

**HEAD START GOVERNING BOARD AND POLICY COUNCIL MONTHLY REPORT:  
NOV 2021**

<b>ENROLLMENT</b>				
<b>Month</b>	<b>Head Start Enrollment</b>	<b>Funded Enrollment</b>	<b>Attendance</b>	<b>Percentage with IEP</b>
<b>July 2021</b>	<i>The program is not operational during the month of July.</i>			
<b>August 2021</b>	493	624	84.07%	6.57%
<b>September 2021</b>	534	624	87.00%	6.57%
<b>October 2021</b>	539	624	88.14%	7.02%
<b>November 2021</b>	553	624	88.77%	7.03%
<b>December 2021</b>		624		
<b>January 2022</b>		624		
<b>February 2022</b>		624		
<b>March 2022</b>		624		
<b>April 2022</b>		624		
<b>May 2022</b>		624		

<b>TOTAL MEALS SERVED</b>			
<b>Month</b>	<b>Breakfasts</b>	<b>Lunches</b>	<b>Snacks</b>
<b>July 2021</b>	<i>The program is not operational during the month of July.</i>		
<b>August 2021</b>	3733	3772	4727
<b>September 2021</b>	7884	7885	9931
<b>October 2021</b>	8424	10584	8470
<b>November 2021</b>	6852	6858	8591
<b>December 2021</b>			
<b>January 2022</b>			
<b>February 2022</b>			
<b>March 2022</b>			
<b>April 2022</b>			
<b>May 2022</b>			

<b>FISCAL YEAR 2022 (INCLUDES P-CARD EXPENSES) – Head Start Grant Year 5 – Project 422xxx – Base Grant</b>				
<b>Cost Category</b>	<b>Federal Budget</b>	<b>Actuals</b>		<b>Balance of Grant Award</b>
		<b>NOV-21</b>	<b>YTD</b>	
<b>Payroll</b>	\$3,308,149.86	\$265,133.52	\$1,022,575.15	\$2,285,574.71
<b>Fringe</b>	\$1,264,170.14	\$96,447.65	\$366,675.75	\$897,494.39
<b>Supplies</b>	\$133,076.60	\$16,262.91	\$33,358.75	\$99,717.85
<b>Contractual</b>	\$299,408.00	\$42,267.48	\$91,965.77	\$207,442.23
<b>Other</b>	\$94,035.40	\$2,776.24	\$12,696.96	\$81,338.44
<b>Indirect Cost</b>	\$248,467.00	\$18,648.71	\$53,836.44	\$194,630.56
<b>TTA (includes Travel)</b>	\$59,010.00	\$2,128.42	\$21,845.95	\$37,164.05
<b>Total Base Grant</b>	<b>\$5,406,317.00</b>	<b>\$443,664.93</b>	<b>\$1,602,954.77</b>	<b>\$3,803,362.23</b>

## AMERICAN RESCUE PLAN FUNDING

FISCAL YEAR 2022 (INCLUDES P-CARD EXPENSES) - Head Start Grant Year 5 - Project 421024 ARP				
Cost Category	Federal Budget	Actuals		Balance of Grant Award
		NOV-21	YTD	
Payroll	\$0.00	\$0.00	\$0.00	\$0.00
Fringe	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$26,700.00	\$1,778.14	\$1,778.14	\$24,921.86
Contractual	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$682,063.00	\$0.00	\$20,788.00	\$661,275.00
Indirect Cost	\$37,853.00	\$964.89	\$964.89	\$36,888.11
TTA (includes Travel)	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total- American Rescue</b>	<b>\$746,616.00</b>	<b>\$2,743.03</b>	<b>\$23,531.03</b>	<b>\$723,084.97</b>

