

**HEAD START GOVERNING BOARD AND POLICY COUNCIL MONTHLY REPORT:  
July 2022**

<b>ENROLLMENT</b>				
<b>Month</b>	<b>Head Start Enrollment</b>	<b>Funded Enrollment</b>	<b>Attendance</b>	<b>IEP</b>
July 2022	<i>The program is not operational during the month of July.</i>			
August 2022		624		
September 2022		624		
October 2022		624		
November 2022		624		
December 2022		624		
January 2023		624		
February 2023		624		
March 2023		624		
April 2023		624		
May 2023		624		

<b>TOTAL MEALS SERVED</b>			
<b>Month</b>	<b>Breakfasts</b>	<b>Lunches</b>	<b>Snacks</b>
July 2022	<i>The program is not operational during the month of July.</i>		
August 2022			
September 2022			
October 2022			
November 2022			
December 2022			
January 2023			
February 2023			
March 2023			
April 2023			
May 2023			

<b>FISCAL YEAR 2023 (INCLUDES P-CARD EXPENSES) - Head Start Grant Year 1 - Project 423xxx - Base Grant</b>				
<b>Cost Category</b>	<b>Federal Budget</b>	<b>Actuals</b>		<b>Balance of Grant Award</b>
		<b>July-22</b>	<b>YTD</b>	
Payroll	\$3,161,716.00	\$25,213.46	\$25,213.46	\$3,136,502.54
Fringe	\$1,332,324.00	\$7,426.42	\$7,426.42	\$1,324,897.58
Supplies	\$151,274.00	\$0.00	\$0.00	\$151,274.00
Contractual	\$376,692.00	\$0.00	\$0.00	\$376,692.00
Other	\$129,046.00	\$2,548.49	\$2,548.49	\$126,497.51
Indirect Cost	\$196,255.00	\$0.00	\$0.00	\$196,255.00
TTA (includes Travel)	\$59,010.00	\$0.00	\$0.00	\$59,010.00
<b>Total Base Grant</b>	<b>\$5,406,317.00</b>	<b>\$35,188.37</b>	<b>\$35,188.37</b>	<b>\$5,371,128.63</b>

<b>FISCAL YEAR 2023 (INCLUDES P-CARD EXPENSES) - Head Start Grant Year 3 - Project 421024 ARP</b>				
Cost Category	Federal Budget	Actuals		Balance of Grant Award
		July-22	YTD	
Payroll	\$8,115.93	\$0.00	\$0.00	\$8,115.93
Fringe	\$1,790.73	\$0.00	\$0.00	\$1,790.73
Supplies	\$4,522.02	\$0.00	\$0.00	\$4,522.02
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$172,032.00	\$0.00	\$0.00	\$172,032.00
Other	\$425,709.70	\$0.00	\$0.00	\$425,709.70
Indirect Cost	\$35,390.04	\$0.00	\$0.00	\$35,390.04
TTA (includes Travel)	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total - CRSSA</b>	<b>\$647,560.42</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$647,560.42</b>

**\*\*ARP - Rollover grant\*\***

<b>NOA Starting Budget</b>	<b>746,616.00</b>
<b>Expended as of 7/31/22</b>	<b><u>99,055.58</u></b>
<b>Balance as of 7/31/22</b>	<b>\$ 647,560.42</b>

<b>FISCAL YEAR 2023 (INCLUDES P-CARD EXPENSES) - Head Start Grant Year 3 - Project 421029 CRRSA</b>				
Cost Category	Federal Budget	Actuals		Balance of Grant Award
		July-22	YTD	
Payroll	\$13,967.67	\$2,385.20	\$2,385.20	\$11,582.47
Fringe	\$11,273.48	\$479.87	\$479.87	\$10,793.61
Supplies	\$10,375.38	\$0.00	\$0.00	\$10,375.38
Equipment	\$58,203.29	\$1,250.20	\$1,250.20	\$56,953.09
Contractual	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$42,340.84	\$0.00	\$0.00	\$42,340.84
Indirect Cost	\$5,888.78	\$0.00	\$0.00	\$5,888.78
TTA (includes Travel)	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total - CRSSA</b>	<b>\$142,049.44</b>	<b>\$4,115.27</b>	<b>\$4,115.27</b>	<b>\$137,934.17</b>

