

# FREE TRAINING

Boost your  
“soft skills”  
&  
get the job  
YOU want!

## CAREER CENTERS

### TITUSVILLE:

3880 S. Washington Ave.  
Ste. 214

### ROCKLEDGE:

295 Barnes Blvd.

### PALM BAY:

Country Club Plaza  
5275 Babcock St. NE, Ste. 8B

Days/Hours of Operation  
**MONDAY-THURSDAY**  
9am-6pm  
& **FRIDAY** 8am-12pm

[careersourcebrevard.com](http://careersourcebrevard.com)

CALL (321) 504-7600

An EQUAL OPPORTUNITY employer/program.  
Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

A proud partner of the

 **American Job Center**  
network

# 3 BIG REASONS

--- TO TAKE ---

## FREE Essential “Soft Skills” Training *Soft Skills are also known as People Skills!*

- 1. Get a job quicker** – show employers you have the essential soft skills (“people skills”) needed to get the job done. Every job requires a mix of soft skills, technical skills, and academic skills.
- 2. Make your resume stand out** – gain a competitive advantage by highlighting the **Essential Soft Skills certification** you will receive! Excellent soft skills are required for all levels -- from entry to professional plus leadership-level positions.
- 3. Make yourself even more valuable** – show your boss or future boss, you are interested in learning, using, and sharing these critical soft skills!

***As a bonus:** You will find out what soft skills Brevard County’s employers are looking for in their team members! These insights will increase your chances of being hired AND succeeding in your job.*

### Ready now?

Register in [EmployFlorida.com](http://EmployFlorida.com) or for more information, email a staff member at [softskills@careersourcebrevard.com](mailto:softskills@careersourcebrevard.com)

Turn over for  
*Frequently Asked Questions*  
and to learn more!

For Jobs and Events, Text JOBS321 to (321) 394-9603.

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# FREQUENTLY ASKED QUESTIONS

## about Soft Skills Training

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## Frequently Asked Questions:

### What will I learn to improve upon?

- ✓ Conveying professionalism
- ✓ Communicating effectively
- ✓ Promoting teamwork and collaboration
- ✓ Thinking critically and solving problems

### How do I get training?

- ✓ Online learning – you'll need access to the internet and your final assessment will be done at one of our three career centers.

### How do I get started?

- ✓ Complete your registration in [employflorida.com](http://employflorida.com)
- ✓ Call (321) 504-7600 or email [softskills@careersourcebrevard.com](mailto:softskills@careersourcebrevard.com) and tell us you are ready!

### What else can you help me with?

- ✓ Personalized one-on-one career advising and coaching
- ✓ Resume assistance and interview skills preparation
- ✓ Job placement assistance – job leads and job referrals for positions you are qualified for
- ✓ Special invitations to our hiring events and other workshops
- ✓ Access to MANY services designed to get you back to work!

### Did you know?

*Research conducted by Harvard University shows “85% of job success comes from having well-developed soft skills (“people” skills), and only 15% of job success comes from technical (“knowledge”) skills.”*

**Don't miss your opportunity to *get and succeed at the job YOU want.***

### Still not sure?

Email a staff member at [softskills@careersourcebrevard.com](mailto:softskills@careersourcebrevard.com) for any questions you might have or call for an appointment to visit a career center near you! **(321) 504-7600.**

**softskills**  
powered by 

The WIN soft skills training program selected by CareerSource Brevard, is nationally recognized as an authority on providing soft skills training with credentialed certificate for users. WIN's eLearning tool is endorsed by the Space Coast Human Resource Associates (SCHRA) and the South Brevard Society of Human Resource Management (SBSHRM).

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