FISCAL YEAR 2022 (INCLUDES P-CARD EXPENSES) - Head Start Grant Year 5 - Project 421029 CRRSA				
Cost Category	Federal Budget	Actuals		Balance of Grant Award
		NOV-21	YTD	
Payroll	\$27,435.34	\$0.00	\$4,076.76	\$23,358.58
Fringe	\$12,071.10	\$0.00	\$775.75	\$11,295.35
Supplies	\$50,000.00	\$15,814.90	\$17,285.05	\$32,714.95
Equipment	\$47,805.00	\$4,907.70	\$4,907.70	\$42,897.30
Contractual	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$43,182.00	\$0.00	\$0.00	\$43,182.00
Indirect Cost	\$6,792.98	\$71.59	\$307.91	\$6,485.07
TTA (includes Travel)	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total - CRSSA (Current)</b>	<b>\$187,286.42</b>	<b>\$20,794.19</b>	<b>\$27,353.17</b>	<b>\$159,933.25</b>
<b>Total - CRSSA (Original)</b>	<b>\$187,805.00</b>	<b>\$20,794.19</b>	<b>\$27,353.17</b>	<b>\$160,451.83</b>

NOTE: Project 421029 (CRSSA) original federal budget was \$187,805.00. There was an expense of \$518.58 done in FY21 and because this grant will roll every year FY22 budget amount decreased to \$187,286.42.

## CONTENT AREA SPECIALIST REPORT: NOVEMBER 2021

### EARLY CHILDHOOD DEVELOPMENT, TEACHING AND LEARNING

CLASS observations were conducted during by instructional coaches, the behavior analyst and mentor teachers.

Teaching teams and family advocates began kindergarten transition activities. Professional development focused on supporting students with Self-Regulation.

### EARLY CHILDHOOD HEALTH AND WELLNESS

Through our community partnership with the Brevard Zoo, plans are under way to bring virtual Wiggly Wonders and Nature Play in the spring to Head Start students.

Health services staff are in the process of determining health status to ensure children are up to date on their medical and oral health care needs. Vision and hearing screenings were completed.

The environmental health and safety specialist (EH&S) visits classroom monthly, or more if needed, to ensure all classrooms are following health and safety regulations and meets regularly with the Head Start director.

### ERSEA/PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE)

Applications are available to all interested families via the Head Start website, email or by U.S mail. A flyer was created with a QR code that provides easy access to the Head Start application.

Family advocates worked with the Space Coast Basket Brigade to provide Thanksgiving meals to Head Start families.

### INFORMATION AND GUIDANCE FROM THE OFFICE OF HEAD START (OHS)

On September 27, 2021, an Information Memorandum (IM) was issued regarding Office of Head Start (OHS) expectations for [Supporting the Wellness of All Staff in the Head Start Workforce](#)

On May 20, 2021, a Program Instruction (PI) was issued regarding Office of Head Start (OHS) [Expectations for Head Start Programs in Program Year \(PY\) 2021–2022](#). This PI outlines OHS's expectations for Head Start programs to begin working toward full enrollment and providing in-person comprehensive services for all enrolled children, regardless of program option.

VOLUME 12 NOVEMBER 1, 2021



# THE SCOOP

HEAD START NEWS



**THANK YOU TO ALL TEACHING STAFF WHO PARTICIPATED IN CLASS TRAINING.** We had 46 people attend one of the 5 days of training we held. Your engagement and participation was excellent. I think the Dimensions of CLASS will be definitely be evident in our classrooms!

**Our GOLD Checkpoint #1 is now complete!**

**PLANNING AHEAD Family Conference #1 should be completed by November 12.** GOLD Report Card should be reviewed with a parent and sent home. This may be a virtual conference. Please talk with your coach if you have any questions.









# Halloween Fun at Sherwood



## **VPK Teachers reminders:**

- Your VPK monthly attendance certificate forms need to be signed by a parent each month after the monthly attendance has been printed.
- Please communicate with your front desk clerk to help this process flow smoothly.
- Prior to sending home your monthly attendance form with attendance attached, kindly make a copy in the event that one or both documents do not return.
- If items are not returned in a timely manner, please send home a new copy.
- Please call or Dojo parents a reminder the day these forms are coming home in the folder.
- Remind parents we only need a signature and date on the monthly attendance, do not assume they remember when they see it.

