How to Send a Transcript

1. Go to the Guidance page on Heritage's website, which you can find at this link: [Student Services (Guidance) / Student Services Home Page (brevardschools.org)](#)

2. Once on the Guidance page, scroll down to the section titled "Quick Links"

3. Under "Quick Links", click on the "Class of 20??,… Transcript Request" link

4. Fill out the Transcript Request form with your information, and indicate where you would like your transcript to be sent to. (Example: "Send to: Eastern Florida State College")