Attendance Policy

School Board Policy 5200 Attendance Florida State Statute F.S. 1003.26 Regular school attendance shall be the responsibility of parent/legal guardians and students. In addition, the parent/legal guardian shall be required to justify each absence of a child by providing the reasons and explanations for the child's absence from school.

Each school shall continually encourage and promote regular school attendance of students. Furthermore, each school shall maintain accurate attendance records, track absences, and follow attendance reporting procedures prescribed by the Superintendent.

Regular attendance is when a student attends more than 95% of the academic school year. Chronic absence is described as missing 10 percent of the school year – or about 18 days – for any reason, excused or unexcused. That's the point at which absenteeism begins to affect student performance.

Regular school attendance is a necessary part of a student's education. Excessive absences impair a student's educational progress, impacts whether the student passes or fails a grade, and may result in court proceedings and/or loss of driving privileges.

A signed parent/legal guardian note may excuse up to ten (10) school days per year as an excused absence. Absences of 5 consecutive days or more may require medical documentation. If a student has a chronic health condition, they should contact the school to engage in the chronic health condition process outlined in Policy 5335. Without exception, all required documentation concerning absences must be submitted within two (2) days of the student returning to school.

Any absence of the student must be reported to the school by the parent/legal guardian within two days (48 hours) of the absence in order to be considered an excused absence. Students are provided up to two (2) days for every day they are absent to submit make-up work for excused absences.

Reminders:

For excused absences, the student shall have a reasonable amount of time, up to ten (10) school days, to complete make-up work. Principals or designee may grant extensions to the make-up time limit for extenuating circumstances. For unexcused absences, each principal or designee shall establish site-specific procedures that encourage both regular attendance and high academic achievement and shall review and modify these procedures from time-to-time as required to maintain and improve their effectiveness.

Eau Gallie Specific:

It is the students' responsibility to turn in assignments upon return if absent on the due date. It is also their responsibility to retrieve any make-up assignments and turn them in by their given due date. Excused absences will receive full credit providing the assignment is turned in on time. Unexcused assignments will be graded but will only receive a maximum of a 39%. Tests and quizzes will be graded for full credit regardless of the absence type providing students schedule a make-up within 5 days of their return.