



MEETING MINUTES

Date: July 10, 2023
By: Rayna Dibling
Re: Capital Outlay Committee Meeting

Meeting Date: July 10, 2023
Meeting Time: 1:30 PM
Meeting Location: Brevard County Public Schools Educational Services Facility
2700 Judge Fran Jamieson Way, Viera, FL
Board Room

Attendees:

Voting Attendees:

Bradley Parrish	City of Titusville (Member)
Robin Hayes	City of Cocoa Beach (Member)
Cindy Dittmer	City of Melbourne (Member)
Kyle Harris	City of Cape Canaveral (Member)
Erica Ehly	City of Satellite Beach (Member)
Brian Lock	Brevard County (Member)
Jason Mahaney	Town of Grant-Valkaria (Member)
John Cooper	City of Rockledge (Member)
Jesse Anderson	City of Palm Bay (Alternate)
Matt Stinnett	Town of Malabar (Member)
Christy Fischer	City of West Melbourne (Chair)
David Lindemann	Brevard Public Schools (Member)

Non-Voting Attendees:

Rayna Dibling	Brevard Public Schools
Karen Black	Brevard Public Schools (Alternate)
Keith Neterer	Brevard County (Alternate)

1. Call to Order / Roll Call

Ms. Fischer called the meeting to order at 1:30 PM. Ms. Dibling called the roll. A quorum was present.

Note: This meeting of the Capital Outlay Committee was publicly advertised in Florida Today on Monday, July 3, 2023. This meeting was audio recorded.

2. Pledge of Allegiance

All attendees stood and recited the Pledge of Allegiance.

3. Introductions

Ms. Fischer led the introductions. All additional attendees introduced themselves and are listed above.

4. Nominate and elect a new COC Chair and Vice-Chair

Ms. Fischer requested to add the election of COC Chair rather than wait until the January 2024 meeting. David Lindeman volunteered to remain COC Secretary with Karen Black as the alternate and was unanimously approved. Ms. Anderson is no longer with Cocoa Beach requiring a new Vice-Chair to be elected; Mr. Parrish nominated Cindy Dittmer. Ms. Dittmer accepted the nomination and Mr. Harris seconded; the nomination was unanimously approved. There were no nominations for COC Chair so voting will be held January 2024.

5. Approval of Agenda

Mr. Mahaney made a motion to approve the agenda, seconded by Ms. Dittmer. The motion passed unanimously.

6. Approval of Minutes of April 10, 2023 COC Meeting

Ms. Dittmer made a motion to approve the minutes of the April 10, 2023 meeting, seconded by Mr. Parrish. The motion passed unanimously.

7. Standing Agenda Items

Capital Outlay Committee Appointment Updates

Ms. Black acknowledged the nomination of Ms. Dittmer as the new vice chair. Ms. Black welcomed Erica Ehly for City of Satellite Beach, Robin Hayes City of Cocoa Beach, and Jesse Anderson City of Palm Bay.

School Board Local Planning Agency Representatives (LPA)

Ms. Black stated that the position for West Melbourne has been filled, Mr. Steven Brightwell was appointed to the West Melbourne Planning Board on behalf of the School Board. Ms. Black is continuing to work with the new School Board for nominees where a local planning agency representative is still needed. Those areas are Rockledge, Cocoa, Melbourne, Melbourne Beach, Indialantic, Grant-Valkaria and Malabar.

8. BPS Capital/Sales Surtax Projects Update

Mr. Lindemann provided a quick status update on the following construction projects:

1. Mims Elementary Cafetorium

The building will provide dining areas, kitchen, storage, office space, as well as a performance stage. In addition, the building will serve the community as a hurricane shelter. This project will help alleviate complications in student capacity lunch time accommodations. This project has been completed.

2. South Lake Elementary School Classroom Addition

This project includes adding 8 classrooms; one classroom for each grade level being able to handle another 150 students. Through fuel tax rebates, a longer pick up loop will aid Traffic Improvements and a covered play area are being added.

3. Viera High School Building Addition

The project will include 8 classrooms, 3 science labs, and space for the Brevard Learners Achieving Success Transition (BLAST) program, the Career & Technical Education (CTE) program, and the Choir program. Scheduled open date of August 2023.

4. New Middle School

Design of the new middle school in Viera is underway including working with the county on the new traffic signal at the main entrance. The new middle school will be rated for 900 additional students. Anticipated open date of August 2024.

5. West Melbourne School for Science Design

This project will add about 8 classrooms with specialized space and traffic improvements. Design is 30% complete and the process of selecting a Construction Manager is underway. Project estimation is \$8.2 million. Mr. Locke asked for a timeline. Mr. Lindemann stated that Board approval for the

Construction Manager and firm pricing is anticipated in November, with groundbreaking January 2024, open date August 2024. Ms. Fischer shared that the city has been part of collaboration regarding traffic and parking.

6. Mila Elementary Classroom Addition

Building 9 is currently used for children with disabilities but the space is not sufficient for the current educational opportunities offered. A designer is currently assessing how to make the space more efficient versus tearing down and rebuilding.

Mr. Locke inquired about updates to the new transportation facility. Mr. Lindemann shared that the cost to develop has caused a step back to reanalyze and to develop a transportation master plan that would consider potential growth of the county.

9. BPS Facilities Planning Report

Educational Plant Survey

Ms. Black recently completed the Educational Plant Survey and received board and Florida Department of Education approvals. This survey will remain in effect for five years. The purpose of this survey is to comply with Florida Statue having the Department of Education review and validate planned and potential facility needs on a school-by-school basis. This survey can be amended at any time with Board approved spot surveys which would be submitted to DOE for approval. The survey does not include new capacity projects that use a local funding source. Vacant land and unused facility recommendations are included in the survey as the DOE approves all land sales.

School Concurrency Update

In 2023, 12 final concurrency applications have been reviewed for a total of 1941 residential units, generating 507 student seats primarily located in the cities of Cocoa Beach, Melbourne, West Melbourne, and Palm Bay.

A south area elementary school is planned in the five-year work plan. Sixteen preliminary applications have been reviewed so far. Ms. Black is closely monitoring the effect of House Bill 1 on projections.

Mr. Parrish asked if the request for preliminary requests has gone down. Ms. Black believes there have been less applications so far from last year, but we are still up from two years ago.

New Middle School Attendance Boundary

The board has approved the new attendance boundary for the New Middle School, and they will go into effect for the school year 2024-2025. This boundary will affect DeLaura Middle School, Kennedy Middle School and Johnson Middle School and will include all the Suntree Elementary Boundary.

District 5-Year Work Plan

Ms. Black has a tentative schedule to get a draft of the 5-Year Work Plan to the COC members for review on August 29th, 2023, Board Action on September 19, 2023, and due to the Florida Department of Education on October 1, 2023.

Financially Feasible Plan

Ms. Black will be pulling together the local development table and she will be sending a spreadsheet on August 31, 2023, to COC members to confirm school concurrency reservations and applications we have received. Members will include CO's they have permitted for the previous school year and return before October 16, 2023.

11. Tentative 2023 COC Meeting Schedule

- **Monday, October 16, 2023; 1:30 pm, School Board Room**

12. Additional Discussion

Ms. Black is in the process of making response letters ADA Compliant and updating the School Concurrency Application.

Ms. Fisher asked if student data is being monitored regarding student generation ratios. Ms. Black is closely monitoring the student data, including showing the effect multifamily properties are having on student stations.

10. Adjournment

Ms. Anderson adjourned the meeting at 2:25 PM.

David Lindemann, Secretary

End of Minutes