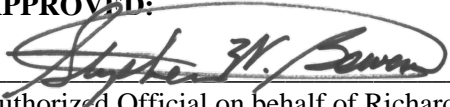



**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Brevard County School District	2 PROJECT NUMBER 050-1240F-1C001
3 PROJECT/PROGRAM TITLE Data-Informed Supports <p align="center">TAPS 21A159</p>	4 AUTHORITY 84.425D CARES ACT USDE or Appropriate Agency FAIN#: S425D200052
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 12/03/2020 - 10/29/2021 Program Period:12/03/2020 - 10/29/2021
7 AUTHORIZED FUNDING Current Approved Budget: \$88,000.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$88,000.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>10/29/2021</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>12/20/2021</u> • Last date for receipt of proposed budget and program amendments: <u>09/29/2021</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: • Federal Award Date : <u>05/29/2019</u> 	
10 DOE CONTACTS Program: Stephen Bowen Phone: (850) 245-0766 Email: Stephen.Bowen@fldoe.org Grants Management: Unit A (850) 245-0496	Comptroller Office Phone: (850) 245-0401 Duns#: 364622886 FEIN#: F596000522003
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. • For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. • All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. 	
12 APPROVED: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  <hr/> Authorized Official on behalf of Richard Corcoran Commissioner of Education </div> <div style="text-align: center;"> <u>12/22/2020</u> Date of Signing </div> <div style="text-align: right;">  <small>FLORIDA DEPARTMENT OF EDUCATION fldoe.org</small> </div> </div>	

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	A) Program Name: Data-Informed Supports <p style="text-align: center;">TAPS NUMBER: 21A159</p>	DOE USE ONLY Date Received <p style="font-size: 1.2em;">December 3, 2020</p>
B) Name and Address of Eligible Applicant: Brevard County School District 2700 Judge Fran Jamieson Way, Viera, FL 32940		Project Number (DOE Assigned) <p style="font-size: 1.2em;">050-1240F-1C001</p>
C) Total Funds Requested: \$88,000.00 <hr style="width: 20%; margin-left: 0;"/> <p style="text-align: center;">DOE USE ONLY</p> Total Approved Project: \$ 88,000.00	D) Applicant Contact & Business Information	
	Contact Name: Rebecca Villanueva Fiscal Contact Name: Wendy Knippel	Telephone Numbers: (321) 633-1000 Ext. 11348
	Mailing Address: 2700 Judge Fran Jamieson Way Viera, FL 32940	E-mail Addresses: villanueva.rebecca@brevardschools.org knippel.wendy@brevardschools.org
	Physical/Facility Address: 2700 Judge Fran Jamieson Way Viera, FL 32940	DUNS number: 364622886 FEIN number: F596000522003
CERTIFICATION		
<p>I, <u>Mark W. Mullins</u>, (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.</p>		
E) _____ Signature of Agency Head	_____ Superintendent Title	_____ 12/3/2020 Date



Brevard Public Schools

Data-Informed Supports Program Application

Table of Contents

Project Summary	1
Project Design	2
Brevard Public Schools	2
Charter Schools	3
Private Schools	3
Fiscal Controls	4
Budget Narrative	4
Program Deliverables	5
General Education Provisions Act (GEPA)	5

Brevard Public Schools

Data-Informed Supports Program Application

Project Summary

As a result of the pandemic, local needs continue to shift and diligence to address existing and emerging needs is paramount. Data consistently indicates that the impact of disproportionate achievement associated with subgroups, including the heightened population of hybrid and e-learners, is being exacerbated by the pandemic. Traditionally successful students are also faced with unfamiliar challenges, requiring dedicated resolve and the effective utilization of student progress monitoring data to identify and address the needs of all learners. The significance of these outcomes cannot be understated; thus, the current educational environment requires defined plans to collect, analyze, and disseminate data, including targeted and accessible stakeholder training on data interpretation, pattern recognition, and factors that best predict success. More than ever, educators are tasked with understanding and applying data in innovative ways to ensure that all students are successful during this unparalleled time. Districts must purposefully build their collective capacity to leverage data for promoting student achievement.

