



Human Resources
Date Stamp

Instructional Advanced Degree Supplement Application

For those teachers hired on or after July 1, 2025, an advanced degree supplement may be provided if you hold an advanced degree. Once transcripts are provided and verified, the employee will begin receiving the supplement pay from the date of graduation or the current fiscal year, whichever is later. Payment will not begin until the verification process has been completed. No previous fiscal year retroactive payments will be made. This process is approved by the School Board of Brevard County based on the Brevard Federation of Teachers Contract ratified on 10/28/2025. **Applications are valid for 60 days only from Human Resources date stamp above** Forms should be returned to CompensationServices@brevardschools.org.

*****APPLICATION SHOULD NOT BE SUBMITTED UNTIL TRANSCRIPTS HAVE BEEN RECEIVED IN HR*****

Please complete the following information:

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Phone: _____ Email: _____

Subject Area Certification: _____ Employee ID#: _____

School Name: _____ Date of Hire: _____

Education

Advanced Degree

Check Highest Degree earned: ☐ Masters (\$2,730) ☐ Specialist (\$4,056) ☐ Doctorate (\$5,408)

College: _____

Major, Specialization or
Concentration of Degree: _____

Date Awarded: _____

Electronic official transcripts can be sent to Transcripts@Brevardschools.org.

Hard copies can be mailed to:

Brevard Public Schools, Attn: Human Resources Department, 2700 Judge Fran Jamieson Way, Viera, FL 32940.

HR Use Only

Review: _____ Accepted: YES NO Approved Date: _____ Effective Date: _____
☐ ☐ Reviewed by: _____

Committee
Date Stamp

Certification:

- ☐ Major area or specialization **does** align to certification area.
- ☐ Major area or specialization **does not** align to certification area.