

DUAL ENROLLMENT ARTICULATION AGREEMENT
BETWEEN
THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
AND
DISTRICT BOARD OF TRUSTEES
EASTERN FLORIDA STATE COLLEGE
2025-2026

Table of Contents

INTRODUCTION.....	1
I. RATIFICATION OR MODIFICATION OF EXISTING AGREEMENTS	1
A. Assignment of Responsibilities	1
B. Accountability	1
C. Joint Use Agreements.....	2
II. NOTIFICATION PROCESS.....	2
A. The Board Responsibilities	2
B. The College Responsibilities	2
C. The Board and the College Responsibilities	2
III. COURSES AND PROGRAMS AVAILABLE.....	2
A. Acceleration Programs	2
B. Dual Enrollment	2
C. Academic Dual Enrollment.....	3
D. Career Dual Enrollment.....	4
E. Early Admission	5
G. SLS on the High School Campus.....	6
H. Postsecondary courses that may not be taken through dual enrollment include:	6
IV. PROCESS TO PARTICIPATE IN DUAL ENROLLMENT	7
A. Established Deadlines.....	7
B. Admission and Registration Process.....	7
C. Where to Submit Admissions Application Materials.....	8
D. Students with Disabilities	8
E. Withdrawal	8
F. Maximum Course Loads	9
G. Grade Forgiveness.....	9
H. Grades	9
V. ADDITIONAL DUAL ENROLLMENT ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN THE DUAL ENROLLMENT PROGRAM	9
Waiver of Grade-level Eligibility Requirement for Early Admission	9
VI. HIGH SCHOOL CREDIT.....	10

A. The Board Responsibilities	10
B. Weighting of Dual Enrollment Course Grades	10
VII. POLICIES AND PROCEDURES RELATING TO STUDENT BEHAVIOR AND ACADEMIC EXPECTATIONS ..	10
The College Responsibilities.....	10
VIII. EXCEPTIONS FOR STUDENTS POSTSECONDARY REGISTRATION POLICIES.....	11
IX. POSTSECONDARY REGISTRATION POLICIES	11
X. FACULTY PROFESSIONAL RULES, GUIDELINES, AND EXPECTATIONS	11
A. The Board Responsibilities.....	11
B. The College Responsibilities	11
C. The Board and the College Responsibilities	12
XI. RESPONSIBILITIES REGARDING STUDENT ELIGIBILITY AND MONITORING	12
A. Student Conduct Standards.....	12
B. The Board Responsibilities.....	12
C. The College Responsibilities.....	12
D. The Board and the College Responsibilities	12
XII. RESPONSIBILITY OF THE COLLEGE FOR THE TRANSMISSION OF STUDENT GRADES.....	13
XIII. RESPONSIBILITY OF THE BOARD FOR THE TRANSMISSION OF STUDENT GRADES	13
XIV. DUAL ENROLLMENT FUNDING	13
A. The Board Responsibilities	13
B. The College Responsibilities	13
XV. TRANSPORTATION.....	14
XVI. EXECUTION OF AGREEMENT	14

INTRODUCTION

WHEREAS, the School Board of Brevard County, Florida also known as Brevard Public Schools (BPS) and Eastern Florida State College (EFSC) have a long history of cooperation, and

WHEREAS, Section 1007.271 (21) Florida Statutes specify that superintendents of schools and Florida College System Institution presidents are responsible for the development and implementation of a comprehensive dual enrollment articulation agreement for the students enrolled in their respective school districts and service areas, and

WHEREAS, it is the intent of the Legislature that a variety of articulated acceleration mechanisms be available for students attending public educational institutions, and

WHEREAS, Sections 1011.62, 1011.80(10), and 1007.271 of Florida Statutes specify the availability of funding with respect to instruction by Florida College System Institutions, and

WHEREAS, the School Board of Brevard County and Eastern Florida State College desire to implement applicable state statutes, code provisions and rules pertaining thereto to enhance articulation between the two entities and improve educational opportunities for students who are served by the two entities; now therefore be it

RESOLVED that the School Board of Brevard County, hereinafter referred to as the Board, and the District Board of Trustees of Eastern Florida State College, hereinafter known as the College, agree to the following assignment of programmatic responsibility for delivery of programs in the following areas:

THIS AGREEMENT is effective from July 1, 2025 through June 30, 2026; if any part(s) of the Agreement is in conflict with any law, statute or rule of a higher governing body, then such part(s) shall be deemed inoperative to the extent it conflicts therewith and shall be modified to conform to such law, statute, or rule.

I. RATIFICATION OR MODIFICATION OF EXISTING AGREEMENTS

The signing of this Agreement attests to the ratification of all existing articulation agreement(s) regarding dual enrollment and other accelerated education programs between the Board and the College.

A. Assignment of Responsibilities

The Board and the College agree that if there is an unmet Career and Technical Certificate (C.T.C.) program or Continuing Workforce Education need identified in Brevard County, the College will meet the need or will assign the Board the authority to deliver that program or course. The assignment of Career and Technical Certificates or Continuing Workforce Education programs or courses may return to the College upon mutual agreement by the Board superintendent or designee and College president or designee.

