

**HEAD START GOVERNING BOARD AND POLICY COUNCIL MONTHLY REPORT:
June 2022**

ENROLLMENT				
Month	Head Start Enrollment	Funded Enrollment	Attendance	IEP
July 2021	<i>The program is not operational during the month of July.</i>			
August 2021	495	624	84.07%	6.57%
September 2021	529	624	87.00%	6.57%
October 2021	536	624	88.14%	7.02%
November 2021	553	624	88.77%	7.03%
December 2021	549	624	90.39%	8.03%
January 2022	562	624	86.16%	8.25%
February 2022	572	624	88.82%	10.30%
March 2022	571	624	92.21%	11.44%
April 2022	570	624	91.34%	12.72%
May 2022	562	624	90.22%	14.70%

TOTAL MEALS SERVED			
Month	Breakfasts	Lunches	Snacks
July 2021	<i>The program is not operational during the month of July.</i>		
August 2021	3733	3772	4727
September 2021	7884	7885	9931
October 2021	8424	10584	8470
November 2021	6852	6858	8591
December 2021	6359	6553	8274
January 2022	7038	7231	9091
February 2022	7313	7834	9858
March 2022	7844	7971	10064
April 2022	8753	8975	11486
May 2022	8184	8126	10290

FISCAL YEAR 2022 (INCLUDES P-CARD EXPENSES) - Head Start Grant Year 5 - Project 422xxx - Base Grant				
Cost Category	Federal Budget	Actuals		Balance of Grant Award
		June-22	YTD	
Payroll	\$3,304,039.29	\$372,597.04	\$3,198,683.73	\$105,355.56
Fringe	\$1,160,199.27	\$125,434.95	\$1,122,825.85	\$37,373.42
Supplies	\$114,862.94	\$16,666.65	\$99,214.57	\$15,648.37
Contractual	\$313,923.81	\$35,767.61	\$268,770.11	\$45,153.70
Other	\$205,814.69	\$21,229.52	\$92,133.05	\$113,681.64
Indirect Cost	\$248,467.00	\$57,739.31	\$233,330.60	\$15,136.40
TTA (includes Travel)	\$59,010.00	\$15,466.63	\$57,128.32	\$1,881.68
Total Base Grant	\$5,406,317.00	\$644,901.71	\$5,072,086.23	\$334,230.77

NOTE: Balance of grant as of 6/30/22. FY22 end of year report available after 9/30/22.

**American Rescue Plan (ARP) and
Coronavirus Response and Relief Supplemental Appropriations (CRSSA) Act Funds
Budget Period: 04/1/2021 – 03/31/2023**

FISCAL YEAR 2022 (INCLUDES P-CARD EXPENSES) – Head Start Grant Year 5 – Project 421024 ARP				
Cost Category	Federal Budget	Actuals		Balance of Grant Award
		June-22	YTD	
Payroll	\$29,710.96	\$21,415.93	\$21,595.03	\$8,115.93
Fringe	\$3,834.04	\$2,020.51	\$2,043.31	\$1,790.73
Supplies	\$46,500.00	\$5,322.94	\$41,977.98	\$4,522.02
Contractual	\$176,000.00	\$0.00	\$30,838.00	\$145,162.00
Other	\$452,718.00	\$0.00	\$138.30	\$452,579.70
Indirect Cost	\$37,853.00	\$809.99	\$2,462.96	\$35,390.04
TTA (includes Travel)	\$0.00	\$0.00	\$0.00	\$0.00
Total- American Rescue	\$746,616.00	\$29,569.37	\$99,055.58	\$647,560.42

FISCAL YEAR 2022 (INCLUDES P-CARD EXPENSES) – Head Start Grant Year 5 – Project 421029 CRRSA				
Cost Category	Federal Budget	Actuals		Balance of Grant Award
		June-22	YTD	
Payroll	\$30,179.55	\$3,713.58	\$16,211.88	\$13,967.67
Fringe	\$12,429.01	\$225.53	\$1,155.53	\$11,273.48
Supplies	\$46,947.04	\$441.59	\$21,265.67	\$25,681.37
Equipment	\$47,805.00	\$0.00	\$4,907.70	\$42,897.30
Contractual	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$43,132.84	\$342.00	\$792.00	\$42,340.84
Indirect Cost	\$6,792.98	(\$372.04)	\$904.20	\$5,888.78
TTA (includes Travel)	\$0.00	\$0.00	\$0.00	\$0.00
Total – CRSSA	\$187,286.42	\$4,350.66	\$45,236.98	\$142,049.44

YEAR 1: MAJOR ACTIVITIES AND ACCOMPLISHMENTS USING ARP/CRRSA FUNDS

One-time investments. Making one-time investments to best support the needs of staff, children, and families, while adhering to federal, state, and local guidance. In making these determinations, consideration will be given to how the use of the one-time funds could meet both short- and long-term needs.

