, highlight May activities. A picture is worth a thousand words!

### EARLY CHILDHOOD HEALTH AND WELLNESS

The environmental health and safety specialist (EH&S) visits classrooms monthly, or more if needed, to ensure all classrooms are following health and safety regulations and meets regularly with the Head Start director. Classrooms are receiving additional support with de-cluttering.

Health services staff continue supporting families with obtaining current physical exams and immunizations. The dental hygienist provided case management to families with children who required follow up oral health care.

In collaboration with education staff, health services staff supported teaching teams with implementing a new toothbrushing procedure.

### ERSEA/PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE)

The program is accepting pre-applications for the 2022 -2023 school year. [Pre-applications](#) are available to all interested families via the [Head Start website](#), email or by U.S mail. (*1302.13 Recruitment*)

### INFORMATION AND GUIDANCE FROM THE OFFICE OF HEAD START (OHS)

An Information Memoranda was released on June 21, 2022, regarding [Competitive Bonuses for the Head Start Workforce](#). The memo encourages grantees to consider bonuses and overall compensation rates being offered by local districts. As a school district grantee bonuses, compensation and benefits are determined through the collective bargaining process.

VOLUME 34 MAY 2, 2022



# THE SCOOP



HEAD START NEWS



**Thank you to a all of our staff for their dedication and hard work on behalf of our children and families!**

*Head Start is Heart Work*







Our next CLASS celebration is that collectively as a grantee we scored a 3.21 in INSTRUCTIONAL SUPPORT Domain. We hit the **QUALITY THRESHOLD!** This indicates that we provide the instructional foundations of building concepts, providing quality feedback and increasing language in our classrooms!

Our last celebration is that 14 out of our 34 teaching teams scored the **Quality Threshold!** See next page for who they are.

Reminder: The Office of Head Start has a Quality Threshold of 6-6-3 in the 3 Domains of CLASS.

# **14 Teaching Teams that scored the Quality Threshold of 6-6-3 in the three domains!**

Discovery - Landis Team

Endeavour - Eckey and Sullo Teams

Enterprise - Gaines and Smith Teams

Jupiter - Allen Team

Mims- Tijerina and Ford Teams

Palm Bay - Rothe and Thomas Teams

Port Malabar - Turner Team

Saturn - Rotan Team

Sherwood - Clare and Ahern Teams

*Thank You!*





# REMINDER

**May 6** - VPK Assessment (AP3) is to be completed

**May 11** - GOLD Checkpoint #3 is to be completed

(Send home GOLD Report Card)

**May 20** - End of the Year Family Wrap Up  
(No documentation needed. See discussion points on the family contact instruction page.)





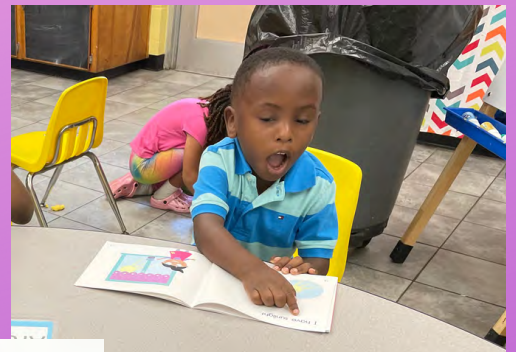


**MARK YOUR CALENDAR for  
Dental Week - May 16-20**

**Coaches will bring guidelines this week and  
supplies will be at your buildings soon.**



# Ms. Saule's 3-year-old classroom at Coquina



**Reading Together**



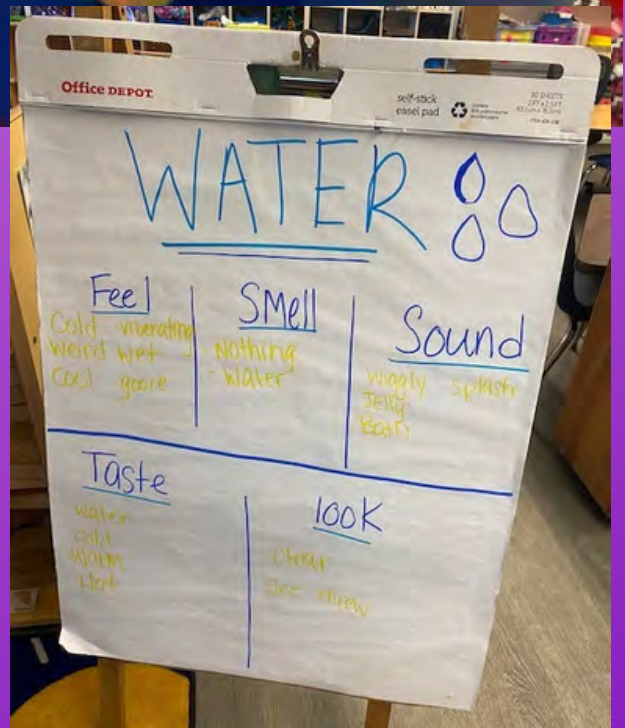
IN PREPARATION FOR NEXT YEAR....

