



**September 18, 2019**

**Minutes of the Meeting for:** School Advisory Committee (SAC)

**Location of the Meeting:** Ocean Breeze Elementary Media Center

**Present at Meeting:** Principal Shelley Michaud

School Resource Officer Imperato

Kimberly Newton, Office Clerk

Peggy Hannan, Teacher

Eric Erlacher, President & Parent

Lorrie Walsh, Bookkeeper

Tabathia Mayo Suarez, Parent

Shannon Coleman, Parent

Sandy Walker, Teacher

Shelly Welker, Ph. D, Parent

Nicole Tarasavage, Parent

**ABSENT** – Theresa Grimison

Meeting was called to order by President Eric Erlacher on September 18, 2019, at 2:49 p.m.

**Approval of Agenda:** Agenda Minutes from May 2019 were passed out by Principal Michaud. Budget Summary was passed out by Bookkeeper Lorraine Walsh. New member, Sandy Walker, was welcomed into the committee. Approval of minutes for May meeting was made by Shelly Welker and second by Tabathia Mayo Suarez. All in favor for approval.

**Consideration of Open Issues**

2:52 p.m. BUDGET REPORT – Current Budget is \$12,348.45

\$1,990 was deducted from the budget for the school supply budget and was placed in there for spending.

\$4221.63 utilized for school supplies.

Principal submitted an amendment to reach a new consensus to use remaining project SAC funds on school supplies, equipment, and/or technology funds. Officer Imperato motioned for the change and Shelly Welker seconds motion. The committee was all in favor for the amendment to the consensus.

Financial report closed by Eric Erlacher and second by Shelly Welker.

#### SCHOOL IMPROVEMENT PLAN

2017-2018 – targeted for intervention/ support for students with disabilities and black/African American subgroup etc.

2018-2019 – At 73% this year, therefore not targeted for intervention & support but based on a three year average. There were major gains made this time.

This year there will be a focus on three areas of planning for improvement to maintain consistency. These areas include:

1. Focus on an increase percentage of all students making learning gains, particular focus on lowest 25%.
2. Implement a school-wide positive behavior system to enhance social emotional learning.
3. Increase ELA and Math proficiency in ESE subgroup. Focus on how child is doing and how learning can be increased overall.

Graphs were provided to committee to show gains. Sanford Harmony kits were given to all teachers.

3:10 p.m. Dolphins C.A.R.E. slogan was discussed to promote the following characteristics (Cooperate/ Achieve/ Respect/ Empathize). A student recognition program is currently in the process of being created by Mrs. Brodigan (AP) and will provide recognition to students who exhibit these qualities.

Discussed working on overall enhancing social emotional learning and continuing to decrease the number of office referrals/discipline issues. District-wide discipline incidents increased in 2018-2019 due to more accurate reporting.

There was an update to the vision and mission that is placed on the first page of the school improvement plan. Staff members collaborated a more detailed mission and vision during their pre-planning meeting.

2019 Vision: Our vision is to maintain a safe, respectful, and inclusive school community where responsibility for learning is shared, and everyone counts. Ocean Breeze will nurture and encourage every child to discover personal strengths and talents, develop a passion for learning, and acquire the skills to be a creative and collaborative problem solver. (updated 2019).

2019 Mission: Ocean Breeze Elementary School's mission is to develop motivated and confident life-long learners who are prepared for future challenges (updated 2019).

Shelly Welker motion to approve the new school improvement plan and Shannon Coleman second. All members were in favor.

3:26 p.m. Committee discussed the LEXIA renewal purchase order. 40 renewals for Lexia Core5 Reading Student Subscriptions total \$1600 and will provide learning system software for grades kindergarten through second. Eric Erlacher motion to approve the purchase and Shelly Welker second. All members approved the software renewal.

#### Radio Update

An attempt was made to provide the second channel for the new radios that were purchased. The company that supplied the radios has now gone out of business. The radios are unable to be programmed at this time. It will cost approximately \$2000.00 to program all 60 radios through another company. IT Hahns will be looking into a possibility of get the channels programmed. Bookkeeper Walsh will provide information for next meeting and supply figures for other companies and the members will make a decision for the best option.

3:44 p.m. Mimio Update

The SAC and PTO collaborated to purchase 10 Mimio interactive technology bars. Kindergarten, first grade and the music teacher were the recipients. They cost \$699 a piece. We will continue to work with the PTO to fund Mimios for the rest of the grades over time.

3:48 p.m. Doug Flutie Assembly Update

Mr. Flutie has expressed interest in this event and will present it free of charge because we are local. Doug Flutie will be available in the spring due to his broadcasting schedule. As the spring nears, we'll confirm with him the possible topics: anti-bullying, kindness, motivation, sportsmanship, CARE, etc...

3:52 p.m. NEW BUSINESS

New teachers/ classes and hiring process is completed. Brittany Settembrino was hired for fourth grade, Cami Waldon was hired for kindergarten and Emily Garrett was hired for third grade.

### **Agenda and Time of Next Meeting**

3:57 p.m. Next meeting will be held Wednesday October 2, 2019. Meetings will be held first Wednesday of every month at 2:45 in the media center (exceptions- January, 2<sup>nd</sup> Wednesday due to winter break & March first Tuesday due to schedule conflict).

#### **GOALS for the 2019-2020 year**

- Continue to support students' learning needs.
- Enhanced communication with parents and parent engagement opportunities.
- Collaborate with the PTO to support the overall program.
- Focus on Social Emotional Learning and C.A.R.E. program.

**Meeting adjourned at/by:** President Eric Erlacher at 3:57 p.m.

**Minutes submitted by:** School Resource Officer Imperato

**Minutes approved by:** Principal Shelley Michaud