Programs may be added or deleted from this Agreement at any time if mutually approved by the Board superintendent or designee, and the College president or designee.

B. Accountability

The provisions contained in this agreement shall not prevent whichever party is assigned responsibility for one or more of these programs from developing joint programs or contracting for specific instructional services with another entity or agency.

All related enrollment projections, FTE reports, cost analyses, and other elements required for the allocation of funds shall be the sole responsibility of the assigned party unless indicated herein.

The Board and the College have the following specific partnership agreements.

C. Joint Use Agreements

The Board and the College presently maintain Joint Use Agreements for facilities used by both entities and those Agreements are not included in or affected by this Agreement.

II. NOTIFICATION PROCESS

A. The Board Responsibilities

Disseminate information yearly to all secondary students regarding dual enrollment as an educational opportunity. Information will include eligibility requirements, the option for taking dual enrollment courses during and after school hours and during the year, how dual enrollment may be used to meet high school credits required for graduation, and the transfer guarantee statement by the State Articulation Coordinating Committee.

B. The College Responsibilities

1. Send EFSC staff to secondary schools to discuss college programs and postsecondary readiness expectations with students, parents, faculty, and counselors.
2. Provide comprehensive information about Dual Enrollment on the college website.
3. Monitor and evaluate postsecondary readiness data for student eligibility.

C. The Board and the College Responsibilities

Jointly agree to share mailing lists across the educational systems.

III. COURSES AND PROGRAMS AVAILABLE

A. Acceleration Programs

The Board and the College agree to offer acceleration mechanisms for eligible secondary students through Dual Enrollment, Advanced Placement, Advanced International Certificate of Education, International Baccalaureate, Advance Standing Credit, and Gold Standard Career Pathways. These programs allow students to simultaneously earn credit toward their high school diploma and college degrees through special allowances authorized by the Legislature and the State Board of Education in accordance with F.S. 1007.271.

College Level Examination Program

The College shall award credit to students in accordance with F.S. 1007.27(2) who satisfactorily meet the minimum required scores. The Board shall award high school credit in accordance with School Board policy. Students shall be responsible for payment of examination fees.

B. Dual Enrollment

The dual enrollment program shall be the enrollment of a first-time 6th - 12th grade student in a postsecondary course creditable toward a high school diploma and a career and technical certificate, a college credit certificate, an associate degree, or a baccalaureate degree. The student must meet eligibility criteria identified in this Agreement and be on track to meet promotion and graduation requirements as per the School Board Student Progression Plan. Students in grades 6th – 9th should work with their school administration regarding the students' readiness for college level coursework.

Eligible students shall be permitted to enroll in postsecondary courses offered during and after school hours in the fall and spring terms. Only Early Admission students may enroll in fall and/or spring 16 week, 12 week or the first 8 week courses; all other dual enrollment student may only register in the fall and/or spring 16 week courses. Rising 11th and 12th grade students—those who have completed 10th or 11th grade and will be advancing to the next grade level in the upcoming academic year—are permitted to register for no more than one course during the summer, unless they are enrolled in the Associate Degree Early

College Program. Students in the Early College Program may enroll in up to two courses during the summer to support the completion of their Associate degree by graduation. Students who will graduate from high school prior to the completion of the postsecondary course may not register for that course under dual enrollment. Students are expected to enroll only in courses and programs identified in Exhibit A and Exhibit B of this Agreement unless the student receives approval to register for a course and program not included.

The Board and the College Responsibilities

Actively pursue implementation of additional appropriate college credit certificate programs or career and technical certificate programs that can be offered at the high school using credentialed high school instructors.

C. Academic Dual Enrollment

Academic dual enrollment is a form of dual enrollment in college credit courses leading to an Associate in Arts, Associate in Science, or a Baccalaureate Degree. Eastern Florida will award an associate degree to qualifying high school students in the same semester that the Brevard County School Board awards the high school diploma. Students seeking an A.S. Degree may dual enroll only in those A.S. Degree programs identified on **Exhibit B** 2025-2026 Available Career Dual Enrollment Programs of Study.

Eligibility criteria:

1. Present an unweighted high school GPA of at least 3.0.
2. Achieve college-ready Reading and Writing scores on an approved placement test or Alternative Placement Measure as identified in Rule 6A-10.0315 (3)(a) and/or (3)(c).
3. Meet all prerequisites for the selected course.
4. Have a secondary school record of good attendance, appropriate conduct, and responsible behavior.
5. Requirements for students who do not currently demonstrate college-level readiness in reading, writing, and/or mathematics per Rule 6A-14.064 (b) College Credit Dual Enrollment.
 - a. Enrollment in College Credit Courses: Students are allowed to enroll in college credit courses even if they have deficiencies in basic competency areas of reading, writing, and/or mathematics; however, they cannot earn more than twelve (12) college credit hours before correcting all deficiencies in all three areas.
 - b. Exceptions to the Limitation: Exceptions to the twelve (12) credit hour limit are granted by EFSC given that the student is concurrently enrolled in secondary courses that address the basic competency areas in which they are deficient. The Board is responsible to ensure that the student is concurrently enrolled in secondary courses that address the student's basic competency areas in which they are deficient.
 - c. Advisory Requirements: The Board will advise the student in writing, who has accumulated twelve (12) college credit hours but has not yet demonstrated proficiency in basic competency areas about the requirements for associate degree completion, state university admission, future financial aid eligibility, and potential costs associated with accumulating excessive college credit.

