

# SEF Student Checklist

## Science Division

Student Name \_\_\_\_\_

<b>check each box</b>	<p>Congratulations on completing your project! Use your SEF Student Handbook and this checklist to be sure you have completed all of the required parts and that you stayed within the rules for your project. <b><i>In order to be safe and fair, if you don't follow the rules, your project will not be permitted in the Regional Science and Engineering Fair.</i></b></p>
<input type="checkbox"/>	Check the box if you have completed and signed all of the <b>necessary forms</b> for your project. Look on page 2 of your Project Approval Form for what you need.
<input type="checkbox"/>	Check the box if your <b>testable question</b> is on the board or in your log.
<input type="checkbox"/>	Check the box if your <b>hypothesis</b> is on the board or in your log.
<input type="checkbox"/>	Check the box if your <b>materials</b> list is on the board or in your log.
<input type="checkbox"/>	Check the box if your <b>procedure</b> is on the board or in your log.
<input type="checkbox"/>	Check the box if your <b>results/data</b> are on the board <b>and</b> in your log.
<input type="checkbox"/>	<p>Check the box if your <b>bibliography</b> is complete, with at least <b>three sources</b>, and with your project.</p> <ul style="list-style-type: none"> <li>• If your project uses a non-human vertebrate, one of the sources <b>must</b> be about how to care for the animal.</li> </ul>
<input type="checkbox"/>	Repeated trials are important for a valid experiment. Check the box if you did <b>at least 3</b> trials. <b>Any project with less than 3 trials will not be entered in the Regional Science and Engineering Fair.</b> The more trials you do, the more valid your results.
<input type="checkbox"/>	A <b>log book</b> is required for each student scientist (team projects require a log book for each student). Check the box if <b>your log book is complete and with your project.</b>
<input type="checkbox"/>	You can use <b>photographs</b> , (even ones that show your face), but you have to tell who took the photos. If the same person took them all, just put one label that says, "All photos taken by _____." But only use first names. You can also say, "Scientist's mom took this photo," or "Photo taken by scientist." Check the box if you have labeled your photographs.
<input type="checkbox"/>	Items used from the <b>Internet</b> (articles, graphs, charts, pictures, etc.) need to have labels to cite the source. For example, "This chart was from (URL of website)." Check the box if you've labeled your Internet sources (if this applies to you).
<input type="checkbox"/>	Check the box if your display board is able to <b>fold and lay flat</b> and does not contain prohibited objects (such as lighting, soil, rocks, liquids, living or dead organisms, sharp objects, plastic bottles, etc.).
<input type="checkbox"/>	Check the box if your project <b>meets all of the rules and requirements</b> outlined in the <b>SEF Student Handbook</b> .