Creative Curriculum will need to be removed from classrooms. Therefore, work with your coaches to decide what is important to keep (i.e. books, strategy cards, etc.) from the Creative Curriculum boxes and plan to DCR the rest.



Time to DECLUTTER





**Ms. Bonessi at Saturn teaching about the water cycle, rain and clouds. Water Study**





Celebrating Earth Day in Ms. Landis' classroom at Discovery





# National Mental Health Awareness Month



## Join us for all our events in May!

RSVP at [members.faimh.org/events](https://members.faimh.org/events)

**Register TODAY!**

**Children's Mental Health Awareness Day**  
May 5



**May 10**  
RS/C in Action!



**May 17**  
Virtual Film Screening:  
"Brain Matters"



**Special IMH Conversation:  
The Role I/ECMH Plays in Addressing  
Suspension & Expulsion in Early  
Childhood Settings**

**May 14**

Virtual Film Screening:  
"RESILIENCE: The Biology of  
Stress & the Science of Hope"



**May 6 & 7**  
North FL Chapter hosts  
*Diaper Change:  
Practices to Promote  
Relationship-based Care*



**May 13**  
Black Community of  
Professional Helpers  
(Affinity Group)



**May 20**  
Mindfulness &  
Compassion  
Practice Group



[members.faimh.org/events](https://members.faimh.org/events)







**Mrs. Sullo's class pretending to be butterflies while scarf dancing.**







**Butterflies in  
Ms. Dunwoody's  
class at Port  
Malabar**





# THE SCOOP

## HEAD START NEWS



### Happy Mother's Day Celebration at Port Malabar.







Thank you for helping Brevard Zoo complete another successful year of the Zoo Sprouts Program.

We appreciate all that you did to help make the program a success. In order to continue providing quality programming they need your input. Please take a moment to complete the following survey:

<https://forms.gle/RDxKWG9KzoYYJE5t8>

***"We loved working with you and your students and look forward to seeing you again in the fall." Jenny Thiem***







# Discovery Kindergarten Information Night Family Advocate Jessie is ready for parents!











Ms. Ford's class at  
Mims using  
Dialogic Reading



# Dental Week

## May 16-20



Look for your toothbrushes, toothpaste and cups this week.





**We are hearing such success stories on the use of Second Step this year. Please share your thoughts on implementation of Second Step with your coach. We are hoping to put some testimonials in the newsletter of the impact it has had in your classrooms.**

**Mr. Lightsey at Mims**

VOLUME 36 MAY 16, 2022



# THE SCOOP



HEAD START NEWS

## OH MY...9 more days of school!

Thank you to the teaching teams, advocates and administrators for all their hard work in supporting our Head Start children and families.



## SURVEY

TEACHERS, IA'S AND FAMILY ADVOCATES:  
FRIENDLY REMINDER TO COMPLETE THE HEAD  
START SUPPORT - FEEDBACK FORM YOU RECEIVED  
LAST WEEK FROM TERRI BARLOW.



# Dental Week THIS WEEK



Thank you to all the teaching teams for supporting the children in brushing their teeth this week.



Discovery  
children  
LOVE their  
advocate  
Ms. Jessi!