Academic Standards

Students must continuously maintain the unweighted high school GPA required for the program. In addition, students are expected to complete and achieve an overall GPA of 2.0 in college coursework taken during a term. Dual enrollment students must adhere to the EFSC Academic Progress Standards.

A student whose EFSC's term GPA falls below a 2.0, may remain eligible for dual enrollment for one subsequent term so long as his/her unweighted high school GPA, including the grades earned in dual enrollment coursework, meets the program's eligibility requirements. The student's dual enrollment status, however, will be considered provisional and the student must achieve in the subsequent secondary school semester at least a cumulative college GPA of 2.0 and a term GPA of 2.0 and complete all coursework to maintain eligibility. A student who fails to meet these requirements will be ineligible for dual enrollment for a period of one term after which time the student may again be considered for eligibility if all admission standards are met.

A student who earns a college course grade of F or withdrawals from a college course will be placed on Dual Enrollment Academic Probation by the Board and will remain on probation for the remainder of high school. If the student subsequently earns a college grade F or withdrawals from a college course they will be ineligible for dual enrollment for three consecutive college terms. After the term of ineligibility, if the student earns a college course grade of F or withdrawals from a college course they will no longer be eligible for dual enrollment.

D. Career Dual Enrollment

Career dual enrollment is a form of dual enrollment that provides a curricular option for secondary students who wish to earn credits toward a high school diploma and a degree or certificate from a job preparatory program. Students may not take isolated vocational courses. Eastern Florida will award a college credit certificate to qualifying high school students in the same semester that the Brevard County School Board awards the high school diploma.

Eligible public secondary students may apply to enroll in vocational credit courses leading to a Career and Technical Certificate or college credit courses leading to a College Credit Certificate provided that the selected program of study is included on **Exhibit B**, 2025-2026 Available Career Dual Enrollment Programs of Study.

Students entering a College Credit Certificate (CCC) or Career and Technical Certificate (CTC) program of study with a GPA below 3.0 are limited to taking courses within their selected CCC or CTC program and may not change their initial program of study until the program is completed. Once students meet the qualifications to enter an associate degree program, the students will continue to enroll in courses within the CCC and may enroll in courses towards an associate degree.

Eligibility criteria:

1. Present an unweighted high school GPA of at least:
 - 2.5 for college credit courses leading to a College Credit Certificate (CCC).
 - 2.0 for vocational credit courses leading to a Career and Technical Certificate (CTC).
2. Have college placement test scores on file if dual enrolling in a CCC program.
3. Requirements for students who do not currently demonstrate college-level readiness in reading, writing, and/or mathematics per Rule 6A-14.064 (b) College Credit Dual Enrollment.
 - a. Enrollment in College Credit Courses: Students are allowed to enroll in college credit courses even if they have deficiencies in basic competency areas of reading, writing, and/or mathematics; however, they cannot earn more than twelve (12) college credit hours before correcting all deficiencies in all three areas.
 - b. Exceptions to the Limitation: Exceptions to the twelve (12) credit hour limit are granted by EFSC given that the student is concurrently enrolled in secondary courses that address the basic competency areas in which they are deficient. The Board is responsible to ensure that the student is concurrently enrolled in secondary courses that address the student's basic competency areas in which they are deficient.
 - c. Advisory Requirements: The Board will advise the student in writing, who has accumulated twelve (12) college credit hours but has not yet demonstrated proficiency in basic competency areas about the requirements for associate degree completion, state university admission, future financial aid eligibility, and potential costs associated with accumulating excessive college credit.
4. Meet all prerequisites for the selected course.
5. Meet age requirement specified by the College.
6. Have a secondary school record of good attendance, appropriate conduct, and responsible behavior.

Academic Standards

Students must continuously maintain the unweighted high school GPA required for the program. In addition, students are expected to complete and achieve an overall GPA of 2.0 in college coursework taken during a term. Dual enrollment students must adhere to the EFSC Academic Progress Standards.

A student whose EFSC's term GPA falls below a 2.0, may remain eligible for dual enrollment for one subsequent term so long as his/her unweighted high school GPA, including the grades earned in dual enrollment coursework, meets the program's eligibility requirements. The student's dual enrollment status, however, will be considered provisional and the student must achieve in the subsequent secondary school semester at least a cumulative college GPA of 2.0 and a term GPA of 2.0 and complete all coursework to maintain eligibility. A student who fails to meet these requirements will be ineligible for dual enrollment for a period of one term after which time the student may again be considered for eligibility if all admission standards are met.

