**Parent Notifications**

As required by the Every Student Succeeds Act (ESSA) the following information is to be shared annually with parents:

**Right to Know Information**

All parents of a student in our school have the right to request information about the professional qualifications of the teachers or teaching assistants who serve their child. This information can be found in the Title 1 Parent Notebook in the front office.

**Non-State Certified Teacher Notification**

ESSA requires schools to notify parents when a teacher, who does not meet State certification or licensure requirements at the grade level and subject area in which they are assigned, teaches your child for four consecutive weeks. It is Brevard Public Schools’ policy to only employ state certified teachers. However, we will send home a letter providing you with specific details about the situation if this ever occurs.

**Title I Complaint Procedure**

If any LEA or School Plans (e.g. Title I LEA Plan, Title I LEA PFEP, Title I School PFEP or SIP) are not satisfactory to the parents of participating children, the school district will submit any parent comments with the Title I, Part A plan when the school district submits the plan to the State Department of Education. Parents must be informed of their rights to submit comments/concerns. Comments received at Title I schools **MUST** be forwarded to the district Title I department and those comments will be included with submission of the LEA Title I Plan, as required.

**What is Title I?**

Title I provides support through resources and research-based training, enabling schools to develop high quality, enriched programs that meet the individual needs of all children, families, and staff.

Title I is a federally funded program designed to improve achievement at schools with a high percentage of students eligible for free and reduced priced lunches. Every student enrolled in our school is eligible for Title I services. Programs are designed to serve children who need extra help in meeting state standards.

Our school has coordinated the Title I plan with our School Improvement Plan (SIP). Parents who are elected to serve on the School Advisory Committee (SAC) participate in the development and review of all school plans. Copies of plans are available upon request from the front office or at the school website.

At Columbia Elementary School our Title I program provides services to our students using highly qualified teachers to support reading and math interventions, hosting family engagement nights, and purchasing hands-on materials and computer software to enhance reading and math skills.

Columbia Elementary School

 School Address:

1225 Waco Blvd. SE

 Palm Bay, FL 32909

Phone: (321) 676-1319

Website: [www.brevardschools.org/ColumbiaES](https://brevardschools-my.sharepoint.com/personal/good_laura_brevardschools_org/Documents/AppData/Local/Microsoft/Windows/INetCache/Content.Outlook/REX490G8/www.brevardschools.org/ColumbiaES) Family Engagement Contact: Laura Good

**Columbia Elementary School**

**2023-2024**

**Parental and Family Engagement**

**Plan (PFEP)**

**Summary Brochure**

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This document may be accessed in its entirety in the **Title 1 Parent Notebook** located in the front office or at the school website at:

[www.brevardschools.org/ColumbiaES](http://www.brevardschools.org/ColumbiaES)

**Columbia Elementary School 2023-2024 Parent and Family Engagement Plan (PFEP) Summary Summary**

**Mission: Empowering our students to dream, believe, and achieve.**

### Involving Parents

### Columbia Elementary involves parents in the planning, review, and improvement of our Title I program, including involvement in decisions regarding how funds for parental involvement will be utilized. Our School Advisory Council (SAC) also gives input into the development, implementation, and evaluation of the school’s Title 1 Plan, Title 1 Parent and Family Engagement Plan (PFEP), SIP, CNA, School-Family Compact, and resources that would benefit our students. Throughout the year, we gather feedback, needs/recommendations, suggestions from parents, staff, business partners, and community members. Comments regarding our Title 1 program are always welcome.

### Title I Annual Meeting

Columbia’s Annual Title 1 meeting will be held on September 13, 2023. During the annual meeting, families will learn various aspects of our Title 1 program. Information about our School-Family Compact, Parent and Family Engagement Plan, school-wide testing data, and many other resources is shared, and feedback is requested. In addition, information about Columbia’s Title 1 programs is provided throughout the year via newsletters, the school website, scheduled meetings or events, and automated calls or text messages.

### Supporting Partnerships

### Columbia Elementary will implement the following actions and activities in an effort to build the capacity for strong parental involvement and to support effective partnerships between our school, our families, and our community:

### Communication: Smore newsletters, FOCUS (online access to grades and information), E-mail, School Website, School Calendar, Communication Folders, Flyers, and/or phone calls/text messages home.

Academic Family Involvement Activities: Meet and Greet, Open House, Annual Title 1 Meeting, Conference Night, Trunk or Treat, Book Fair, Literacy Night, Science Night, Math Night, Science Fair/Awards, All Pro Dads, and Kindergarten Roundup.

Entertainment/Social Events: Chorus and Strings Concert, Art Show, Awards Ceremony, Trunk or Treat, Volunteer opportunities, Academic Make and Take Nights, Science Fair Awards, and Literacy, Math, and Science Night.

Take-home materials are available from the Title 1 Parent Resource Room. Parents are encouraged to check out reading, writing, math, science, and parenting materials. Please contact our Title 1 Contact, Laura Good for more information.

### Coordinating Programs

### Columbia collaborates with many federal programs and services to meet the needs of our students and families. The Title II program assists us with professional development for our teachers and staff. Title III helps us in making sure our English Language Learners are successful in all academics. Title IV ensures our parents and students know how to use the technology available to them. Title IX works with us to assist our homeless students. Columbia also has a VPK program to ensure our youngest students get a solid foundation before starting Kindergarten. Furthermore, Columbia has a guidance counselor and social worker to connect families with needed services and ESE teachers who help students with disabilities.

### Full Participation

### Columbia encourages and supports parents fully participating in all events. Translation services are available upon request for events and all Title 1 documents are translated. Columbia provides flexible meeting times for parents and offers information presented at the meeting to be sent home using both print and electronic methods. Parents also are encouraged to contact the school if further information is needed.

### Training School Staff

Columbia offers many professional development opportunities throughout the year to keep teachers up to date with current trends. In addition, teachers work in school-based professional learning communities, attend grade level meetings and district trainings, and are trained on family engagement and the importance of early and efficient contact with parents.