Brevard Public Schools is privileged to employ a highly skilled Performance Data Analyst (*referred to as the Data Scientist in the remainder of the application*) who provides districtwide leadership in the development, maintenance, and implementation of methodically rigorous performance data analyses. Note that the Brevard Public Schools' Data Scientist exceeds the state's recommended qualifications in all domains. The Data Scientist utilizes Brevard's extensive suite of student performance data to discern LEA needs, convert data into usable formats for stakeholders, and communicate areas of improvement with school and district staff. By continuing to fund the Data Scientist position through this initiative, Brevard Public Schools seeks to ensure that stakeholders at both the district and school level have appropriate tools to make informed, data-driven decisions, and efficacy to use data for improving school and student outcomes. These supports include access to comprehensive, customized data reports including student-specific, cohort, Multi-tier System of Supports (MTSS), Progress Monitoring Plan (PMP), and critical at-risk indicators such as early warning and dropout prevention data. In

addition to ensuring stakeholder access to rich, customized data, the Data Scientist analyzes student, school, and district achievement/assessment data, interprets results, prepares reports, and communicates with applicable stakeholders to enhance understanding of student learning outcomes and the use of progress monitoring to close achievement gaps.

Project Design

Brevard Public Schools

Consistent with the State of Florida's education priorities, Brevard Public Schools will incorporate multiple strategies to build districtwide capacity for closing achievement gaps between subgroups. To this end, project activities include several distinct areas of focus. Central to addressing this goal is the continuous collaboration between the Data Scientist and leaders at the district and school level, in both an advisory capacity through the provision of targeted progress monitoring support and guidance, as well as through facilitation of tailored professional development to address identified gaps in student achievement. Using appropriate quantitative and statistical tools, the Data Scientist shall conduct unique analyses of student, school, and district performance data, demonstrate proficiency in presenting data to a variety of stakeholders, including district leaders, school leaders, and teachers, and assist in establishing specific performance benchmarks and programs with assessment and accountability components. Additionally, the Data Scientist shall conduct ongoing in-service training for school and district staff in data collection techniques, the utilization of data to enhance the instructional process, and the robust analytics that are available to identify learner needs within Brevard Public School's sophisticated data dashboard, PowerSchool Performance Matters.

Another key responsibility of Brevard Public Schools' Data Scientist is to collaborate with FDOE and serve as the primary point of contact to provide requested progress monitoring data. Consistent with the requirements of the program, the Data Scientist shall collaborate on strategic initiatives, attend and participate in all scheduled meetings pertaining to the program, assist with the timely and accurate completion and submission of reports, and cooperatively serve as the liaison to state-level entities.

The timeline for implementation of all initiatives under this program is ongoing. As the Data Scientist is an *existing* position within Brevard Public Schools, the described practices are established and will continue through the duration of the program period. With respect to the provision of progress monitoring data to FDOE, the LEA shall await specific guidance on the department's Data Scientist expectations and update internal processes to align with requirements upon receipt.

Charter Schools

Charter schools within Brevard County all have access to and utilize the same data information system (Performance Matters) as Brevard Public Schools. In collaboration with charter schools, the Data Scientist will make available the same support that is provided to the public schools under this program. As available to Brevard Public Schools, these supports include access to comprehensive, customized data reports including student-specific, cohort, Multi-tier System of Supports (MTSS), Progress Monitoring Plan (PMP), and critical at-risk indicators such as early warning and dropout prevention data. In addition to ensuring access to rich, customized data, the Data Scientist analyzes student, school, and district achievement/assessment data, interprets results, prepares reports, and communicates with applicable stakeholders to enhance understanding of student learning outcomes and the use of progress monitoring to close achievement gaps. All trainings that are made available on analyzing data to close the achievement gap, or in association with this program, will also be available to charter school participants.