A student who earns a college course grade of F or withdrawals from a college course will be placed on Dual Enrollment Academic Probation by the Board and will remain on probation for the remainder of high school. If the student subsequently earns a college grade F or withdrawals from a college course they will be ineligible for dual enrollment for three consecutive college terms. After the term of ineligibility, if the student earns a college course grade of F or withdrawals from a college course they will no longer be eligible for dual enrollment.

E. Early Admission

Early Admission is a form of dual enrollment through which first-time seniors may enroll at the College instead of their high school of attendance in courses that are creditable toward the high school diploma and the associate or baccalaureate degree, a college credit certificate or a career and technical certificate. It is an option for students in the final year of high school. Early admission students are no longer eligible for dual enrollment upon completion of the spring term regardless of their high school graduation status. Early admission students must enroll in at least four courses totaling twelve credit hours or more per term and earn a sufficient number of credit hours in appropriate courses each term to meet high school graduation requirements by the end of their senior year. One credit laboratory courses do not count toward the four course requirement. The Board and College recommend students enroll in five courses. Early Admission students may enroll in fall and spring 16 week, 12 week or the first 8 week college courses.

Early admission students remain eligible to participate in all extracurricular and graduation activities at their high school of attendance in accordance with School Board rules.

Eligibility criteria for Early Admission students entering in the fall semester:

1. Must have completed the 11th grade and be entering the fall semester of the 12th grade for the first time.
2. Present an unweighted high school GPA of at least 3.0.
3. Provide college-ready scores in Reading, Writing, and Mathematics on an approved college placement test or Alternative Placement Measure as identified in Rule 6A-10.0315 (3)(a) and/or (3)(c) and meet the state mandated minimum test score requirement on State Assessments including end of course exams.
4. Have a high school record of good attendance, appropriate conduct, and responsible behavior.
5. Submit the online EFSC Application for Admission and complete all admission requirements by the established deadlines posted on the college website.
6. Submit the EFSC Early Admission Application in accordance with published directions by the established deadlines posted on the college website.
7. Must have completed required courses for high school graduation, except for 1.0 high school credit each in English, Science (elective), Social Studies (elective), and Math.

Eligibility requirements for Early Admission students entering in the spring term with an unweighted High School GPA of 3.0+:

1. Must be in 12th grade.
2. Present an unweighted high school GPA of at least 3.0.
3. Provide college-ready scores in Reading, Writing, and Mathematics on an approved college placement test or Alternative Placement Measure as identified in Rule 6A-10.0315 (3)(a) and/or (3)(c).

4. Have a high school record of good attendance, appropriate conduct, and responsible behavior.
5. Submit the online EFSC Application for Admission and complete all admission requirements by the established deadlines posted on the college website.
6. Submit the EFSC Early Admission Application in accordance with published directions by the established deadlines posted on the college website.
7. Must have completed all required courses for high school graduation, except a 0.5 credit in social studies and/or in science and two rigorous course credits.

Eligibility requirements for Early Admission students entering in the spring term with an unweighted High School GPA of 2.5+

1. Must be in the 12th grade.
2. Present an unweighted high school GPA of at least 2.5.
3. Provide college-ready scores in Reading, Writing, and Mathematics on an approved college placement test or Alternative Placement Measure as identified in Rule 6A-10.0315 (3)(a) and/or (3)(c).
4. Have a high school record of good attendance, appropriate conduct, and responsible behavior.
5. Submit the online EFSC Application for Admission and complete all admission requirements by the established deadlines posted on the college website.
6. Must have completed all required courses for high school graduation, with the exception of elective high school credits and two rigorous course credits.
7. Students are limited to CCC or CTC programs.

Academic Standards

Early admission students are expected to complete sufficient credits to meet high school graduation requirements, maintain the unweighted high school GPA of 3.0, and achieve an overall GPA of 2.0 in college coursework taken during a term. Early admission students who are in jeopardy of earning insufficient credits to graduate or do not maintain an overall EFSC fall term GPA of at least 2.0 may not continue in Early Admission the following semester. These students, however, may participate in part-time dual enrollment provided they meet dual enrollment eligibility criteria. Dual enrollment students must adhere to the EFSC Academic Progress Standards. Upon completion of their senior year in early admission, students are no longer eligible for dual enrollment regardless of their graduation status.

A student who earns a college course grade of F or withdrawals from a college course will be placed on Dual Enrollment Academic Probation by the Board and will remain on probation for the remainder of high school. If the student subsequently earns a college grade F or withdrawals from a college course they will be ineligible for dual enrollment for three consecutive college terms. After the term of ineligibility, if the student earns a college course grade of F or withdrawals from a college course they will no longer be eligible for dual enrollment.

G. SLS on the High School Campus

Approved high schools may offer up to two SLS sections per fall and spring term, limited to 25 students per section.

Students must meet the following eligibility criteria:

1. An unweighted high school GPA of 2.5-3.5.
2. 12th grade student fall and spring terms, 11th grade student spring only.
3. 11th grade students will have no concurrently enrolled AP, IB or AICE courses.
4. Have no prior dual enrollment course enrollment or concurrent enrollment.
5. Have not earned a college credit eligible score in an AP, IB or AICE course.