These are critical to our program's success.

**THANK YOU!!!**

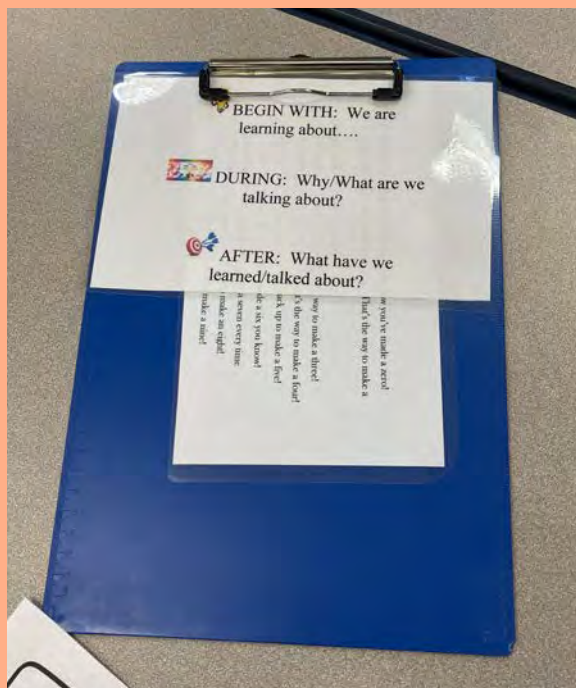




# Regard for Student Perspective



**CLASS observations will begin the week of November 8th. Thank you to all the teaching staff for strengthening the CLASS dimensions in your classrooms.**