1. Classroom Furniture and Supplies – A clean, safe, classroom with furniture conducive to student interaction strengthens social cognition while sending the message to students, staff, and families that they are valued. Updated classroom supplies, student furniture, carpets, kidney tables, and storage cubbies/cabinets for individual student supplies.
2. Mobile Storage Units – classrooms with insufficient storage space can lead to cluttered classrooms and take up space needed for a conducive learning environment. Mobile storage units were purchased to create additional classroom space for student interactions.

Enrollment and Recruitment. Focusing on re-enrollment and enrolling new families. Purchase of services, materials, and technology to ramp up recruitment and enrollment efforts, so the program can enroll the eligible children and families in our community.

1. Boots on the Ground – Family advocates were employed to ramped up recruitment and enrollment efforts, family advocates were employed to focus on re-enrollment and enrolling new families. Advocates canvased neighborhoods where potentially eligible children could be located. Outreach efforts included the purchase of materials and supplies used during recruitment events.
2. Advertisements in local publications to ramp up recruitment and enrollment efforts.
3. Community Assessment – A comprehensive community assessment was conducted in the fall of 2021. Data from this community assessment will assist the program with determining targeted areas for recruitment.

Family supports. Additional family supports during the summer. Assessing oral health needs more frequently.

1. Employing family advocates in July provides an extra layer of support for children and families.
2. A portable dental chair, safety glasses and other personal protective equipment and supplies were purchased for our onsite oral health initiative. In addition, oral health supplies were purchased and sent home with students.

Mental health support for children and families. Providing additional supplies and resources to enhance mental health supports for children in the classroom. Supports may align with the Conscious Discipline and Second Step social emotional curriculums.

1. Cozy Cubes – Used with the Conscious Discipline Safe Space, Cozy Cubes purchased for each classroom, provide a space where children can go to calm down or self-regulate.

Outdoor learning and play. Purchasing or enhancing outdoor learning spaces. This may include nature-based learning and outdoor classrooms. Creating play areas and landscape features that promote exploration and discovery in a natural environment.

1. Preparation for projects - conducted utility ground searches and grounds preparation for playground structures at Saturn and Coquina Elementary.
2. Outdoor supplies such as trikes and safety enhancements (under swing mats) were purchased.

CONTENT AREA SPECIALIST REPORT: JUNE 2022

EARLY CHILDHOOD DEVELOPMENT, TEACHING AND LEARNING

BPS Head Start was selected to present at the Region IV Head Start Association Leadership Summit in Atlanta Georgia June 7 – 10. Over 100 conference attendees participated in the session: A Compelling Mission: “Implementing Quality Coaching Makes All the Difference.” Presenters, Tarra Bertram, Kendra Wolford, and Cindy Kaier received overwhelming positive feedback. One participant commented, *"The Brevard School District Leadership team was amazing! They have done some great work over the last year and a half and are definitely paving the way for other coaching programs. I have learned so much and can't wait to implement new things in my agency."* Another participant stated *"I would like to thank the presenters for conducting a well needed training and showing how effective coaching looks. They also provided suggestions regarding resource binders and monthly calendar that I will implement at our centers. AWESOME SESSION!"*

Head Start children entering kindergarten in August 2022 participated in 22 additional days of literacy and math instruction in support of kindergarten readiness. Teachers provide engaging instruction using the *Benchmark Ready to Advance Early Learning Program*, a daily read aloud (dialogic reading lesson), and small group literacy using *Heggerty* phonics and phonemic awareness lessons. Using American Rescue Plan funding, approximately 40 students attended from June 1 – 30. Classrooms were staff with two teachers and one instructional assistant. Where possible, a Head Start and Kindergarten teacher were hired. The collaboration between the Head Start and Kindergarten teacher, provides a unique opportunity for our youngest learners as they get ready to begin school in August! Head Start is truly thankful for the principals who graciously agreed to host this program at their schools: Endeavour, Mims, Palm Bay, and Port Malabar.

EARLY CHILDHOOD HEALTH AND WELLNESS

As children registered for school year a review of physicals and immunizations was completed to begin the process of determining child health status. *(1302.42 Child Health Status and Care)*

The dental hygienist provided case management to families with children who required follow up oral health care. *(1302.42 Child Health Status and Care)*

ERSEA/PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE)

The program is accepting pre-applications for the 2022 -2023 school year. [Pre-applications](#) are available to all interested families via the [Head Start website](#), email or by U.S mail. (1302.13 Recruitment)

INFORMATION AND GUIDANCE FROM THE OFFICE OF HEAD START (OHS)

An Information Memoranda was released on June 21, 2022, regarding [Competitive Bonuses for the Head Start Workforce](#). The memo encourages grantees to consider bonuses and overall compensation rates being offered by local districts. As a school district grantee bonuses, compensation and benefits are determined through the collective bargaining process.

[Program Instruction ACF-PI-HS-22-02](#) was issued on April 14, 2022. The Consolidated Appropriations Act, 2022, provided funds for a cost-of-living adjustment (COLA) and Quality Improvement investment. Our program applied on June 1, 2022, for funding in the amount of \$154,394. These funds will be used to support salary and related fringe increases as determined by collective bargaining agreements.