H. Postsecondary courses that may not be taken through dual enrollment include:

1. Vocational preparatory, developmental education instruction, and other forms of pre-collegiate instruction.

2. Physical education courses that focus on the physical execution of a skill rather than the intellectual attributes of the activity.
3. Applied music courses that focus on the development of basic proficiency with a specific instrument.
4. One credit hour Service-Learning Field Studies or Human Experience courses (exception, a second semester senior in need of one credit hour for associate degree completion).
5. Study abroad or internship courses.
6. Non-credit courses.
7. 3000+ level courses (by exception, completed all associate degree requirements).
8. Courses with activities that presume an adult level of maturity and personal responsibility. Course examples include, but may not be limited to, Criminal Justice Defensive Tactics, Criminal Justice Weapons, and Vehicle Operations.
9. Courses within selected limited access programs.
10. Recreation and leisure studies courses shall be evaluated individually in the same manner as physical education courses for potential inclusion in the program.
11. Courses in programs not identified on the CAPE Funding List.

IV. PROCESS TO PARTICIPATE IN DUAL ENROLLMENT

A. Established Deadlines

Dual enrollment students must meet dual enrollment admissions, registration, and add/drop deadlines posted on the college website. Dual enrollment students must also follow the withdrawal deadlines in compliance with college policies and the College's academic calendar.

B. Admission and Registration Process

Students must complete the following admission steps when dual enrolling for the first time in an EFSC course:

1. Submit the online EFSC Application for Admission and official high school transcript by the established application deadline posted on the college website.
2. Complete the online EFSC Dual Enrollment Orientation by the established admissions deadline posted on the college website.
3. Submit college placement test scores or Alternative Placement Measure as identified in Rule 6A-10.0315 (3)(a) and/or (3)(c) if dual enrolling in college credit courses by the established admissions deadline posted on the college website.
4. Complete the dual enrollment first-time advising appointment with an EFSC advisor if registering for an EFSC class for the first time by the established admissions deadline posted on the college website.

Students must complete the following registration steps each semester if registering for an EFSC course:

1. Courses offered at the EFSC campus, students will self-register through the college's online registration system by the established deadline posted on the college website.
2. Courses offered at the high school campus, students will complete the college's course registration paperwork and submit to their course instructor.

Students registering for courses offered at the college campus or through EFSC online shall also be responsible for:

1. Obtaining personal tools/materials required in selected college credit and vocational credit courses.
2. Paying the EFSC Wi-Fi Access Fee each enrollment term.
3. Purchasing a parking decal if driving to campus.
4. Paying user fees, fines, and parking tickets.

5. Paying the graduation application fee if applying for graduation.

Each semester high schools offering an SLS 1101, or CTE dual enrollment course on site must:

1. Identify appropriate students for participation and ensure that they meet eligibility criteria.
2. Ensure all students have submitted the EFSC Application for Admission by the dual enrollment deadline.
3. Submit to the college each student's official high school transcript.
4. Complete the EFSC registration for each eligible student registered in the EFSC course section. Patient Care Assistant and Early Childhood Education students will complete their course registration by the end of the high school's prior term (spring or fall). SLS students will complete their course registration within the first two weeks of the course start date. If a student is not registered by the second week, then the student must be removed from the college course.
5. Ensure that ineligible students are not registered for the class under a high school course code.

C. Where to Submit Admissions Application Materials

Students will complete the EFSC Online Application for Admission. Upon request by the College, secondary schools will send high school transcripts electronically to EFSC Admissions.

D. Students with Disabilities

The Board Responsibilities

Notify students with disabilities and their parent/guardian that it is the student's responsibility to register with the EFSC SAIL Office (Student Access for Improved Learning) on the selected campus in order to be considered for accommodations and services. If the student is taking an EFSC course on the high school campus through dual enrollment, the Board is responsible for providing the student's high school accommodations in accordance with school district rules, policies, and procedures.

The College Responsibilities

Provide the same level of accommodation to dual enrollment students with disabilities taking courses on an EFSC campus as the College is required by law to provide to "non-dual enrollment" students with disabilities.

E. Withdrawal

Students wishing to withdraw from a dual enrollment course(s) by the college-designated withdrawal date must first consult with their parent/legal guardian and home secondary school, then follow all college withdrawal procedures. The parent/legal guardian will be expected to co-sign the withdrawal form along with the student and counselor.

The student who withdraws or is withdrawn by the College or Board from dual enrollment coursework and returns during the term to the home secondary school of attendance will be subject to Board policies relating to the instructional hours and transfer of grades required for earning a high school credit. The College, by law, must count a course "withdrawal" for any reason after the add/drop date as an "attempt" on the student's college transcript.

Early admission students, who withdraw from a course and no longer meet the requirement of four courses and/or twelve credit hours, will be required to return to the home high school. They may not add a 12 or 8 weeks course to maintain early admission status. They may continue as a part-time dual enrollment student provided they meet dual enrollment eligibility criteria.