Ms. Metott's  
ILF Reminder



Pumpkin  
Fun in Ms.  
Ford's  
classroom



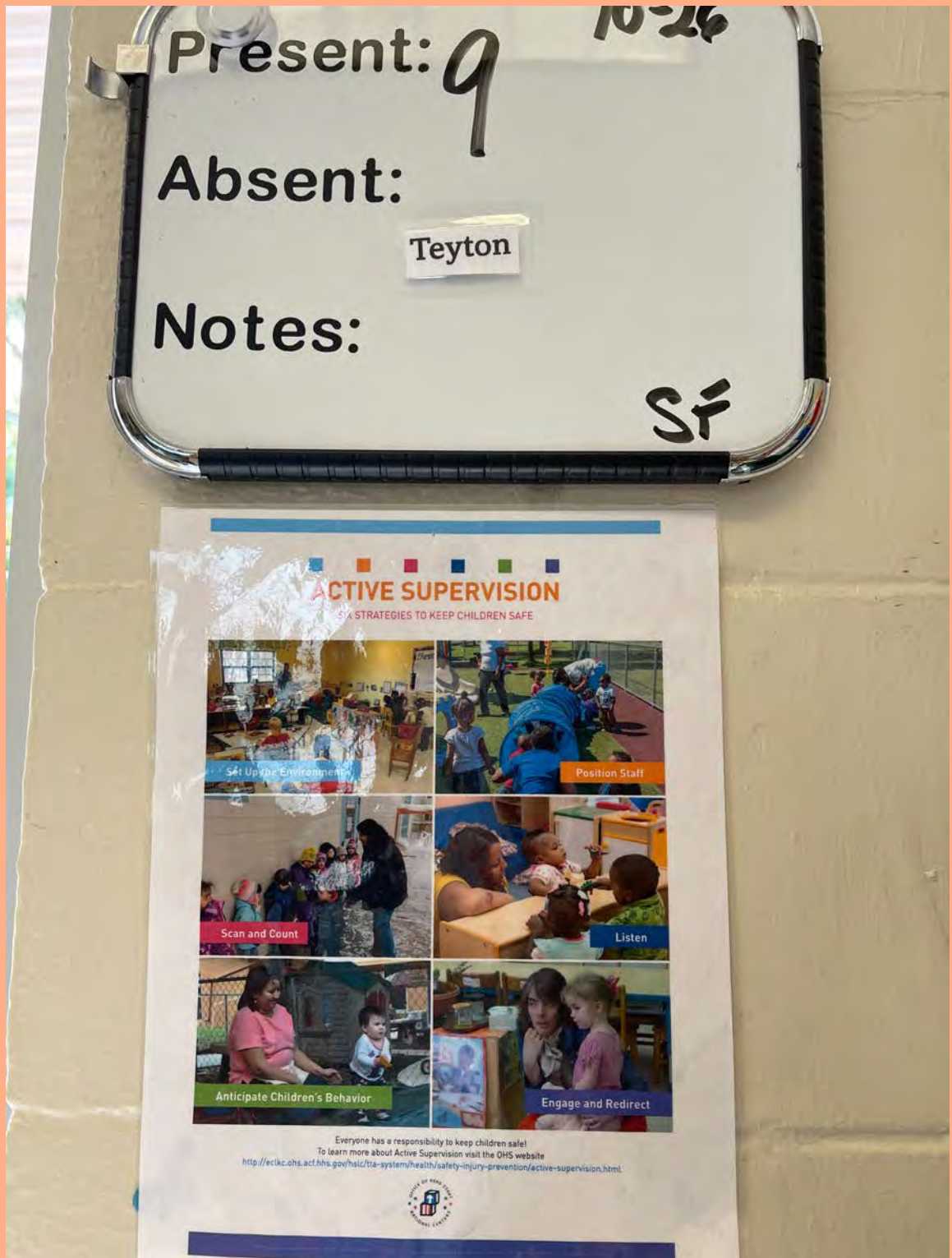




"I can read to the class teacher."  
Activities where children lead the classroom IS  
Regard for Student Perspective.



Active Supervision is utilizing 6 + 1 strategies to keep our children safe. Using a counting board is ONE of these strategies.







# Second Step in Ms. Metott's classroom







# Fall Process Art Ideas





# THE SCOOP

## HEAD START NEWS



### Transition to Kindergarten

Do you know it is NOT too early to start talking with our VPK families about transitioning to kindergarten? Family Advocates have already begun some activities to help families think AHEAD about this important transition. During your conferences and over the next few months we would like the teaching teams to:

- Share honest and accurate information with families about how the children are doing, based on classroom assessment results.
- Collaborate with families to develop a set of age-appropriate, in-home learning activities they can use to support kindergarten readiness.

### Transition Activities for our Teaching Teams

- Visit kindergarten classrooms to learn about similarities in the physical environment and daily routines. Discuss the differences between preschool and kindergarten learning spaces and daily schedules.

- **Discuss strategies and ways you have developed to support our young learners in achieving the learning milestones in Print Knowledge, Phonological Awareness, Math and Oral Language/Vocabulary.**
- **Meet with kindergarten teachers to discuss steps you can all take to align strategies that promote higher outcomes for children.**



**CLASS visits for most classrooms will begin the week of November 8 through the 16th.**

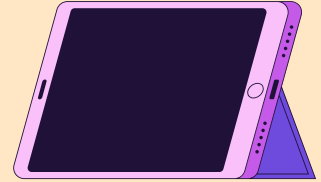
**We look forward to visiting your classrooms to see all the wonderful interactions! Coaches, Lynn Gourley and Mentor Teachers will be conducting these visits.**



**NEXT iPad TRAINING IS NOVEMBER 17.**

**It will be in lab 914 at ESF in Viera.**

**12:30-3:00. Please sign up by emailing  
Melissa Hardy.**



**Our Newsletter this week  
highlights all the rich  
learning that is going on  
in Head Start classrooms.**

**We are proud of our  
teaching teams and the  
Advocates for providing**

**EXCELLENCE IN  
LEARNING!**





# Creative Curriculum's Sand Unit





Pumpkin Fun  
in the  
classroom.  
What a  
language rich  
activity to  
develop oral  
language and  
vocabulary.