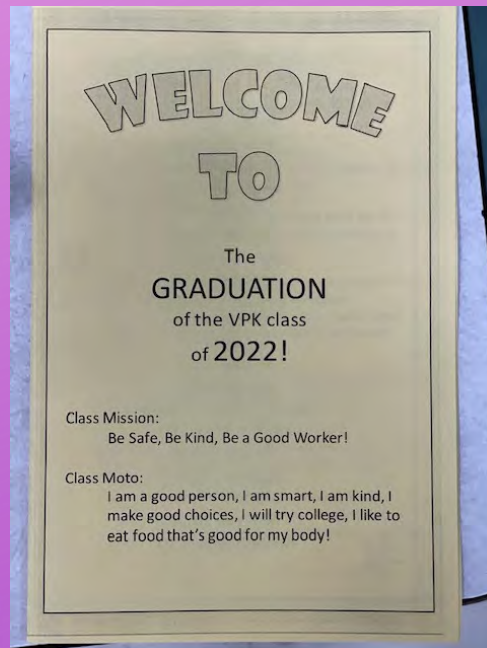




# Making Pizza in Ms. Taylor's room at Cambridge







# Enterprise Graduation





I just have to say I love second steps! We have implemented it since beginning of the school year. We follow it week by week, including the different songs and activities. We have seen such a growth in our kids, by using their words when they get upset, to helping a friend when they are sad or hurt. Our kids love doing second steps! At the end of the day, they use the feeling cards and reteach lessons on feeling and how to handle their emotions.  
Christine Fletcher, UP

The 2nd step program has worked well for teaching and reinforcing SEL skills. The program is easy to teach, and the kids enjoy it. They love interacting with the puppets. At the beginning of the year, we follow each lesson every day. It only takes about 10 minutes during whole group. When there are issues after a lesson has been taught we will review it again. Be sure to use the same language used in the lesson to help reinforce skills and praise them when you observe them using the skills. Janice Smith, Enterprise





**Mrs. Fletcher's  
classroom at  
University Park  
learning Second  
Steps "taking  
turns" and  
"sharing" during  
center time!**







Congratulations to Alissa Burns  
at Enterprise for passing her  
Teacher Test!







Ms. Kauffmann's  
Hawaiian Luau





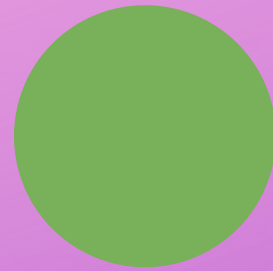


# Ms. Fuller's class at Coquina

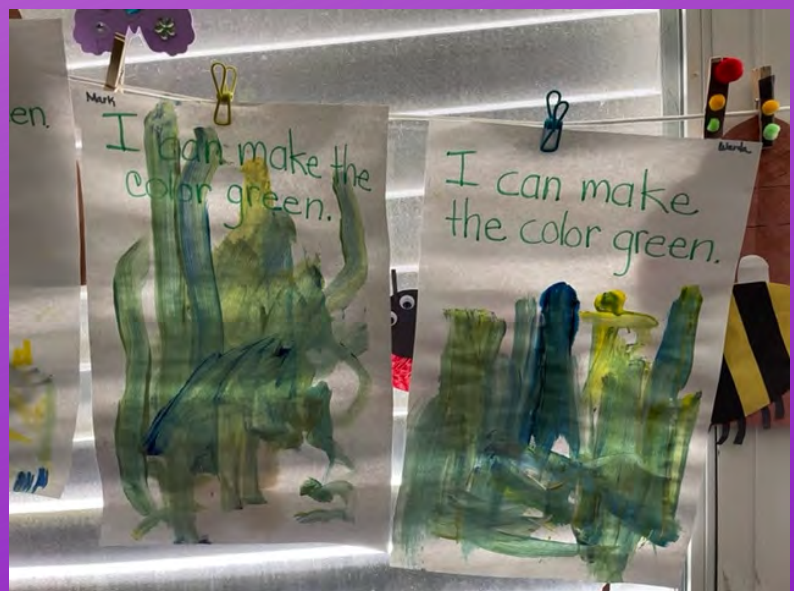


Hello, hello

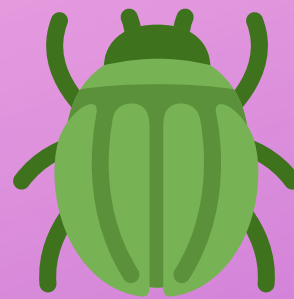




**Making green  
in Ms. Bailey's  
classroom at  
Uni Park.**







**Ms. Drone's  
classroom  
looking at  
BUGS!**



VOLUME 37 MAY 23, 2022



# THE SCOOP



## HEAD START NEWS

**The work you do every day is often unseen on the day you do it.**

**You are planting seeds in soil that is not prepared.**

**Seeds of kindness, language and joy.**

**Seeds of hope, persistence, and resilience.**

**Seeds of friendship, truth, and responsibility.**

**You are the difference these children need  
and may be the only calm comforting loving voice they hear.**

**You are giving them access to a routine, stability, and  
a positive classroom school culture.**

**You are giving them access to art materials, dress up, and  
building blocks.**

**You are sharing with them your love of learning by  
reading new stories with interesting people, places and things.**

**You set the environment full of emotional support that is so desperately  
needed**

**in an emotionally unstable world of high energy chaos.**

**YOU are the calm. YOU are the light.**

**YOU are the pathway to another choice.**

**Thank you for showing up every day for the children who need it the most  
and thank you the least.**

**From Melissa Hardy, Instructional Coach**

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*Thank you for all you have done this year to support our  
Head Start children and families.  
Your Leadership Team*