A student who is withdrawn by the college from a college course due to non-compliance with Florida statutes and rules or EFSC policies and procedures related to student behavior and conduct will be ineligible for dual enrollment in the subsequent secondary school semester.

Students must inform the secondary school of any change in their class enrollment status. A student who drops or withdraws from a course without school approval or stops attending class must notify his/her secondary school within five school days. This applies also to students who are withdrawn from a class by the instructor. Students who do not meet this notification requirement will be ineligible for dual enrollment for three consecutive college terms.

F. Maximum Course Loads

During the Fall and Spring terms students at a secondary school with a seven-period day are limited to a total of seven classes per semester, up to three of which may be EFSC dual enrollment courses. During the Fall and Spring terms students at a secondary school with a block schedule are allowed up to three EFSC dual enrollment courses per EFSC semester.

Students may exceed the total number of allowable courses, as identified above, per day through the Early College Credit Option (ECCO) offered by the College. ECCO courses do not count towards high school graduation requirements and do not require approval by the secondary school counselor.

Early admission students must take four, but no more than five, courses totaling at least twelve credit hours each semester. Based on their strong academic record, students with a cumulative unweighted high school GPA of 3.5 may register for six courses each term with their high school's approval.

Students may not enroll in the same course more than one time through dual enrollment unless the student submits a written request to the school counselor and receives the approval of the school, the Director of Secondary Programs or designee, and the College's Associate Vice President for Student Affairs, or designee.

G. Grade Forgiveness

Students who have worked diligently to successfully pass a dual enrollment class but received a grade of D or F or withdrew (W) from the class by the deadline due to extenuating circumstances, may request approval to retake the class through dual enrollment for grade forgiveness. The students must complete the grade forgiveness process with their school guidance department. If the grade forgiveness is approved by both the Board and the College, the student may retake the course through dual enrollment.

Students who are withdrawn for non-compliance with Florida statutes and rules or EFSC policies and procedures related to student behavior and conduct from a dual enrollment course are not eligible to retake the class through grade forgiveness.

H. Grades

All students enrolled in dual enrollment courses will be graded on the same basis as other college students in the same course. Students participating in dual enrollment at EFSC or their home secondary school will receive grades and credit for their course work. These grades and credits are posted on the college transcript. Dual enrollment course grades become part of a student's permanent college and high school transcript and are calculated into the student's permanent postsecondary GPA maintained by EFSC. High School dual enrollment instructors will submit final grades through the college's online grade reporting system by the grades due date identified on the EFSC Academic Calendar for all college instructors.

V. ADDITIONAL DUAL ENROLLMENT ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN THE DUAL ENROLLMENT PROGRAM

Waiver of Grade-level Eligibility Requirement for Early Admission

Exceptions to the grade level requirement for participation in Early Admission may be made only with the recommendation of the high school counselor and the approval of the Director of Secondary Programs and the Associate Vice President for Student Affairs, or designee. Applicants must submit the request in writing, identifying the reasons for wishing to participate, to the high school counselor. Students must also provide evidence of ability to master advanced courses and successfully complete at least four courses totaling twelve

or more credit hours each term.

At minimum, students seeking an exception to the grade level requirement for Early Admission must be able to complete high school graduation requirements by the end of the spring term and have:

1. An unweighted high school GPA of at least 3.0.
2. College-ready scores in Reading, Writing, and Mathematics on an approved college placement test or Alternative Placement Measure as identified in Rule 6A-10.0315 (3)(a) and/or (3)(c).
3. A record of good attendance, appropriate conduct, and responsible behavior.
4. Completed all required courses for graduation with the exception of up to 1.0 high school credit each in English, Science (elective), Social Studies (elective), and Math and a 0.5 credit in Performing Arts.

If approved, the student must complete the EFSC admission process for early admissions.

VI. HIGH SCHOOL CREDIT

A. The Board Responsibilities

1. Incorporate dual enrollment courses into the Student Progression Plan and award a 0.5 high school credit for each eligible three semester hour course unless otherwise indicated on the Florida Department of Education *Dual Enrollment Course- High School Subject Area Equivalency List* or by mutual consent of both institutions.
2. Permit qualified students to satisfy subject-area graduation requirements through dual enrollment in postsecondary courses identified by the Florida Department of Education as equivalent in accordance with F.S. 1007.271 (6). (*Dual Enrollment Course-High School Subject Area Equivalency List*) However, completion of required science sequence through dual enrollment is limited to the following:
 - a. Students in the high school Biology, Chemistry and Physics/EQ Science Sequence may satisfy up to three required science credits through successful completion of an equivalent postsecondary Biology, Chemistry and/or Physics/EQ Science course (s).
 - b. Students in the Environmental Science, Biology, EQ Science Sequence may satisfy up to two required science credits through successful completion of an equivalent postsecondary Biology and/or EQ Science course (s) (Environmental Science must be completed on the high school campus).
 - c. Other science courses identified on the Dual Enrollment Course List shall count as science elective credits toward graduation.
3. Permit qualified students to satisfy high school identified elective-credit requirements through dual enrollment in postsecondary courses contained in the statewide course numbering system and considered "eligible" by statute and by this Agreement.
4. Permit qualified students to satisfy the graduation requirements, including the rigorous course requirements for BPS graduation requirements, through dual enrollment in postsecondary academic courses and/or technical programs/courses.
5. Post the grade earned in a dual enrollment course on the high school transcript in accordance with F.S.1007.271(20).