Why do we have dramatic play areas? The increase in Language Modeling, Quality of Feedback, Concept Development, social skills and so many other concepts can easily be embedded in children's play. Young children learn THROUGH PLAY. If an adult joins them they embedded Language, Vocabulary, Counting, Print Knowledge and MORE while they play.



**Ms. Fletcher's  
Dramatic Play Area**







**Think about all the concepts and language that can be embedded in this area. In Ms.**

**Cruz's classroom she has changed housekeeping into a laundry mat to support the Creative Curriculum's Clothes Study.**

**If adults go to this area and engage the children the language and concepts developed is endless!**



Great activity to support math concepts. Who has the most? Count the bears, count the cups, use your finger to touch each one. "I am going to count the cups... when I stop you begin."



**Patterning in Ms. Slunt's classroom.**





**Water Table turned into a Sensory Area with the leaves having letters on them. Reinforcing letter sounds for every leaf they pick up.**



**Now that the weather is turning a little cooler all children should have a "blankee" when they rest. Please let your coach know if you need any blankets for your children or would like extra for your classroom. We have a donation of fleece throws.**



VOLUME 14 NOVEMBER 15, 2021



# THE SCOOP



## HEAD START NEWS

**We visited so many classrooms this past week completing our CLASS observations. What a pleasure it was to see so many positive interactions, strategic learning and higher-order conversations that increase cognition! The indicators of CLASS dimensions were very evident! Thank you to the teaching staff for their work in providing a positive environment where our children are thriving. Also, thank you to the Family Advocates for supporting us in covering the classrooms while we debriefed with the teaching teams. We will finish up with our observations this week!**





**Joyful learning at Saturn with Ms. Collado and Ms. Fletcher**



**NEXT IPAD TRAINING IS THIS WENDENSDAY  
NOVEMBER 17. We still have openings.  
Email Melissa Hardy by THIS Monday at  
4:00.**

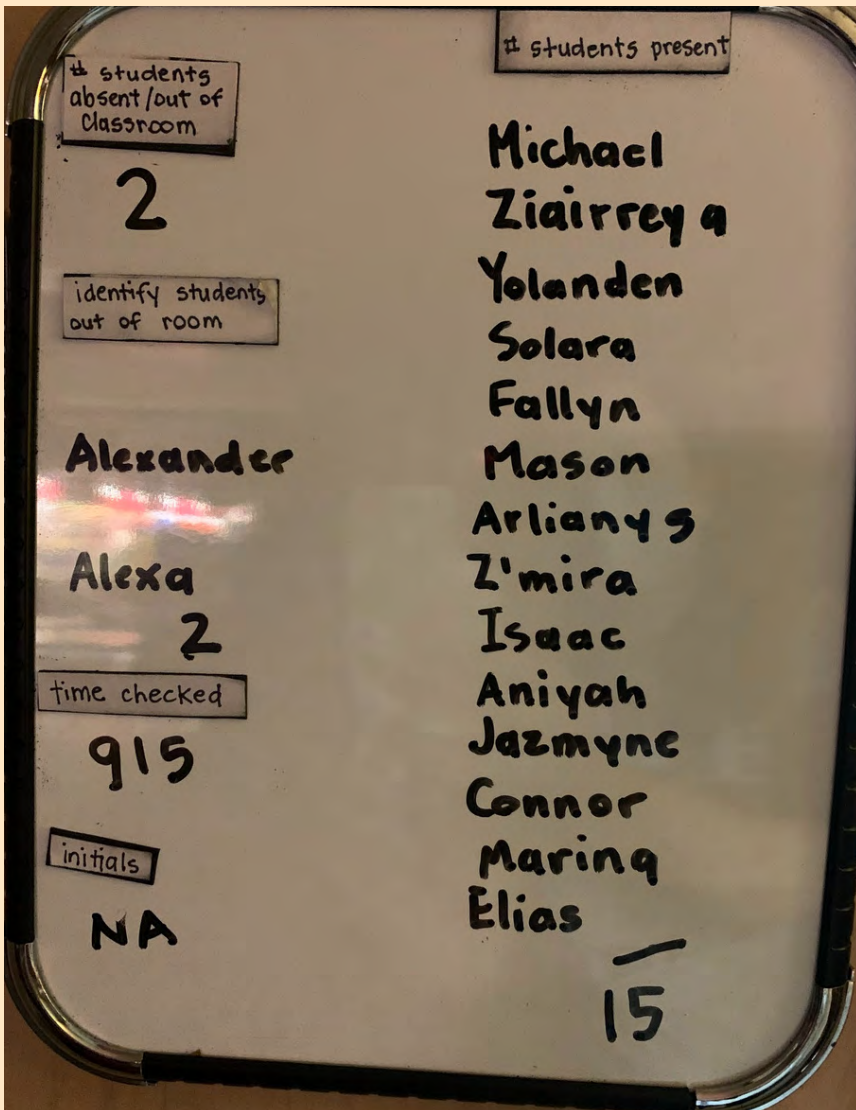
**It will be in lab 914 at ESF in Viera.  
12:30-3:00.**



