



# School Board of Brevard County School Facility Planning and Concurrency Application (School Impact Analysis)

**Instructions:** Submit one copy of completed application, location map, and applicable fee for each project with a residential component requiring a review by the School Board to each affected Local Government.

The School Board requires this information for student generation to be calculated, school capacity to be evaluated, and potential mitigation addressed. For information regarding this application process, please contact the Planning and Project Management Department of the School Board of Brevard County at (321) 633-1000, ext. 11418.

Local Government to determine the type of Application:

**FEES: See Brevard County Public School Concurrency Review Fee Schedule. Make check payable to School Board of Brevard County**

## I. Project Information

Project Name: \_\_\_\_\_ County / Municipality: \_\_\_\_\_

Parcel ID / Tax Account #. (attach separate sheet for multiple parcels): \_\_\_\_\_

Location / Address of subject property: \_\_\_\_\_ (Attach location map)

Acreage: \_\_\_\_\_ Type of Request at Local Government \_\_\_\_\_

## II. Ownership / Agent Information

Owner/Contract Purchaser Name(s): \_\_\_\_\_

Agent / Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

(Please note that a copy of the determination letter will be sent to the Owner/Agent if an email address is provided above.)

**I hereby certify the statements and/or information contained in this application with any attachments submitted herewith are true and correct to the best of my knowledge.**

\_\_\_\_\_  
**Owner or Agent Signature**

\_\_\_\_\_  
**Date**

If applicant is not the owner of record, the "Agent for Owner" form (see page 4 of this application form) must be completed and included with this application at time of application submittal. If owner is a company/corporation, please submit documentation that signatory is an authorized officer of the company/corporation.

**State of Florida, County of Brevard**

Sworn and subscribed to before me

This \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
(Form of Identification)

\_\_\_\_\_  
Notary Public

Commission Expires: \_\_\_\_\_

<p>SCHOOL BOARD USE ONLY</p> <p>Date / Time Stamp: _____</p>
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### III. Development Information

Current Land Use Designation		Proposed Land Use Designation		
Current Zoning		Proposed Zoning		
Project Acreage				
Total Dwelling Units Proposed				
Dwelling Unit Breakdown (Qty)	Single Family or Town Homes:	Multi-Family or Apartments:	Condo:	Mobile Home / Manufactured:

#### Year of Project or Phase Completion: Total Dwelling Units by Type / Year

Year End 20XX	Year 1	Year 2	Year 3	Year 4	Year 5+
<b>Single Family / Town Homes</b>					
<b>Multi-Family / Apartments</b>					
<b>Condominium</b>					
<b>Mobile Home / Manufactured</b>					
<b>Totals by Year</b>					

**NOTE:** This application will not be deemed complete until all required information has been submitted to the School Board of Brevard County. Submittal requirements include a completed application, phasing information, review fee(s), agent authorization (if applicable) and location map. Please be advised that additional documentation/information may be requested during the review process.

<p><b>SCHOOL BOARD USE ONLY</b></p> <p>Date / Time Stamp: _____</p>
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**Local Government Agency Form to be completed by Local Government**

This section is to be completed by the Local Government and submitted to the School Board of Brevard County. The Local Government is responsible for verifying the number of units currently vested under the existing Comprehensive Plan and Zoning or a previously issued School Concurrency Availability Determination Letter.

**Local Government Case #:** \_\_\_\_\_

Please check [✓] type of application request (check only one; as defined by Interlocal Agreement):

- |   |   |
|---|---|
| <input type="checkbox"/> School Capacity Determination (Preliminary Development Requests) | <input type="checkbox"/> Exemption Review         |
| <input type="checkbox"/> Capacity Determination Conversion to Concurrency Determination   | <input type="checkbox"/> Time Extension (2 Years) |
| <input type="checkbox"/> Concurrency Determination (Final Development Requests)           |   |

**Preliminary Development Requests (examples: Rezoning and Comp Plan Amendments):**

Number of Units by Type	Maximum Permitted by Proposal	Currently Permitted (Vested)	Difference
Single Family / Town Homes			
Multi-Family / Apartments			
Condominium			
Mobile Home / Manufactured			
Totals:			

**Note:** The Total Difference will determine if this meets the De Minimis Impact per the Interlocal Agreement.

**Final Development Requests requesting a Concurrency Determination:**

Number of Units by Type	Proposed
Single Family / Town Homes	
Multi-Family / Apartments	
Condominium	
Mobile Home / Manufactured	

\_\_\_\_\_  
 Local Government Reviewer (please print name/Title)

\_\_\_\_\_  
 Email Address

\_\_\_\_\_  
 Local Government Reviewer's Signature

\_\_\_\_\_  
 Date

Other Affected Local Governments: \_\_\_\_\_

Comments: \_\_\_\_\_

<p>SCHOOL BOARD USE ONLY</p> <p>Date / Time Stamp: _____</p>
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**AUTHORIZATION TO ACT AS AGENT**

I, \_\_\_\_\_ authorize \_\_\_\_\_  
(Owner) (Agent)  
to act as applicant, representing me in Public Hearings before \_\_\_\_\_  
(Local Government)  
pertaining to Preliminary and Final Development Requests, and other matters pertaining to  
School Concurrency.

\_\_\_\_\_  
Owner Signature

**State of Florida, County of Brevard**

Sworn and subscribed to before me

This \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
(Form of Identification)

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

SCHOOL BOARD USE ONLY
Date / Time Stamp: _____

## CONCURRENCY FEE SCHEDULE

For applicable fee, please contact Brevard Public Schools, Karen Black, at 321-633-1000, ext. 11418.

CONCURRENCY FEE SCHEDULE		
Review / Negotiation	Type	Cost
School Capacity Determination	Preliminary Development Request (CDL)	\$200
Capacity Determination Conversion to Concurrency Determination	Previously Reviewed in the same School Board Reporting Year	\$200
Concurrency Determination	Final Development Request (SCADL)	\$400
Exemption Letter	See Section 13.1(d)2. of the Interlocal Agreement	\$100
Time Extensions	All	\$100
Proportionate Share Mitigation Agreement	All	\$3000
Appeals	All	\$1000
Capacity Enhancement Agreement	All	\$3000

F.S. 163.31777, 163.3180, 1001.41, 1001.42

Revisions:

August 28, 2014

October 22, 2018

Approved October 16, 2023 without fee increases