**\*\*CRSSA - Rollover grant\*\***

<b>NOA Starting Budget</b>	<b>187,805.00</b>
<b>Expended as of 7/31/22</b>	<b><u>49,870.83</u></b>
<b>Balance as of 7/31/22</b>	<b>\$137,934.17</b>

## CONTENT AREA SPECIALIST REPORT: July 2022

### EARLY CHILDHOOD DEVELOPMENT, TEACHING AND LEARNING

Daily instruction in the Summer Intervention Program during the month of June provided opportunities for developing independence and self-confidence through self-selected activities and building and maintaining relationships with adults and peers, activities to model and reinforce daily routines (e.g., classroom, lunchroom and playground), the use of read alouds with books about going to kindergarten, explicit and systematic instruction in phonological awareness, phonics, language and vocabulary development, and listening comprehension, based on individual child need. *(1302.92 Teaching & Learning Environment)*

Mentor teachers worked with instructional coaches to prepare for the 2022-23 school year. They spent four days working on activities to strengthening our program as well as preparing to support new teachers.

### EARLY CHILDHOOD HEALTH AND WELLNESS

As children registered for school year a review of physicals and immunizations was completed to begin the process of determining child health status. *(1302.42 Child Health Status and Care)*

The dental hygienist prepared to begin onsite oral health exams beginning in August and continued providing case management to families with children who required follow up oral health care. *(1302.42 Child Health Status and Care)*

### ERSEA/PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE)

The program is accepting pre-applications for the 2022 -2023 school year. [Pre-applications](#) are available to all interested families via the [Head Start website](#), email or by U.S mail. *(1302.13 Recruitment)*

Boots on the Ground – Family advocates were employed to ramped up recruitment and enrollment efforts, family advocates were employed to focus on re-enrollment and enrolling new families. Advocates canvased neighborhoods where potentially eligible children could be located. *(1302.13 Recruitment)*

### INFORMATION AND GUIDANCE FROM THE OFFICE OF HEAD START (OHS)

No new information or guidance was provided from the Office of Head Start.

VOLUME 1 AUGUST 1, 2022



# THE SCOOP

HEAD START NEWS



**Welcome Back Head Start staff! We are looking forward to another wonderful year.**

Reminder

August 4 - Education – **Ready to Advance PreK Curriculum Training**

All Head Start **teachers** must register in ProGOE  
COURSE/SECTION# - 17959/412270

LOCATION - **EASTERN FLORIDA STATE COLLEGE** in the  
Student Union Conference Center (located on the north  
side of the college)

**Bring your laptop**

**Scope and Sequence booklet from RTA kit**

You may want to bring a sweater

Review the notes in ProGOE

Student Union Conference Center at 8:00 a.m

Instructional Coaches will be bringing a few other materials  
for each Head Start Teacher.



## **Welcome to Our NEW Teachers**

Kirenica Martin - Jupiter

T'Keyia Woodberry - Endeavour

Milenka Smith - Uni Park

Farrah Rodriguez - Saturn

Alissa Burns - Enterprise

Michelle O'Conner - Palm Bay (not pictured)