**WELCOME**

We are happy to  
welcome teacher  
Rebecca Tijerina  
at Mims to our  
Head Start Team!





**Our Counting Boards are being utilized with fidelity and detail. Ms. Ardizone's board at Palm Bay**



## Breathing Choices Spinner

MAKE IT TAKE: BREATHING CHOICES SPINNER



### INSTRUCTIONS:

Print and laminate.  
Cut out the CIRCLE around the outer edge.  
Cut out the ARROW around the outer edge.  
Punch out small inner circle and insert brad to attach the arrow.  
Take a spin and practice the breathing and calming strategy where the arrow lands.



When little people  
are overwhelmed  
by big emotions,  
it's our job to share  
our calm, not join  
their chaos.

L. R. Knost

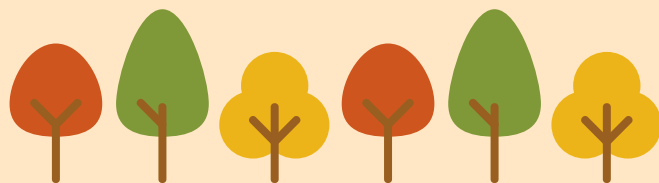


**Helping children to Self-Regulate is the Professional Development topic for this month. We have FIVE steps that will help:**

- 1. Reframe Your Thoughts**
- 2. Explain Their Big Emotions**
- 3. Expectations and Borrowing from Us**
- 4. Shift and Scaffold**
- 5. Self Reflection**