B. Weighting of Dual Enrollment Course Grades

Dual enrollment, college-level, and academic courses are weighted by the Board at 5.0 on a scale of 4.0 pursuant to 1007.271(18), F.S.

VII. POLICIES AND PROCEDURES RELATING TO STUDENT BEHAVIOR AND ACADEMIC EXPECTATIONS

The College Responsibilities

Ensure that each first-time dual enrollment student completes the online Dual Enrollment Orientation that addresses:

1. College placement testing
2. Study expectations
3. College attendance and grading policies
4. Add/Drop and withdrawal policies
5. Impact of poor grades on the student's high school and college record
6. Adult level course content and design
7. Behavior expectations
8. Potential costs for students
9. FERPA considerations

VIII. EXCEPTIONS FOR STUDENTS POSTSECONDARY REGISTRATION POLICIES

On a case-by-case basis and with the approval of both institutions, an exception to the GPA requirement may be made for an individual student to dual enrollment in a College Credit Certificate or Career and Technical Certificate program offered at the high school. The basis for the exception is the student's demonstrated interest in the specific technical or vocational program and the student's potential to successfully master the course content.

IX. POSTSECONDARY REGISTRATION POLICIES

Dual enrollment students must comply with all EFSC registration policies and deadlines identified on the EFSC website and academic calendar and in this Agreement, including the last day to add/drop a class, withdraw from a class, apply for graduation, and pay fees and fines.

X. FACULTY PROFESSIONAL RULES, GUIDELINES, AND EXPECTATIONS

A. The Board Responsibilities

1. Ensure that high schools submit their requests for academic and vocational dual enrollment courses in writing, including the number of sections in accordance with the administrative procedure specified in the most recent Dual Enrollment Programs Manual no later than second week in April of the prior academic school year.
2. Require that the School Board teachers assigned to teach dual enrollment courses at the high school meet the same minimum qualifications for employment as specified by the Southern Association of Colleges and Schools (SACSCOC) for instructors employed by the College comply with all requirements of EFSC's credentialing process prior to the first day of class and comply with all of EFSC's policies and procedures pertaining to adjunct faculty.
3. Provide each teacher/instructor employed by the Board or the College with the Teacher's Edition of the textbook used in the assigned dual enrollment course offered at a high school site and shall require each instructor to adhere to EFSC's attendance and grading policies.
4. Notify the college promptly if a school board dual enrollment instructor teaching an active EFSC class at the high school resigns or is being replaced.

B. The College Responsibilities

1. Be responsible for ensuring that the curriculum and assessment procedures in dual enrollment courses meet College and SACSCOC standards regardless of whether the dual enrollment courses are taught on the college or the high school campus; provide dual enrollment instructors a copy of course objectives and requirements prior to the beginning of the semester.
2. Ensure academic quality by adhering to the Statement of Standards, Dual Enrollment/Early College Programs in the Florida State College System.
3. Ensure the appropriate EFSC administrator approves (contingent upon College approval of the instructor's qualifications) or denies each high school dual enrollment course request, including the number of sections,

within two weeks of receiving the request.

4. Review the educational credentials of each proposed first-time high school dual enrollment instructor and inform the Board promptly if proposed candidate meets mandatory qualifications.
5. Upon request, loan available college instructional support materials, such as audiovisuals, to dual enrollment teachers employed by the Board.
6. Require college instructors teaching dual enrollment courses at the high schools to meet all Board employment screening requirements, including criminal background checks and to return Teacher Edition textbooks to the Board at the conclusion of the dual enrollment course.
7. Upon request, provide high schools all information needed for ordering textbooks required for EFSC courses offered at the high school. Whenever possible, the College will approve the use of a textbook for a period of three years.

C. The Board and the College Responsibilities

Collaborate to ensure that the course content and objectives of high school dual enrollment courses reflect college and SACSCOC standards of rigor.

XI. RESPONSIBILITIES REGARDING STUDENT ELIGIBILITY AND MONITORING

A. Student Conduct Standards

Dual enrollment students are expected to adhere to the policies and procedures, including attendance requirements, at the institution where the dual enrollment course is offered and to exhibit appropriate conduct at all times. Inappropriate and disruptive behavior will not be tolerated and may result in administrative withdrawal by the College and/or Board from college coursework. The College and Board shall consider the offending student ineligible for dual enrollment for one or more terms following the withdrawal action.

The Board shall notify the College when a Dual Enrollment student is expelled from the school district or removed from the regular school program at the high school. That student shall be considered ineligible for Dual Enrollment and shall be administratively withdrawn from all EFSC courses by the College.

In addition to the above, pursuant to Section 985.04, Florida Statutes, when a dual enrollment student of any age is taken into custody by a law enforcement officer for an offense that would have been a felony if committed by an adult, or a crime of violence, the Board Superintendent, or their designee, must notify the College's Chief of Security within 1 business day after receiving the initial notification from law enforcement agency.

