

School Board of Brevard County

2700 Judge Fran Jamieson Way • Viera, FL 32940-6601


Desmond K. Blackburn, Ph.D., Superintendent



August 15, 2016

MEMORANDUM

TO: All Secondary Principals


FROM: Janice Scholz, Director 
Department of Career & Technical Education

SUBJECT: **Project # 000771 – Career & Technical Education Equipment Replacement Funding for SY 2016-2017**

Career and Technical Education Equipment Replacement funds, project #000771, are now available. These funds are allocated for the replacement or repair of CTE program equipment when other funds are not available or appropriate. Supplies, software, furniture, and audiovisual materials, etc. are **not** appropriate expenditures within this project.

The method used for distributing project #000771 CTE Equipment Replacement Funds will remain the same as last year. Schools will indicate equipment needs by completing the attached Project #000771 CTE Equipment Replacement Funding Request. **Funding request forms are due to me by September 30, 2016.** All columns on the form must be completed. Incomplete forms will be returned to the teacher and/or CTE department chair for resubmission by the deadline. Career and Technical Education will review and prioritize the requests. If approved, CTE will purchase the equipment or transfer funds to the requesting school.

Thank you for your continued support of CTE programs. If you have questions or our department personnel can assist you regarding the use of Project #000771 CTE Equipment Replacement Funds, please contact us at 633-1000 ext. 380 or by e-mail.

Approved: 
Laura C. Rhinehart, Ed.D, Assistant Superintendent
Secondary Leading and Learning

Attachment

C: Leadership Team Packet
Secondary Curriculum Contacts
Secondary Bookkeepers
High School CTE Department Chairs
Middle School CTE Lead Teachers
CTE Resource Teachers

Janice Scholz, Director

Department of Career & Technical Education

Phone: (321) 633-1000, ext. 380 • FAX: (321) 633-3520