**DON'T FORGET TO FILL OUT THE SURVEY**  
TEACHERS, IA'S AND FAMILY ADVOCATES: FRIENDLY  
REMINDER TO COMPLETE THE HEAD START  
SUPPORT - FEEDBACK FORM YOU RECEIVED LAST  
WEEK FROM TERRI BARLOW.



We made it!

**Preschool Graduation at Discovery**





Our VPK classrooms have been visiting the kindergarten rooms. Thank you to all the welcoming kindergarten teachers in supporting our kindergarten transition.



Celebrating three retirements this year. Holly Sullo, teacher and Carrie Stafford, IA from Endeavour and Cindy Wortham, family advocate from Enterprise.



# Holly Sullo and Carrie Stafford

**Congratulations Mrs. Sullo!  
Cheers for your-well-earned  
retirement! The contributions  
that you have imparted to our  
team are invaluable. You are  
one of the foundations to this  
team success! We want to  
thank you from our hearts for  
making our job experience  
with you worthwhile. You will  
be missed! You are one of a  
kind and will not easily be  
replaced. We wish you a  
happy post-retirement life!**

**Congratulations Mrs. Stafford!  
Having someone like you as a  
coworker has been a gift. You  
will be missed, but never  
forgotten. You will always be  
our little sunshine, with your  
positive attitude and smile  
that brightens our day.  
Wishing you a wonderful,  
retired life ahead!**

**Love, Your Pre-K Family  
at Endeavour**



**Congratulations!**



# Cindy Wortham

Cindy was one of the first hired family advocates in the Head Start program. Cindy leaves us with a history of undying support to our children, parents, and families. The vast amount of knowledge, skills, values, and leadership she shared with us all is truly inspiring. As she retires from daily work with Head Start we know she will continue to be the kind of helper that imparts support and resources wherever she goes. Thank you Cindy for your dedication to Head Start! Sandra Simmons, Family Service Manager



CONGRATULATIONS



**Thank you to all the teaching teams for supporting the children in brushing their teeth last week. Your input to the coaches will help us put a workable plan for next year.**



**Fun activities on how to have good healthy teeth were seen!**





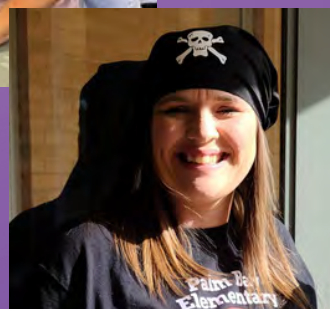
# Thank you to our Summer Intervention Teaching Teams

At Endeavour: Celeste Rotan, Betsy Johnson and Alissa Burns

At Mims: Kathleen Metott, Samantha Estes and Chris Cannistra

At Palm Bay: Ashley Rothe, Lynette Cortes and Perlisha Price

At Port Malabar: Ebony Turner, Christine Haus and Cynthia Mathis

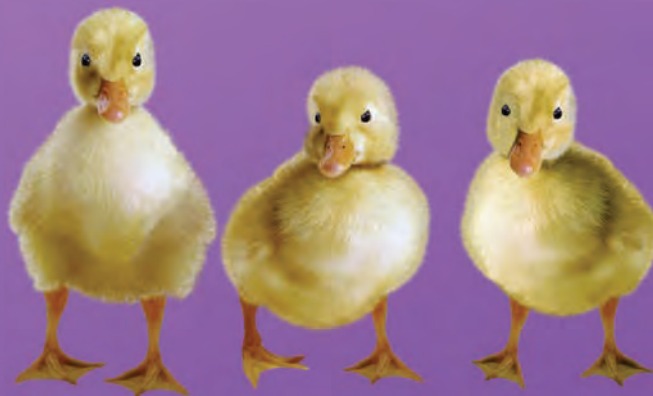


*Thank You*





A student decided to read a story to the new baby duck that hatched in Ms. Bonessi's classroom at Saturn. Literacy skills being implemented!



Have a wonderful summer!