



**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Brevard County School District	2 PROJECT NUMBER 050-1241P-2C001	
3 PROJECT/PROGRAM TITLE CRRSA ESSER II - Literacy - Reading Tutoring for K-3 Students <p align="right">TAPS 22A211</p>	4 AUTHORITY 84.425D CARES ACT USDE or Appropriate Agency FAIN#: S425D210052	
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 01/01/2022 - 09/30/2023 Program Period:01/01/2022 - 09/30/2023	
7 AUTHORIZED FUNDING Current Approved Budget: \$1,516,813.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$1,516,813.00	8 REIMBURSEMENT OPTION Federal Cash Advance	
9 TIMELINES <ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: <u>09/30/2023</u> Date that all obligations are to be liquidated and final disbursement reports submitted: <u>11/20/2023</u> Last date for receipt of proposed budget and program amendments: <u>08/30/2023</u> Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date(s) for program reports: Federal Award Date : <u>01/05/2021</u> 		
10 DOE CONTACTS Program: Lindsey Brown Phone: (850) 245-5060 Email: Lindsey.Brown@fldoe.org Grants Management: Unit A (850) 245-0496	Comptroller Office Phone: (850) 245-0401 Duns#: 364622886 FEIN#: F596000522003	
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. Other:A Project Performance Accountability Form and DOE 101 Budget Narrative Form must be submitted within 60 days of receipt of the project award. Budget narrative must be completed to provide sufficient information to enable FDOE reviewers to understand the nature and reason for the line item cost. 		
12 APPROVED: <div style="display: flex; justify-content: space-between;"> <div data-bbox="147 1801 753 1917"> <p><i>Lindsey Brown</i> _____ Authorized Official on behalf of Richard Corcoran Commissioner of Education</p> </div> <div data-bbox="794 1808 1089 1885"> <p>1/3/22 _____ Date of Signing</p> </div> <div data-bbox="1192 1751 1516 1850">  <p>FLORIDA DEPARTMENT OF EDUCATION fldoe.org</p> </div> </div>		

**INSTRUCTIONS
PROJECT AWARD NOTIFICATION**

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	A) Program Name: <h3 style="text-align: center;">Reading Tutoring for K-3 Students</h3> TAPS NUMBER: 22A211	DOE USE ONLY Date Received 12/09/2021
B) Name and Address of Eligible Applicant: Brevard County School District 2700 Judge Fran Jamieson Way, Viera, FL 32940		Project Number (DOE Assigned) 050-1241P-2C001
C) Total Funds Requested: <h2 style="text-align: center;">\$ 1,515,276.00</h2> <hr style="width: 20%; margin: auto;"/> DOE USE ONLY Total Approved Project: \$ 1,516,813.00	D) Applicant Contact & Business Information	
Contact Name: Frank Stockman Fiscal Contact Name: Vonda Hayes		Telephone Numbers: 321.633.1000 xt 11348 321.633.1000 xt 11682
Mailing Address: 2700 Judge Fran Jamieson Way Viera, FL, 32940		E-mail Addresses: Stockman.Frank@brevardschools.org Hayes.Vonda@brevardschools.org
Physical/Facility Address: 2700 Judge Fran Jamieson Way Viera, FL, 32940		DUNS number: 364622886 FEIN number: F596000522003
CERTIFICATION		
<p>I, <u>Mark W. Mullins, Ed.D.</u> (<i>Please Type Name</i>) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.</p>		
E)  _____ Signature of Agency Head	_____ Title	_____ Date
_____ Superintendent Date 12/10/21		

Instructions for Completion of DOE 100A

- A.** If not pre-populated, enter name and TAPS number of the program for which funds are requested.
- B.** Enter name and mailing address of eligible applicant. The applicant is the public or non-public entity receiving funds to carry out the purpose of the project.
- C.** Enter the total amount of funds requested for this project.
- D.** Enter requested information for the applicant's program and fiscal contact person(s). These individuals are the people responsible for responding to all questions, programmatic or budgetary regarding information included in this application. The Data Universal Numbering System (DUNS), or unique agency identifier number, requirements are explained on page A-2 of the Green Book. The Applicant name must match the name associated with their DUNS registration. The Physical/Facility address and Federal Employer Identification Number/Tax Identification Number (FEIN/FEID or TIN) (also known as) Employer Identification Number (EIN) are collected for department reporting.
- E. The original signature of the appropriate agency head is required.** The agency head is the school district superintendent, university or community college president, state agency commissioner or secretary, or the chairperson of the Board for other eligible applicants.
- **Note: Applications signed by officials other than the appropriate agency head identified above must have a letter signed by the agency head, or documentation citing action of the governing body delegating authority to the person to sign on behalf of said official. Attach the letter or documentation to the DOE 100A when the application is submitted.**

**Elementary and Secondary School Emergency Relief (ESSER II) Fund
under the Coronavirus Response and Relief Supplemental Appropriations
(CRRSA) Act**

PROGRAMMATIC, FISCAL, AND REPORTING ASSURANCES


The Applicant assures the following:

1. The Applicant acknowledges that the U.S. Department of Education generally does not consider the following to be an allowable use of ESSER II funds: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the SEA or LEAs or 2) expenditures related to state or local teacher or faculty unions or associations.
2. The Applicant and any other entity that receives ESSER funds through the subgrant awarded hereunder will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with Section 315 of the CRRSA Act. In addition, the Applicant will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. ESSER II funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.
3. The Applicant will comply with all reporting requirements, and submit required reports to the Florida Department of Education at such time and in such manner and containing such information as the department may subsequently require.
4. The Applicant will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Florida Department of Education, the Florida Auditor General; (ii) the Department and/or its Inspector General; or (iii) any other federal or state agency, commission, or department in the lawful exercise of its jurisdiction and authority.
5. **Program Assurance 1:** The Applicant will recruit, train and deploy reading tutors for K-3 students, first and foremost, prioritizing K-1 students. Reading tutors may include, but not limited to, high school students, college/university students, retired teachers and/or community volunteers. If the Applicant chooses to leverage these funds to support the Reading Achievement Initiative and Scholastic Excellence (RAISE) High School Tutoring Program established under HB 7011, the Applicant must meet the RAISE High School Tutoring Program expectations.
6. **Program Assurance 2:** The Applicant will attend training provided by the Florida Center for Reading Research (FCRR) and utilize the tutoring training materials and resources to train recruited tutors to ensure evidence-based comprehensive resources are utilized to effectively train and support tutors.

7. **Program Assurance 3:** The Applicant will provide initial and ongoing training and support, including tutor supervision. If the Applicant is utilizing funds to implement the RAISE High School Tutoring Program, the Applicant must follow requirements in law regarding supervision expectations.
8. **Program Assurance 4:** The Applicant will report tutoring approach, number of tutors trained and deployed, number of students served, number of tutoring hours, and district level pre/post assessment data using the Comprehensive Screening and Progress Monitoring System.
9. **Program Assurance 5:** The Applicant must participate in an FCRR conducted program evaluation of outcomes related to implementation of the tutoring programs during the 2022-23 school year.

Applicant's Chief Executive Officer or Authorized Representative (Printed Name):

Mark W. Mullins Ed.D, Superintendent

Signature: 	Date: 12/9/21
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TAPS#: 22A211 Reading Tutoring for K-3 Students