## OUR WONDERFUL MENTORS

Janice Smith, Enterprise

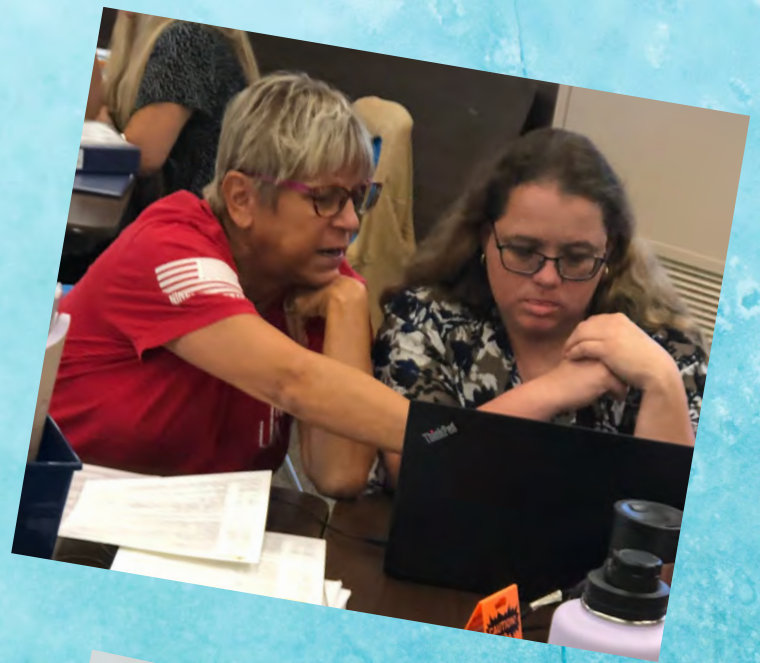
Myesha Fuller, Coquina

Maria Murray, Endeavour

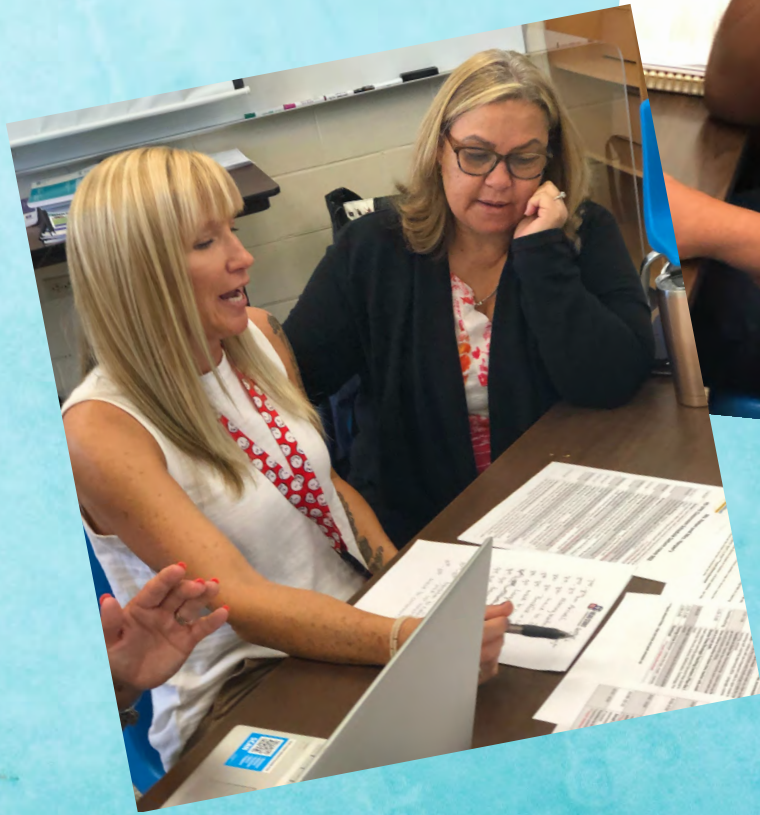
Celeste Rotan, Saturn

Thank you to our Mentor Teachers who worked with the Instructional Coaches to prepare for our year! They gave 4 days of their summer to help strengthen our program and support our new teachers.

Our coaches, mentor teachers and new teachers worked together to help prepare for our new school year. We worked on schedules, procedures, Active Supervision, what is really important in a Head Start classroom and how to implement our new Ready to Advance curriculum. We can't wait to share our work with all of you.