B. The Board Responsibilities

1. Screen secondary school applicants for Dual Enrollment programs in compliance with the Articulation Agreement.
2. Conduct all evaluations relating to a dual enrollment student's disability.
3. Provide required accommodations to dual enrolled students with disabilities in a postsecondary course offered at a high school site.

C. The College Responsibilities

Upon request by the high school, administer the PERT at the high school site at least one time each during the school year.

D. The Board and the College Responsibilities

Monitor the success of students participating in dual enrollment courses offered under this Agreement and use the success rate of students as the primary criterion for judging the quality of dual enrollment courses and programs and for identifying areas for program improvement.

XII. RESPONSIBILITY OF THE COLLEGE FOR THE TRANSMISSION OF STUDENT GRADES

The College will provide a master list for EFSC campus courses taken through dual enrollment organized by secondary school with each student's name, EFSC course titles, and grade earned in each course.

XIII. RESPONSIBILITY OF THE BOARD FOR THE TRANSMISSION OF STUDENT GRADES

The Board will provide the grade report for each student in a dual enrollment course offered at the high school to the College by due dates identified on the dual enrollment administrative calendar.

XIV. DUAL ENROLLMENT FUNDING

Students shall be exempt from payment of registration, matriculation, textbook and laboratory fees; however, students seeking to complete a career program that requires ownership of personal tools/materials shall be responsible for the purchase of these items.

A. The Board Responsibilities

1. Provide college-required textbooks for all students enrolled in dual enrollment courses. Textbooks will be the property of the Brevard County School Board. Students will be responsible for the purchase of consumable materials, such as lab manuals.
2. By 12:00 pm Thursday of the college's census reporting (second week of a college term) the Board will provide to the College any corrections to the list of dual enrollment student course registration.
3. Reimburse the College as follows:
 - a. At the College's then-applicable standard tuition rate of \$71.98 per college credit hour for Associate level courses, \$91.79 per college credit hour for Baccalaureate level courses and \$2.33 per contact hour for career certificate programs as defined by the Division of Colleges for all classroom instruction provided to dual enrolled students that takes place on any College campus.
 - b. For all College costs (to be calculated by the College) associated with the portion of salary and benefits and other actual costs of the College for instruction to dual enrolled students by College faculty at Board locations.
4. Submit payment pursuant to the terms of the invoice rendered by the College, but no later than December 31 for the Fall semester; June 30 for the Spring semester; and August 31 for the Summer semester.
5. The Board shall be responsible for payment of college semester credit hours for the summer term if funding is provided by the State for this purpose.

B. The College Responsibilities

1. College census reporting begins the second Monday of each term. The first day of census reporting the College will provide a list of dual enrollment course registration to the Board for review.
2. By October 31 for the Fall semester; March 31 for the Spring semester; and June 30 for the Summer semester, the College shall invoice the Board for financial obligations set forth in subparagraph 2 of this section entitled "The Board Shall". The invoice will include the total credit hours and amount billed for the semester and shall provide sufficient detail including:
 - a. Student identifying number (BNO)
 - b. Student name (LNAME, FNAME, MNAME, SUFFIX)
 - c. Student birth date (BDATE)
 - d. Program type (TYPE)
 - e. Term (TERM)
 - f. Part of term (PTERM, SDATE, EDATE)

- g. Course (CRN, COURSE, SECTION, TITLE)
 - h. Credit hours (CRED)
3. The college will provide the following supplemental information from college records as a separate report. This report will not accompany the invoice. Supplemental information is provided to assist the board in identifying and classifying students. Payment shall not be withheld for outdated or inconsistent data.
- i. High School (HSCODE, HSCODE2)
4. Invoices shall be submitted electronically to the Director of Secondary Programs and/or designee.

XV. TRANSPORTATION

Students attending dual enrollment classes at a location other than their public secondary school shall provide their own transportation. The BPS/EFSC Early College Program is an accelerated program for students whose goal is to earn an Associate Degree by high school graduation. By exception, the Board may provide transportation for tenth grade students in the Early College Program who are enrolled in EFSC campus classes during the designated Early College Program period. On a space available basis eleventh and twelfth grade Early College Program students may ride the Early College Program high school bus.

XVI. EXECUTION OF AGREEMENT

1. Agree that exceptions of an administrative nature may be made to this Agreement with the approval of the Board superintendent or designee and EFSC president or designee.
2. Agree that issues that cannot be resolved within the guidelines of this Agreement shall be referred to the Board superintendent or designee and the EFSC president or designee for resolution.

IN WITNESS THEREOF, the parties hereto have adopted this Agreement, effective as of the last date set forth below.

THE SCHOOL BOARD OF
BREVARD COUNTY, FLORIDA

EASTERN FLORIDA STATE COLLEGE

By _____

By _____

Dr. Mark Rendell
Superintendent of Schools

Date

Dr. James H. Richey
President

Date

By _____

Gene Trent
School Board Chairperson

Date