Private schools

Private school participants will have access to any training provided by the Data Scientist in association with this program, as well as individualized assistance in preparing and analyzing data reports to inform instructional decisions and close achievement gaps, as requested by private school officials. Private schools will need to provide access to the data and work in collaboration with the Data Scientist, which shall be discussed in consultation with private school officials. Private schools will communicate directly with the Data Scientist to schedule consultations, share and analyze data, and/or request other applicable assistance.

Fiscal Controls

The LEA will provide programmatic and fiscal oversight to ensure program expenditures meet program guidelines. Brevard Public Schools has the fiscal capacity and proven fiscal management required to effectively administer the Data-Informed Supports Program. The Department of Secondary Leading and Learning and Financial Services will consult for program and budget adherence to all required and/or regulatory guidelines. Brevard public charter and private schools will be recipients of equitable services from the Brevard Public Schools' Data Scientist, with the LEA retaining control of program funds, as required. Note that the currently approved DOE620 for Brevard Public Schools is on file with FDOE and no changes exist.

Budget Narrative

The allocation of \$88,000.00 shall cover costs associated with the continued employment of Brevard Public Schools' Data Scientist, including the provision of equitable services for participating public charter and private schools. As outlined on the DOE101S, budget costs are requested for:

- (1) FTE for continued salary of Data Scientist: \$86,004.37
- Fringe benefits shall be split funded with local funds as to not exceed allocation

	Description	Amount
Brevard Public Schools	Funding for current Data Scientist, including existing salary and split-funded cost of select fringe benefits, <i>not to exceed allocation amount</i> . Additional benefits not included on the DOE101S (medical, etc.) shall be paid in full by the LEA.	\$88,000.00
Brevard Public Charter Schools	Equitable services are inclusive in this figure and shall be provided to schools electing to participate by Brevard Public Schools' Data Scientist.	
Private Schools		
Total Allocation		\$88,000.00

Program Deliverables

The project deliverables, required evidence, and due dates shall be as indicated on the Project Performance Accountability Form below.

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)	Unit Cost (optional)
The Data Scientist shall use progress monitoring data to determine appropriate instructional interventions.	Continuous monitoring of school and student performance data, updated daily, with result interpretation and guidance provided to appropriate district-level and school personnel on identified needs.	Documentation of specialized reports, analyses, and dissemination at all LEA-specified intervals throughout the program period.	Ongoing through October 29, 2021	n/a
The Data Scientist shall target effective professional learning needs to support teachers and leaders.	Collaborate with district/school leaders to identify PD needs pertaining to progress monitoring and data use, facilitate ongoing PD to increase staff capacity to utilize data to enhance the instructional process.	In-service training records, attendee sign-in sheets and post-training participant surveys.	Ongoing availability through October 29, 2021	
The Data Scientist shall collaborate with the Florida Department of Education	Serve as a primary liaison to FDOE, to include work with state-level entities, meeting attendance/ co-facilitation, and progress report monitoring, as requested by the department.	Submission of data reports to FDOE by all requested due dates and documented meeting attendance.	Ongoing, as requested, through October 29, 2021	
The Data Scientist shall promote the analysis and use of data to improve student learning outcomes.	Serve as the LEA leader for the development and implementation of rigorous performance data analyses practices, support data-driven decision making through Brevard Public Schools to address achievement gaps, and compile and share data with stakeholders.	Data review/report and dissemination records, including analyses and interpretation of student school and district achievement data and data collaboration meeting records.	Ongoing through October 29, 2021	
The Data Scientist shall provide equitable services to private schools.	Serve as the LEA point of contact for individualized data assistance, as requested by private school officials.	Delivery receipt of equitable services participation opportunity, data consultation and meeting records held with private school officials.	Ongoing through October 29, 2021	

General Education Provisions Act (GEPA):