**Such good work being done!**



**Thank you to our Instructional Coaches for all the preparation for this work - Michelle Dale, Tarra Bertram, Melissa Hardy and Kendra Wolford!**

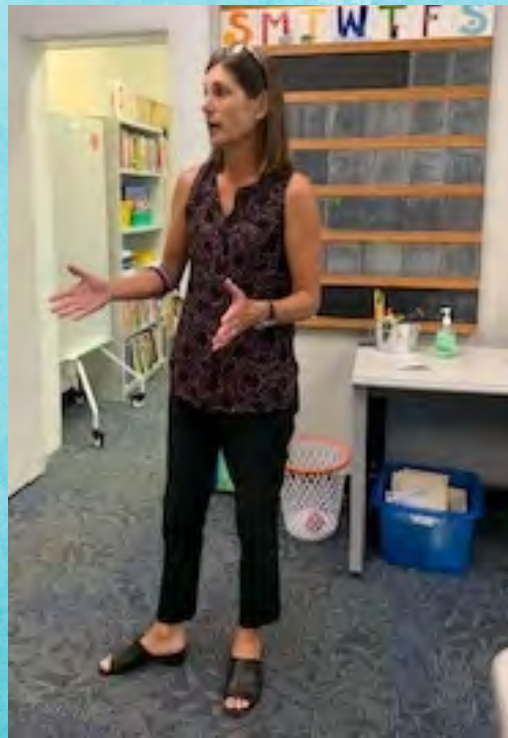


**CHAMPION**

## **Blair Lovelace, BPS Principal of the Year**

Mrs. Lovelace has been the principal of Coquina Elementary since 2017. Blair places a high priority on early childhood and Head Start children and families.

**Thank you, Mrs. Lovelace for being a Head Start CHAMPION!**





This year we will be using the ASQ to complete our screenings rather than the BDI. The ASQ will be completed online by the parent. During the parent Home Visit, Open House or Jump Start that each school develops is a perfect time to have parents fill this out. Please plan on having an iPad ready for parents to complete this screening. It will not take more than 10 minutes. Although teachers will not be completing this assessment it will be prudent for teachers AND Family Advocates to devise a system to support parents in getting it done. You will be receiving an email to set up your account and create a username and password. You can find more information at [agesandstages.com](http://agesandstages.com).

Ages & Stages Questionnaires® (ASQ®) provides reliable, accurate developmental and social-emotional screening for children between birth and age 6. Drawing on parents' expert knowledge, ASQ has been specifically designed to pinpoint developmental progress and catch delays in young children—paving the way for meaningful next steps in learning, intervention, or monitoring.

# Planning Our Time Together

August 8 - 12 Beginning on Tuesday of that week we will designate ONE day that the teaching team and the Family Advocate from each school will work with the coach. The time will be 8:00 to 2:30 with a 30-minute break for lunch. The Coach will be providing Top 5 Foundations, review expectations for implementation of Ready to Advance, Second Step, Daily Scheduling, Setting Goals with Families, TIER 1 checklist review, Needs Assessment and provide direction on Home Visits. Michele McKay or Lynn Gourley will also be present to review our system on requesting support for children, how we utilize ISS plans and review the procedure of taking children through the MTSS process. All teachers, IAs and Family Advocates are required to be with the coach for the full day.

The schedule for the Coach Visitation Day is as follows:

August 9 - Jupiter, Port Malabar,  
University Park and Coquina

August 10 - Sherwood, Saturn, Cambridge  
and Endeavour

August 11 - Palm Bay, Discovery, Enterprise  
and Mims

**SUMMER SMART START  
A TOTAL OF 34 CHILDREN PARTICIPATED IN THE  
SUMMER SMART START PROGRAM.**



**OUR TEACHING TEAMS**

**CELESTE ROTAN, HS VPK (SATURN)  
BETSY JOHNSON, HS VPK (CAMBRIDGE)  
ALISSA BURNS, HS IA (ENTERPRISE)**

**KATHLEEN METOTT, HS VPK (MIMS)  
SAMANTHA ESTES, KINDERGARTEN (MIMS)  
CHRIS CANNISTRA, HS IA (MIMS)**

**ASHLEY ROTHE, HS VPK (PALM BAY)  
LYNETTE CORTES, HS IA (PALM BAY)  
PERLLISHA PRICE, HS IA (PALM BAY)**

**EBONY TURNER, HS VPK (PORT MALABAR)  
CHRISTINE HAUS, KINDERGARTEN (PORT MALABAR)  
LUISA TARAMONA, IA (PALM BAY)**