SEF Student Checklist
Computer Science Division

Student Name_____

check each box	Congratulations on completing your project! Use your SEF Student Handbook and this checklist to be sure you have completed all of the required parts and that you stayed within the rules for your project. *In order to be safe and fair, if you don't follow the rules, your project will not be permitted in the Regional Science and Engineering Fair.*
☐	Check the box if you have completed and signed all of the **necessary forms** for your project. Look on page 2 of your Project Approval Form for what you need.
☐	Check the box if your **project problem/question** is on the board or in your log.
☐	Check the box if your **project goal** is on the board or in your log.
☐	Check the box if your **materials and programs list** is on the board or in your log.
☐	Check the box if your **algorithm/procedure** is on the board or in your log.
☐	Your board shows changes you made as you developed your program. You can use screenshots as you **debug and modify** your program. Check the box if you have **strings of code** displayed on your board that show changes.
☐	Check the box if your **final reflections** are on the board.
☐	Check the box if your **bibliography** is complete, with at least **three sources,** and with your project.
☐	A **log book** is required for each student programmer (team projects require a log book for each student). Check the box if **your log book is complete and with your project**.
☐	You can use **photographs,** (even ones that show your face), but you have to tell who took the photos. If the same person took them all, just put one label that says, "All photos taken by _____." But only use first names. You can also say, "Scientist's mom took this photo," or "Photo taken by scientist." Check the box if you have labeled your photographs.
☐	Items used from the **Internet** (articles, graphs, charts, pictures, etc.) need to have labels to cite the source. For example, "This chart was from (URL of website)." Check the box if you've labeled your Internet sources (if this applies to you.)
☐	Check the box if your display board is able to **fold and lay flat** and does not contain prohibited objects (such as lighting, soil, rocks, liquids, living or dead organisms, sharp objects, plastic bottles, etc.).
☐	Check the box if you are prepared to bring a computer to show the judges your code **OR** you have printed out your entire final code.
☐	Check the box if your project **meets all of the rules and requirements** outlined in the *SEF Student Handbook*.