

School Board of Brevard County

2700 Judge Fran Jamieson Way • Viera, FL 32940-6601

Mark J. Rendell, Ed.D., Superintendent



SUBSTITUTE AGREEMENT

I understand that I cannot begin work as a regular employee until my file is cleared according to regulation which includes the processing of the appointment and all required paperwork. I further understand that the School Board is the employer and, until my recommendation is approved by the Board, I am not an authorized employee of the School Board of Brevard County.

I understand that I will be paid as a substitute and that I cannot claim retroactive pay for full time service (1) if I begin work prior to the clearing of my appointment; (2) if I fail to complete the required paperwork; or (3) if the Board rejects my appointment for any reason. I also understand that, in the event I am paid as a substitute, I must have the appropriate paperwork on file to be placed on the payroll in a substitute capacity.

I have read this document and understand its contents.

Applicant's Signature

Date

Signature of Principal or Department Head

Date

REV 06/2023

Human Resources Services

Phone: (321) 633-1000, ext. 11200 • FAX: (321) 633-3525