**From the  
Leadership Team  
Michele, Lynn, Tarra, Kendra,  
Sandra, Cindy, Michelle,  
Melissa, Wendy and Terri**





VOLUME 15 NOVEMBER 29, 2021



# THE SCOOP

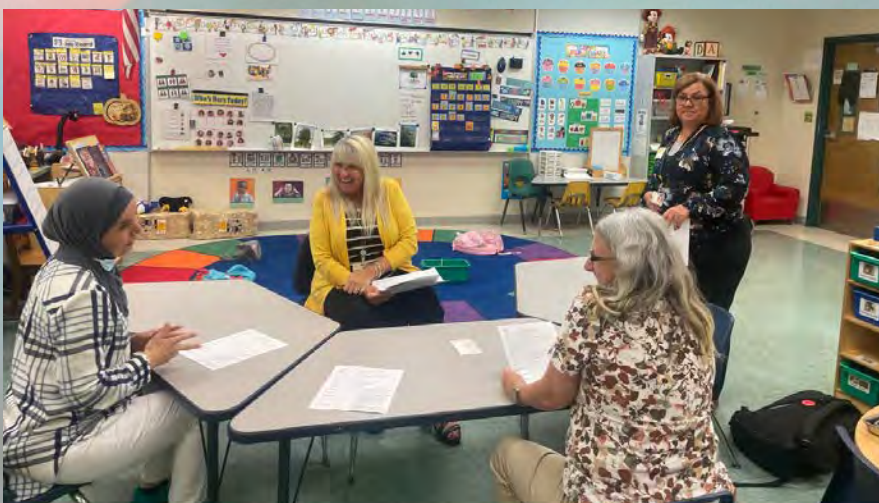
HEAD START NEWS



**Our CLASS observations are complete! We visited 27 classrooms and met with 27 teaching teams. We are so proud of your efforts and we were able to see evidence of all the CLASS dimensions improving.**

**In comparing CLASS scores from last spring to the ones we just gathered we had significant gain in 3 dimensions, gains in 5 dimensions and 2 dimensions stayed relatively the same. This is GREAT news.**

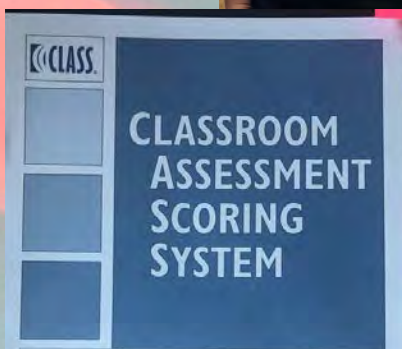
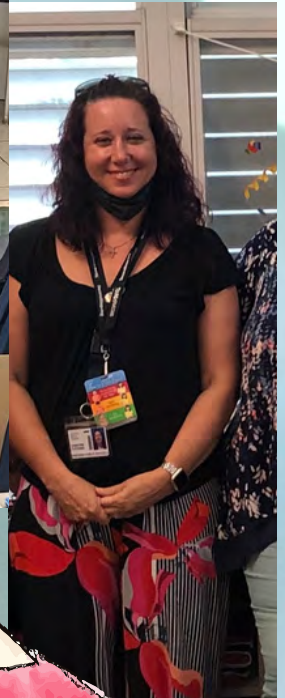
**As you continue to work with each other and your coach we thank you for your efforts in improving our interactions with children. Head Start ROCKS!**



**CLASS Feedback Session. Team from Sherwood with Michelle Webb and Maria Murray.**



**Thank you to our CLASS trained observers/mentors: Celeste Rotan from Saturn, Sue Allen from Jupiter, Maria Murray from Endeavour and Christine Fletcher from Uni Park for supporting us in dual coding the classrooms. Thank you to the Leadership team: Lynn Gourley, Tarra Bertram, Michelle Webb, Kendra Wolford and Melissa Hardy for their expertise in leading the CLASS observations.**







**We hope everyone had a  
happy Thanksgiving!**





# WIGGLY WONDERS

You will find the schedule for the Brevard Wiggly Wonders Virtual Experience on the ONE DRIVE.

The link was sent Thursday Nov 18. It has been paid for by Brevard Public School and Head Start. This will be a virtual experience for the children in your classroom to see, talk with trainers and explore animals at the Brevard Zoo. Please mark your calendar for your schools date and time. Classrooms will join at the same time for your schools schedule.

The Brevard Zoo will be sending out zoom links for you to log on soon! Thank you for all you do and I hope you will enjoy your virtual experience with Wiggly Wonders! If you have any questions, please do not hesitate to contact me.

Michelle Webb  
Instructional Coach







Learning at  
Enterprise







## Breathing Choices Spinner

MAKE-IT-TAKE: BREATHING CHOICES SPINNER



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- 2. Explain Their Big Emotions**
- 3. Expectations and Borrowing from Us**
- 4. Shift and Scaffold**
- 5. Self Reflection**





**Making fall trees  
in Ms. Turner's  
classroom.**

**Port Malabar**

**Learning on the  
rug in Ms. Veal's  
classroom while  
waiting to go  
home. We use  
every minute!**



**Sherwood**