It is not anticipated that the proposed Data-Informed Supports Program design will impede equitable access or participation by gender, race, national origin, color, or disability. Rather, the program design encourages equity through its distinct focus on reducing achievement gaps,

including comprehensive data monitoring. The School Board of Brevard County, Florida does not discriminate on the basis of race, religion, color, national origin, gender, age, disability or marital status in its educational programs, services or activities, or in its hiring or employment practices. Sexual harassment is a form of employee misconduct, which undermines the integrity of the employment relationship, and is prohibited. This policy shall apply to recruitment, employment, transfers, compensation, and other terms and conditions of employment. A student or employee having a grievance concerning discrimination may contact Mark W. Mullins, Ed.D., Superintendent of Brevard Public Schools.

Brevard Public Schools provides routine assistance to students and families with language and/or literacy barriers by providing translated materials, interpreters, and assistance with reading.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

A) Name of Eligible Recipient/Fiscal Agent: **Brevard County School District**

B) DOE Assigned Project Number: **050-1240F-1C001**

C) TAPS Number: **21A159**

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	ALLOWABLE DOE USE ONLY	REASONABLE DOE USE ONLY	NECESSARY DOE USE ONLY
6300	130	Salary: Existing salary for Brevard Public Schools' Data Scientist to provide	1.00	\$86,004.37	100%	✓	✓	✓
6300	220	FICA: Cost of fringe benefit for Brevard Public Schools' Data Scientist (\$86,004.37 X 7.65%). <i>Note that total FICA cost exceeds allocation and will be split-funded with local LEA funds.</i>		\$1,444.35	100%	✓	✓	✓
6300	230	Life Insurance: Cost of fringe benefit for Brevard Public Schools' Data Scientist (\$86,004.37 X .083%)		\$71.38	100%	✓	✓	✓
6300	240	Workers' Comp: Cost of fringe benefit for Brevard Public Schools' Data Scientist (\$86,004.37 X .558%)		\$479.90	100%	✓	✓	✓
D) TOTAL				\$88,000.00				

DOE USE ONLY (Program)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name: _____

Signature: _____

Title: _____

Date: _____

DOE USE ONLY (Grants Management)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name: _____

Signature: _____

Title: _____

Date: _____



APPENDIX A

Elementary and Secondary School Emergency Relief (ESSER) Fund under the Coronavirus Aid, Relief, and Economic Security (CARES) Act

DATA-INFORMED SUPPORTS - FISCAL AND REPORTING ASSURANCES

The [Local Educational Agency Chief Executive Officer, or his/her authorized representative] assures the following:

1. The LEA will use ESSER funds for activities allowable under the Request for Applications.
2. The LEA will provide equitable services to students and teachers in non-public schools as required under 18005 of Division B of the CARES Act.
3. The LEA will provide equitable services to students and teachers in non-public schools located within the LEA in the same manner as provided under section 1117 of the ESEA, as determined through timely and meaningful consultation with representatives of non-public schools.
 - The LEA will ensure that a public agency will maintain control of funds for the services and assistance provided to a non-public school under the ESSER Fund.
 - The LEA will ensure that a public agency will have title to materials, equipment, and property purchased with ESSER funds.
 - The LEA will ensure that services to a non-public school with ESSER funds will be provided by a public agency directly, or through contract with, another public or private entity.
4. The LEA and any other entity that receives ESSER funds through the subgrant awarded hereunder will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with Section 18006 of Division B of the CARES Act. In addition, each entity that accepts funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. CARES Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.
5. The LEA will comply with all reporting requirements, and submit required quarterly reports to the Florida Department of Education at such time and in such manner and containing such information as the department may subsequently require.

- The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Florida Department of Education, the Florida Auditor General; (ii) the Department and/or its Inspector General; or (iii) any other federal or state agency, commission, or department in the lawful exercise of its jurisdiction and authority.

Local Educational Agency Chief Executive Officer or Authorized Representative (Printed Name):

Signature: 	Date: 12/3/2020
-------------------------------------------------------------------------------------------------	--------------------