

## Longleaf Elementary School

### SAC Minutes – November 20<sup>th</sup>, 2019

#### Attendance:

Jason Sherburne (Principal), Ruth Singer (Co-chair), Eddylynn Kledzik (Co-chair), Farah Shakoorian (Treasurer), Kaylee Whalen, Barbara Jaynes, Jane Crawford, Megan Pace, Jessica Orr, Lisa Carnes

#### Call to Order:

A meeting of the Longleaf Elementary School Advisory Council was held in the Longleaf Elementary media center on November 20<sup>th</sup>, 2019. Co-chair Eddylynn Kledzik called the meeting to order at 4:07pm. Megan Pace will record the minutes for this meeting.

Eddylynn Kledzik verified that a quorum was met – a majority of membership, 51%, of which at least two (2) of whom are school representatives and at least two (2) of whom are parent/community representatives

#### Minutes:

Megan Pace motions to approve the minutes of October 2<sup>nd</sup>, 2019; second by Jason Sherburne.

#### Old Business:

1. Reviewed meeting norms document provided by Eddylynn Kledzik and decided as a group which ones we would like to adopt.
  - a. PAWS
  - b. We will respect everyone's time by starting and ending on time.
  - c. Only one conversation at one time. Refrain from side-talk.
  - d. Capture off topic items in a 'backburner' and agree to discuss them at a later more appropriate time.
  - e. Be present with the people you are meeting with. Put away phones and other devices during the meeting (With the exception of parents who made need phone within view in case of emergency).
  - f. Everyone is responsible for helping to stay on topic. Speak up if you feel like we're getting off track.
  - g. Address conflict head on in a professional way.
2. SIP (School Improvement Plan) Update from Kaylee Whalen
  - a. District had a couple minor edit suggestions when Mr. Sherburne met with them
3. Farah Shakoorian reviewed SAC funds
  - a. Currenty showing a net amount of \$3, 507.81
  - b. The estimate to provide a cover for the car loop sidewalk area was \$83,000. The district will match funds up to \$25,000.

- c. There was a brief discussion about possibly applying for a grant which will need to be researched further.

**New Business:**

- 4. Jason Sherburne discussed new business regarding A+ School Recognition Funding
  - a. This money has to do with school performance. There is \$62,748 available for disbursement based on the 2018-2019 school year.
  - b. Mr. Sherburne sent out an input form to all employees to see how they want the funds to be disbursed. Four options were presented:
    - i. All funds go towards a non-recurring bonus to faculty and staff, an equal amount to all
    - ii. All funds put towards educational equipment and materials
    - iii. Combination of the above two options
    - iv. Other
  - c. There were 58 votes: 36 for option 1, 5 for option 2, 17 wrote in requesting a tiered distribution
  - d. An agreement must be reached between the school faculty/staff and SAC by 2/1/20 or the funds will go to classroom teachers.
  - e. If an agreement can be reached and submitted by 12/9/19, funds will be available on the 1/15/20 paycheck.
  - f. Some voted for option 1 (all funds going towards a non-recurring bonus) with the assumption that another vote would be held where they would be able to choose whether to disburse equally or in tiers
  - g. Many felt that last year they were forced into giving a percentage to SAC for technology
    - i. This year, Longleaf should be receiving 2x the amount from last year in school refreshment money for technology. Because of this, it was agreed upon that SAC would not ask faculty and staff to donate a percentage of the A+ money for technology.
  - h. It was decided that the ballot for the A+ money will have the following options:
    - i. Equal share amongst all Longleaf faculty and staff
    - ii. Two tiers: teachers and instructional staff receiving 2x; everyone else receiving 1x
    - iii. Neither – feedback requested
    - iv. We would like to add a note about finalizing by 12/9/19 so funds will be on the 1/15/20 paycheck
  - i. Results from the ballot will be shared at the 12/4/19 SAC meeting
  - j. Lisa Carnes motioned to approve the new ballot; Farah Shakoorian seconds

**Open Agenda:**

- 5. There was a discussion regarding what SAC funds can and cannot be used for and a document was provided with the agenda.
  - a. Funds given to a school club would be considered a gift (not allowed), e.g. Odyssey of the Mind
- 6. Potential item for the next meeting: rewriting bylaws

7. Gina Liberto will no longer be on SAC so we are looking for new community partner – cannot be a parent

**Next Meeting Date & Time:**

The next meeting will be held on Wednesday, December 4<sup>th</sup> at 4:00pm in the Longleaf media center.

**Meeting Adjournment:**

Motion: Ruth Singer motioned to adjourn the meet at 5:03pm. Motion carried unanimously.